

UNIVERSITY OF WARWICK

Board of Graduate Studies

Minutes of the Board of Graduate Studies meeting held on Thursday 21 February 2008.

Present: Professor L Bridges (Chair), Professor M Thorogood (Deputy Chair), Dr A Clark, Mr Q Diep, Dr A Dowd, Professor S Ghosal, Dr D Leadley, Professor P Marshall, Professor J Neelands, Professor E Peile, Professor H Smith, Mr P Ptashko, Dr A Stokes, Professor A Sturdy, Dr J Vickery.

Apologies: Ms L Ayrton, Professor R Brewer, Professor J Faundez, Professor L Green, Professor J Labbe, Ms S Liggins, Mr D Metcalfe, Professor R Napier, Professor N Stocks.

In attendance: Ms F Emery, Dr J Gardner, Ms L Goodall (for item 64/07-08), Mr D Wallis (for item 64/07-08), Ms R Wooldridge-Smith, Mr J Wylie (for item 64/07-08).

58/07-08 Minutes of the last meeting

RESOLVED:

The minutes of the meeting of the Board held on 17 January 2008, subject to minute 54(a)/07-08 being amended to refer to the Ordinance on Departments and therefore Ordinance 10(1).

59/07-08 Matters arising on the minutes

(a) MA in International Performance Research (minutes 83(f)/06-07 and 29(c)/07-08, and AQSC 74/06-07 and 3(c)/07-08 refer)

REPORTED:

- (i) That the MA in International Performance Research had been recruiting very successfully;
- (ii) That the Board wished to congratulate the School of Theatre, Performance and Cultural Policy and Postgraduate Admissions on this success.

(b) University Strategy: Learning, Teaching and Assessment Enhancement Strategy (minutes 38/07-08 and 44(e)/07-08 and AQSC 11/07-08 and 26(c)/07-08 refer)

REPORTED:

That the University Strategy; Learning, Teaching and Assessment Enhancement Strategy had been sent to departments and the Boards of the Faculties for consultation.

(c) Change in Secretary

REPORTED:

That Ms R Wooldridge-Smith would replace Ms F Emery as Secretary to the Board from March 2008.

RESOLVED:

That the Board record its thanks to Ms F Emery for her time as Secretary to the Board.

60/07-08

Chair's Business

- (a) Collaborative Scholarships (minute 45(e)/07-08 refers)

REPORTED:

That the Board, at its last meeting, received a paper on collaborative scholarship schemes (paper BGS 24/07-08).

RECEIVED:

- (i) An oral report from the Chair giving further information on the financing of collaborative scholarships;
- (ii) A paper giving additional guidance on Warwick Collaborative Postgraduate Research Scholarships (Paper BGS 49/07-08 tabled at the meeting).

- (b) Full Economic Costing for Industry-Sponsored Postgraduate Research Students

RECEIVED:

An oral report from the Chair, noting that discussions between the Chair, Research Support Services and the Deputy Vice-Chancellor regarding the use of Full Economic Costing for Industry-Sponsored Research Students were ongoing.

- (c) Proposed Review of Regulation 14 Governing Higher Degrees (minutes 59/06-07, 82/06-07 and 102(b)/06-07 refer)

RECEIVED:

A paper from the Chair announcing a review of Regulation 14 (paper BGS 45/07-08), noting that this item would be brought back to the Board at its next meeting.

- (d) Review of Procedures for dealing with Postgraduate Matters

RECEIVED:

A paper noting the concerns raised by the Graduate Studies Committees of the Faculties (paper BGS 37/07-08).

CONSIDERED:

A paper from the Chair proposing a Review of the Terms of Reference of the Board of Graduate Studies/Faculty Graduate Studies Committees and the Course Approval and Review Processes (paper BGS 46/07-08), noting that this item would be brought back to the Board at its next meeting.

RESOLVED:

That the Board ask the Chair and the Deputy Registrar to initiate an urgent review of the Terms of Reference of the Board and of Faculty Graduate Studies Committees, and of postgraduate course approval and review processes, including collaborative course provision and the timing of annual course review reports, with a view to bringing forward proposals to take effect from the start of the 2008-9 academic year, noting that the review should, in particular, seek to:

- (i) Lessen the administrative burden of course/module approval and review on the Board and Faculty Graduate Studies Committees (and their respective Chairs), as well as on departments;
- (ii) Give greater priority to the strategic academic, marketing and financial aspects of proposed new postgraduate courses;
- (iii) Ensure that new postgraduate course/module proposals are brought forward in a timely fashion and in a manner to avoid repetitive consideration of similar issues at different levels of the Committee structure.

