

BOARD OF GRADUATE STUDIES

A meeting of the Board of Graduate Studies will be held on Tuesday 10 October 2017 from 14.00 to 17.00, in CMR 1.0, University House.

Rachel Sandby-Thomas
Registrar

A G E N D A

Notes: The following items and reports are for consideration at the meeting.

Committee papers can be accessed at <https://files.warwick.ac.uk/bgs/browse>. Questions on items on the agenda or apologies for this meeting should be directed to the Assistant Secretary to the Board, Laura Larard (bgs@warwick.ac.uk).

1. Terms of Reference

TO REPORT:

That the terms of reference of the Board are set out in paper BGS 1/17-18 (available online).

2. Membership of the Board 2017/2018

TO REPORT:

That the membership of the Board for 2017/18 is as set out in paper BGS 2/17-18 (available online).

3. Conflicts of Interest

TO REPORT:

That, should any members or attendees of the Board have any conflicts of interest relating to agenda items for the meeting, they should be declared in accordance with the Committee of University Chairs Higher Education Code of Governance.

4. Freedom of Information Act: Publication Scheme

TO REPORT:

- (a) That the University commits to publishing the minutes, agendas and non-reserved business of University bodies and committees on the University website, as part of its Publication Scheme under the Freedom of Information Act 2000;
- (b) That members of the Board are reminded that minutes of Board meetings will be published in this way.

5. Membership of Sub-Committees

Graduate Awards and Nominations Sub-Committee

TO CONSIDER:

The election of representatives to the Graduate Awards and Nominations Sub-Committee, noting that the formal membership is as follows:

- (a) The Chair of the Board as the Chair;
- (b) The Chairs of the Faculty Education Committees;
- (c) Four members of the Board, one from each of the Faculties:
Faculty of Arts;
Faculty of Medicine;
Faculty of Science;
Faculty of Social Sciences.

With the additional representation of the following Faculty Selectors (not Committee members) in determining awards to be made by the University, two from each Faculty:

- (d) Faculty of Arts;
Faculty of Medicine;
Faculty of Science;
Faculty of Social Sciences.

6. Nomination of student member on the University Research Governance and Ethics Committee

TO CONSIDER:

The nomination of a student member of the Board to serve on the University Research Governance and Ethics Committee.

7. Minutes of the last meeting

TO CONSIDER:

The minutes of the meeting of the Board held on 30 May 2017 as set out in paper BGS 3/17-18 ([available online](#)).

8. Matters Arising on the Minutes

- (a) Recommendations Available to Examiners of Higher Degrees by Research – Major Corrections (minute BGS 75(c)/16-17 refers)

TO REPORT:

That the University Council, at its meeting on 12 July 2017, resolved that Regulation 38 Governing Research Degrees be amended to introduce a category of major corrections for research degree examinations for vivas undertaken on or after 2 October 2017.

9. Students' Union Update

TO RECEIVE:

An oral report from the Postgraduate Officer.

10. Reports from the Chairs of the Faculty Education Committees

TO RECEIVE:

Oral reports from the Chairs of the Faculty Education Committees.

11. Chair's Business

TO RECEIVE:

An oral report from the Chair in relation to:

- (a) Warwick SkillsForge;
- (b) Welcome to Warwick 2017.

12. Graduate Priorities for 2016/2017

TO CONSIDER:

A paper from the Chair reviewing the strategic priorities of the Board for the 2016/17 academic year (paper BGS 4/17-18, [available online](#)).

13. Postgraduate Taught Experience Survey (PTES) and Postgraduate Research Experience Survey (PRES) 2017

TO CONSIDER:

- (a) A report on the results of the Postgraduate Research Experience Survey (PRES) 2017 (paper BGS 5(a)/17-18, [available online](#));
- (b) A report on the results of the Postgraduate Taught Experience Survey (PTES) 2017 (paper BGS 5(b)/17-18, [available online](#)).

14. PGT Professional Development Update

TO RECEIVE:

A paper from the Skills Development Manager, Careers and Skills in relation to a PGT professional development pilots with academic departments (paper BGS 6/17-18, [available online](#)).

15. Postgraduate English Language Entry Requirements

TO CONSIDER:

A paper from the Admissions Service Manager (Postgraduate) and Assistant Director, Office for Global Engagement on proposed amendments to the English Language waiver policy (paper BGS 7/17-18, [available online](#)).

16. Postgraduate Widening Participation

TO RECEIVE:

A report from the Assistant Director (Outreach), Student Recruitment, Outreach and Admissions Service, on the HEFCE Catalyst Fund project on 'progression to and success in PG study for BAME and POLAR Q1&2 students' (paper BGS 8/17-18, [available online](#)).

17. Postgraduate Student Enrolment Progress

TO CONSIDER:

Information from Strategic Planning and Analytics on the current postgraduate enrolment figures (to be tabled).

18. Any Other Business

MATTERS TO RECEIVE AND APPROVE WITHOUT FURTHER DISCUSSION

Note: The following papers are non-controversial or can be accepted with a minimum of explanation. Members of the Committee may, however, ask for any of the following items to be transferred to the 'Matters for Consideration' element of the Agenda by contacting the Assistant Secretary by telephoning 024 765 22755 (ext: 22755), or via e-mail to bgs@warwick.ac.uk prior to the meeting, or by raising the item at the commencement of the meeting.

19. Chair's Action

TO RECEIVE:

A report on items approved by the Chair on behalf of the Board (paper BGS 9/17-18, available online).

20. Schedule of Meetings of the Board

TO REPORT:

That the Board will meet subsequently as follows during the academic year 2017-18:

Tuesday 7 November 2017 at 2.00pm in CMR 1.0, University House;
Tuesday 16 January 2018 at 9.30am in CMR 1.0, University House;
Monday 12 February 2018 at 9.00am in CMR 1.0, University House;
Thursday 26 April 2018 at 9.30am in CMR 1.0, University House;
Tuesday 29 May 2018 at 2.00pm in CMR 1.0, University House.

As at 3 October 2017