

BOARD OF GRADUATE STUDIES

A meeting of the Board of Graduate Studies will be held on Tuesday 02 October 2018 from 09.00 to 12.00, in Senate House Council Chamber.

Rachel Sandby-Thomas
Registrar

A G E N D A

Notes: The following items and reports are for consideration at the meeting.

Committee papers can be accessed at <https://files.warwick.ac.uk/bgs/browse>. Questions on items on the agenda or apologies for this meeting should be directed to the Assistant Secretary to the Board, Ellie Shields (bgs@warwick.ac.uk).

1. Terms of Reference

TO REPORT:

That the terms of reference of the Board are set out in paper BGS 1/18-19 (available online).

2. Membership of the Board 2018/2019

TO REPORT:

That the membership of the Board for 2018/19 is as set out in paper BGS 2/18-19 (available online).

3. Conflicts of Interest

TO REPORT:

That, should any members or attendees of the Board have any conflicts of interest relating to agenda items for the meeting, they should be declared in accordance with the Committee of University Chairs Higher Education Code of Governance.

4. Freedom of Information Act: Publication Scheme

TO REPORT:

- (a) That the University commits to publishing the minutes, agendas and non-reserved business of University bodies and committees on the University website, as part of its Publication Scheme under the Freedom of Information Act 2000;
- (b) That members of the Board are reminded that minutes of Board meetings will be published in this way.

5. Nomination of student member on the University Research Governance and Ethics Committee

TO CONSIDER:

The nomination of a student member of the Board to serve on the University Research Governance and Ethics Committee.

6. Minutes of the last meeting

TO CONSIDER:

The minutes of the meeting of the Board held on 29 May 2018 as set out in paper BGS 3/18-19 (available online).

7. Matters Arising on the Minutes

None to report.

8. Students' Union Update

TO RECEIVE:

An oral report from the Postgraduate Officer.

9. Reports from the Chairs of the Faculty Education Committees

TO RECEIVE:

Oral reports from the Chairs of the Faculty Education Committees.

10. Chair's Business

TO RECEIVE:

An oral report from the Chair in relation to:

- a) DBA Thesis word count

11. Science and Medicine Faculty Post-Merger Constitution

TO CONSIDER

An oral report from the Chair discussing the Science and Medicine Faculty Post-Merger Constitution.

12. Postgraduate Taught Experience Survey (PTES) 2018

TO CONSIDER:

- (a) A report on the results of the Postgraduate Taught Experience Survey (PTES) 2018 (paper BGS 4/18-19, available online).

13. Maternity pay for University of Warwick Postgraduate Scholarships

TO CONSIDER:

A paper from the Head of the Graduate School in relation to maternity pay for University of Warwick Postgraduate Scholarships (paper BGS 5/18-19, [available online](#)).

14. Fees for Visiting Students

TO CONSIDER:

An oral report from the Chair in relation to fees for Visiting Students.

15. Confidentiality Agreement for Research Examination Reports

TO CONSIDER:

A paper from the Administrative Officer, Graduate School, in relation to introducing a confidentiality agreement to internal and external examination reports for Postgraduate Research Examinations (paper BGS 6/18-19], [available online](#))

16. Graduate School Update

TO RECEIVE:

An oral report on updates from the Graduate School from the Head of the Graduate School.

17. Any Other Business

MATTERS TO RECEIVE AND APPROVE WITHOUT FURTHER DISCUSSION

Note: The following papers are non-controversial or can be accepted with a minimum of explanation. Members of the Committee may, however, ask for any of the following items to be transferred to the 'Matters for Consideration' element of the Agenda by contacting the Assistant Secretary by telephoning 024 765 75345 (ext: 75345), or via e-mail to bgs@warwick.ac.uk prior to the meeting, or by raising the item at the commencement of the meeting.

18. Schedule of Meetings of the Board

TO REPORT:

That the Board will meet subsequently as follows during the academic year 2018-19:

Tuesday 6 November 2018 at 9.00am in Senate House Council Chamber;
Tuesday 15 January 2019 at 9.00am in CMR 1.0, University House;
Monday 05 February 2019 at 9.00am in Senate House Council Chamber;
Thursday 30 April 2019 at 9.00am in Senate House Council Chamber;
Tuesday 21 May 2019 at 9.00am in Senate House Council Chamber.

As at 2 October 2018