(e) Report from the Board to the Steering Committee

RECEIVED:

The report from the Board to the Steering Committee (paper SC 212/07-08), noting that appendices A-C and papers BGS 24-25/07-08 were not circulated to the Board but were available from the Assistant Secretary should members wish to see them.

REPORTED:

- (i) That the Vice-Chancellor had written to the AHRC to express the University's concerns regarding the Block Grant Partnership Scheme but that no response had been received yet;
- (ii) That it was likely that the ESRC would cease to make 1+3 awards from 2010-11 but it was unclear what form awards would take in future.

(f) Poster competition and ePortfolio Awards

REPORTED:

- (i) That the University's third Annual Postgraduate Research Poster Competition would take place on Wednesday 21 May 2008, noting that the deadline for entries was 7 May 2008.

Note: Further information is available at
<http://www2.warwick.ac.uk/study/csde/gsp/postercomp/>

- (ii) That the ePortfolio Awards competition was now open with a closing date of 21 April, noting that awards would be presented at the poster competition on 21 May.

Note: Further information is available at
<http://www2.warwick.ac.uk/study/csde/gsp/eportfolio/awards/>

(g) Postgraduate Taught Pass Lists

REPORTED:

- (i) That the Graduate School had written to all departments concerning the schedule of postgraduate taught Boards of Examiners (Paper BGS 50/07-08 tabled at the meeting);
 - (ii) That the Board would consider the schedule for the meetings of Boards of Examiners for postgraduate taught students at its next meeting.
- (h) Programme of the Institute of Advanced Study

REPORTED:

That the Institute of Advanced Study had published its programme of events.

61/07-08 Chair's Action

RECEIVED:

A report on items approved by the Chair on behalf of the Board (paper BGS 38/07-08), as follows:

(a) Faculty of Arts

MA in Global History (minutes 39/07-08, 46/07-08 and 57/07-08 refer)

REPORTED:

- (i) That the Board, at its last meeting, resolved that the revised proposal for an MA in Global History, as set out in paper AGSC 6/07-08 (revised), be approved, subject to the receipt of a completed Part 2 form;
 - (ii) That the Chair of the Board, acting on its behalf, had subsequently taken action to approve the completed Part 2 form, as set out in paper AGSC 6a/07-08.
- (b) Faculty of Medicine

(i) Module and Postgraduate Award in Techniques and Applications of Molecular Biology (minute 57(b)(iii)/07-08 refers)

REPORTED:

- (A) That the Board, at its last meeting, resolved that the proposal for a new module and postgraduate award entitled "Techniques and Applications of Molecular Biology", as set out in papers DMAP 20/07-08 (revised) and 21-22/07-08, be approved subject to clarification of the rationale for the course length and submission of a signed copy;
- (B) That the Chair of the Board, acting on its behalf, had subsequently approved the revised course approval (paper DMAP 20/07-08 (revised2)), following receipt of

clarification of the rationale for the course length, subject to submission of a signed copy.

(ii) Module and Postgraduate Award: Kidney: An Endocrine Organ (minute 57(b)(iv)/07-08 refers)

REPORTED:

- (A) That the Board, at its last meeting, resolved that the proposal for a new module and postgraduate award entitled "Kidney: An Endocrine Organ", as set out in papers DMAP 23/07-08 (revised) and DMAP 24-25/07-08), be approved subject to reconsideration of the course title, confirmation that CVs for non-Warwick staff have been approved, clarification of the rationale for the course length and submission of a signed copy;
- (B) That the Chair of the Board, acting on its behalf, had subsequently approved the revised course proposal (paper DMAP 23/07-08 (revised2)) with the revised title 'The Kidney as an Endocrine Organ', following receipt of clarification of the rationale for the course length, subject to confirmation that CVs for non-Warwick staff have been approved and submission of a signed copy.

(iii) Module and Postgraduate Award: Renal Transplantation (minute 57(b)(v)/07-08 refers)

REPORTED:

- (A) That the Board, at its last meeting, resolved that the proposal for a new module and postgraduate award entitled "Renal Transplantation", as set out in papers DMAP 26/07-08 (revised) and 27-28/07-08), be approved subject to confirmation that CVs for non-Warwick staff have been approved, clarification of the rationale for the course length and submission of a signed copy;
- (B) That the Chair of the Board, acting on its behalf, had subsequently approved the revised course proposal (paper DMAP 26/07-08 (revised2)) following receipt of clarification of the rationale for the course length, subject to confirmation that CVs for non-Warwick staff have been approved and submission of a signed copy.

(c) Faculty of Social Studies

Warwick Business School (minute 39(d)(iii)/07-08 and GFSS10(c)/07-08 refer)

REPORTED:

- (i) That the Board, at its last meeting, considered the proposal to introduce a new MSc entitled Business Analytics and Consulting (papers GFSS.50/07-08 (course proposal part 1), GFSS.51/07-08 (course proposal part 2) and GFSS.52/07-08 (course specification)) and resolved that the proposal to introduce a new

MSc entitled Business Analytics and Consulting be approved subject to:

- (A) Submission of a signed copy;
- (B) Completion of the section indicating which Learning Outcomes do not apply to the Postgraduate Diploma;
- (C) Confirmation that the Department of Statistics had raised no objection to the proposal.

- (ii) That the Chair of the Board, acting on its behalf, had subsequently taken Chair's Action to approve a signed revised proposal, noting that the Department of Statistics had raised no objection to the proposal.

62/07-08 Reports from the Chairs of the Graduate Studies Committees

RECEIVED:

Oral reports from the Chairs of the Graduate Studies Committees, noting that the Chair of the Graduate Studies Committee of the Faculty of Arts raised the following:

- (a) That MA fees for all courses in the Faculty of Arts, with the exception of those in Cultural Policy Studies and CTCCS, would be lowered to £3830 starting with the 2008-09 intake and that as a result departments needed to work hard to increase recruitment, to make up the income differential;
- (b) That the Graduate Studies Committee of the Faculty of Arts had agreed on a timetable for processing applications to the AHRC this year, noting that applications were capped at 52 in total;
- (c) That the Graduate Studies Committee of the Faculty of Arts had agreed on a timetable for preparing the University's application for the Block Grant Partnership.

63/07-08 Postgraduate Committee and Students' Union

RECEIVED:

An oral report from the Education Officer.

64/07-08 Points-Based Immigration System

RECEIVED:

- (a) A report from the Director of Student Admissions and Recruitment and the Assistant Registrar (Postgraduate Admissions) (Papers BGS 39/07-08 and BGS 47/07-08);
- (b) A copy of the memorandum from the Academic Registrar to departments on the new points-based immigration system and its impact on Warwick, noting that the Senior International Student Adviser, Immigration Service, would be in attendance to answer any questions (paper BGS 40/07-08).

RESOLVED:

- (a) That the Board ask Postgraduate Admissions to prepare a report for the next meeting of the Board on how unconditional offers might be made and qualifications subsequently be verified;
- (b) That the Board ask Postgraduate Admissions to work on implementing a mechanism for receipt of references solely by email, with spot checks to verify authenticity, before considering a move to a web-based system for submitting references;
- (c) That the Board would support a review of Regulation 6 Governing Admission to the University and Regulation 13 Governing the Continuation of Registration with regard to the procedure for dealing with fraudulent applications;
- (d) That the Board would welcome more detail on the criteria for progression from pre-sessional English to the course of study before taking a decision on the desirability of a combined offer for pre-sessional English and the course of study.

65/07-08 Postgraduate SSLC annual reports (minutes AQSC 30/07-08, SGS 25/07-08 refer)

CONSIDERED:

The Annual Report from the Student-Staff Liaison Committee Coordinators on the operation of the SSLC system during 2006-07 for postgraduate courses (papers BGS 41/07-08 and AQSC 29/07-08).

RESOLVED:

- (a) That the Chair and Secretary meet with the Students' Union to discuss Personal Tutor and supervisory support for postgraduate taught and research students;
- (b) That the Academic Quality and Standards Committee be asked for clarification of the role of student SSLC representatives in departmental meetings and their right to attend the full meeting rather than for SSLC items on the agenda only.
- (c) That the Student-Staff Liaison Committee be commended for its helpful report.

66/07-08 Annual Course Review Reports

CONSIDERED:

The composite Annual Course Review Reports prepared by each of the Graduate Studies Committees of the Faculties, as set out in paper BGS 42/07-08.

RESOLVED:

- (a) Faculty of Arts
 - (i) That the draft Summary Reports of the Postgraduate Annual Course Review Reports submitted by Faculty Departments for the Academic Year 2006-07 for both taught provision (Paper AGSC 16/07-08 (revised)) and research provision (Paper AGSC 17/07-08) be approved.
 - (ii) That the good practice within the Department of English and

CTCCS regarding the monitoring of English language requirements and the use of a diagnostic language test be noted and the Secretary ask for further information for possible dissemination for use elsewhere.

- (iii) That the Chair raise again with Warwick Accommodation the need to make accommodation available to students for non-standard periods;
- (iv) That the Graduate Studies Committees be asked to report at their meetings in the summer term that:
 - (A) Departments are not required by the University to provide study space for postgraduate taught students;
 - (B) The Research Exchange, as well as space within Milburn House, will become available to postgraduate research students from 2008/2009;
- (v) That the Board needed to give further consideration at a future meeting to general provision to support part-time postgraduate research students;
- (vi) That the clear variation in policy between departments regarding student conference funding be noted and the Board consider this at a future meeting;
- (vii) That departments be reminded that the Guideline on the Use of Postgraduate Students for Teaching requires the assignment of a mentor to postgraduate students used for teaching (see http://www2.warwick.ac.uk/services/academicoffice/ourservices/gsp/admin/guideline_on_use_of_pgr_for_teaching.pdf);
- (viii) That HR had yet to complete its review of the terms and conditions for postgraduates undertaking part-time teaching and that once this was complete, the Board would consider its outcome. (Minute 102(e)/06-07 refers);
- (ix) That it be noted that the Department of Classics and Ancient History commented that specialised modern language classes for postgraduate students run at a Faculty level would be very useful and that the Secretary be asked to raise this with the Language Centre.

(b) Faculty of Science

- (i) That the composite report on the postgraduate course review reports for the 06-07 academic year from the Faculty of Science (paper SGS 49/07-08 (revised)) be approved;
- (ii) That it be noted that the transfer of WMG students to the SITS student records system had not yet been completed;
- (iii) That it be noted that the Board of the Faculty of Science had resolved that the Faculty should work with the Graduate School and International Office to enhance recruitment activities by departments, with an emphasis on sharing good practice rather than collective activity (minute BFS 27(e)/07-08 refers);
- (iv) That the high rate of withdrawals in Psychology be noted;
- (v) That the Graduate School be asked to investigate the possibility of students being allowed to continue using their Warwick email address following completion of their course of study.

(c) Faculty of Social Studies

- (i) That the composite reports on the postgraduate course review reports for the 06-07 academic year from the Faculty of Social Studies (papers GFSS.200(a)/07-08 (revised) and

- GFSS.200(a)/07-08 (revised)) be approved;
- (ii) That the summary report from the Faculty of Social Studies (paper GFSS.217/07-08) be approved;
- (iii) That the Department of Philosophy be asked to provide more detailed responses in future;
- (iv) That it be noted that concern was raised by a number of departments over Library provision and the Secretary look into how best to raise this with the Library.

67/07-08 Guide to Examinations for Higher Degrees by Research (minutes 30(d)/07-08 and 54/07-08 refer)

REPORTED:

That the Board, at its last meeting, resolved that the proposed revisions to the *Guide to Examinations for Higher Degrees by Research*, as set out in paper BGS 32/07-08, be approved, subject to the following amendments:

- (a) That, for the purposes of determining whether a thesis should be examined by two external examiners, a member of staff be defined as someone holding membership of a department in accordance with Ordinance 10(1);
- (b) That information about the confidentiality of the work submitted be included in the letters sent to the examiners;
- (c) That the Board supported the move to electronic submission of the final version of the thesis for storage by the Library in the institutional repository;
- (d) That the Graduate School be asked to consider the introduction of a requirement that students submit the thesis electronically for examination.

CONSIDERED:

- (e) The proposed revisions to the *Guide to Examinations for Higher Degrees by Research* (paper BGS 32/07-08 (revised)), noting that only Parts I-III were circulated to the Board, since Part IV solely reproduces the relevant University Regulations).
- (f) A further amendment to the *Guide to Examinations for Higher Degrees by Research* (paper BGS 48/07-08), noting that this paper was tabled at the meeting.

RESOLVED:

- (g) That the amendments to the *Guide to Examinations for Higher Degrees by Research*, as set out in papers BGS 32/07-08 (revised) and 48/07-08 be approved, subject to further minor amendments as set out in paper BGS 32/07-08 (revised2).

68/07-08 New Course Proposals

CONSIDERED:

A paper setting out proposals for new courses (paper BGS 43/07-08 (revised)), as follows:

(a) Faculty of Arts

MA in Comparative Cultural and Media Studies (unconfirmed minute AGSC 25/07-08 refers)

REPORTED:

That the Graduate Studies Committee of the Faculty of Arts, at its last meeting, recommended that the proposal from the Centre for Translation and Comparative Cultural Studies for a new course 'MA in Comparative Cultural and Media Studies' for introduction in October 2008 (Papers AGSC.13-15/07-08) be approved without further amendment.

CONSIDERED:

The proposal for a new course 'MA in Comparative Cultural and Media Studies' for introduction in October 2008 (Papers AGSC.13-15/07-08).

RESOLVED:

That the proposal for a new course 'MA in Comparative Cultural and Media Studies' for introduction in October 2008, as set out in papers AGSC.13-15/07-08, be approved subject to:

- (i) The inclusion of the Postgraduate Diploma as a possible entry point;
- (ii) The inclusion of the two core modules within the list of available modules;
- (iii) Completion of the standard course specification, noting that some questions had been omitted from the version submitted;
- (iv) Clarification of the amount of assessment required, in particular whether there is to be more than one 18,000 word dissertation and, if so, whether this might be considered excessive.

(b) Faculty of Medicine

(i) Critical Care Certificate

REPORTED:

(A) That the Graduate Studies Committee of the Faculty of Medicine, at its meeting on 23 October 2007, considered a proposal for three new modules leading to a Postgraduate Certificate in Critical Care as set out in the following papers:

- (1) Postgraduate Certificate in Critical Care DMAP 45/07-08;
- (2) Advanced Emergency Practice DMAP 29/07-08;
- (3) Critical Care Transfer DMAP 30/07-08;
- (4) Special Incident Management DMAP 31/07-08.

(B) That it was reported to the Graduate Studies Committee

of the Faculty of Medicine that the regional air ambulance association is committed to funding a small number of paramedical and medical staff to attend a programme in critical care;

- (C) That the Graduate Studies Committee of the Faculty of Medicine resolved that:
- (1) The proposal should be revised in accordance with the recommendations of the DMAP Committee;
 - (2) The learning outcomes required revision to appropriately reflect a Masters-level award;
 - (3) The possibility of using a portfolio of clinical cases as a component of the assessment for the programme should be considered since this would be an indicator of clinical competence
- (D) That the Graduate Studies Committee of the Faculty of Medicine recommended to the Board that subject to the amendments noted above, the proposal for a new postgraduate certificate entitled "Postgraduate Certificate in Pre-Hospital Critical Care" be approved as set out in papers DMAP 45 & 29-31/07-08;
- (E) That the amendments requested by the Graduate Studies Committee of the Faculty of Medicine had subsequently been made and approved by the Chair of that Committee, acting on its behalf.

CONSIDERED:

The proposal for a new postgraduate certificate entitled "Postgraduate Certificate in Pre-Hospital Critical Care" (papers DMAP 45/07-08 (revised), DMAP 46/07-08, DMAP 29/07-08 (revised) DMAP 30/07-08 (revised) and DMAP 31/07-08 (revised)), noting that each module would also form a Postgraduate Award with the same title.

RESOLVED:

That the proposal for a new postgraduate certificate entitled "Postgraduate Certificate in Pre-Hospital Critical Care", as set out in papers DMAP 45/07-08 (revised), DMAP 46/07-08, DMAP 29/07-08 (revised) DMAP 30/07-08 (revised) and DMAP 31/07-08 (revised)), be approved subject to:

- (A) Clarification of admission requirements for non-degree holders and whether Coventry University's preparatory course provides sufficient assurance of ability to undertake a course at M level;
- (B) Clarification of whether successful completion of Module 1 is a requirement for continuing with the course;
- (C) An explanation for the restriction of the market to the West Midlands;
- (D) Submission of a Part 2 form.

(ii) Warwick Doctorate of Medicine (Unconfirmed minute GCFM 12/07-08 refers)

REPORTED:

- (A) That the Graduate Studies Committee of the Faculty of Medicine, at its meeting on 29 January 2008, considered an outline proposal for a new part taught MD as set out in paper (GCFM 10/07-08);
- (B) That it was reported to that Committee that:
- (1) That the proposed new 360CATS part taught MD might fit well with the new postgraduate career structure outlined in the Tooke report;
 - (2) That it was envisaged that doctors would enrol on the programme after their initial three-year training programme which it is proposed would follow the foundation year.
- (C) That the Graduate Studies Committee of the Faculty of Medicine resolved that Dr O'Hare would discuss the proposal with Professor Thorogood.

CONSIDERED:

The outline proposal for a new part taught MD (paper GCFM 10/07-08).

RESOLVED:

That the outline proposal for a new part taught MD, as set out in paper GCFM 10/07-08, not be approved at this stage and a more detailed proposal be prepared for the Board.

(iii) MSc Interdisciplinary Biomedical Research (Unconfirmed minute GCFM 13(f)/07-08 refers)

TO REPORT:

- (A) That the Graduate Studies Committee of the Faculty of Medicine, at its meeting on 29 January 2008, considered a proposal for a new Masters in Interdisciplinary Biomedical Research linked to the new MRC Doctoral Training Centre, as set out in papers GCFM 5-9/07-08;
- (B) That the Graduate Studies Committee of the Faculty of Medicine resolved that:
- (1) That the pass mark should be set at 50% for every course component rather than an average mark of 50% across course components;
 - (2) That the Biomedical Ethics module would need to be developed and should carry a CATS weighting of 20 credits in common with other modules in the Medical School;

- (3) That the module Epidemiology and Statistics should be incorporated in the programme instead of the Design Analysis and Interpretation of Epidemiological Research module listed in the proposed programme;
 - (4) That a CA1 form for the PhD BioMedicine would need to be completed.
- (C) That the Graduate Studies Committee of the Faculty of Medicine recommended that:
- (1) Subject to the amendments noted above the proposal for an MSc Interdisciplinary Biomedical Research be approved as set out in papers GCFM 5-9/07-08;
 - (2) The proposal for a PhD Biomedicine linked to the MRC doctoral training centre be approved in principle subject to completion of the appropriate approval forms.

CONSIDERED:

The proposal for a new Masters in Interdisciplinary Biomedical Research linked to the new MRC Doctoral Training Centre (papers GCFM 5-6/07-08).

RESOLVED:

That the proposal for a new Masters in Interdisciplinary Biomedical Research linked to the new MRC Doctoral Training Centre, as set out in papers GCFM 5-6/07-08, be approved in principle subject to:

- (A) Approval of the financial plans by the AASC;
- (B) Provision of full course proposals for both the MSc and the PhD;
- (C) Removal of the CATS weightings associated with the PhD programme;
- (D) Clarification that the Postgraduate Certificate in Interdisciplinary Science Transferable Skills was a separate, additional qualification, in line with practice on MSc and PhD programmes in the Faculty of Science and did not contribute to the credit required for the award of the MSc;
- (E) Corrections to the course specification in terms of the date of introduction of the MSc and removal of reference to the MOAC PhD programme in the last sentence.

(c) Faculty of Science

- (i) PhD in Complexity Science (minute SGS 20(c)/07-08 refers)

REPORTED:

- (A) That the Graduate Studies Committee of the Faculty of Science, at its last meeting on 29 January 2008,

considered a proposal for a new degree course 'PhD in Complexity Science' (paper SGS 28/07-08);

- (B) That that Committee resolved that the proposal for a new degree course 'PhD in Complexity Science' be approved, as set out in paper SGS 28/07-08, subject to the receipt by the secretariat of a signed copy with two separate signatories; noting that the committee supported the course title proposed by the Complexity Science DTC, and that this PhD should not be included in a proposed new PhD in Multidisciplinary Studies.

CONSIDERED:

The proposal for a new degree course 'PhD in Complexity Science' (paper SGS 28/07-08).

RESOLVED:

That the proposal for a new degree course 'PhD in Complexity Science', as set out in paper SGS 28/07-08, be approved subject to clarification of the requirement to undertake an additional MSc level module during the PhD and to maintain registration on the Postgraduate Certificate in Interdisciplinary Science Transferable Skills, in particular the following queries:

- (A) Are students required to pass the MSc module and, if so, at what level?
- (B) What would happen to a student's PhD registration should a student fail the MSc module or fail to maintain registration on the Postgraduate Certificate in Interdisciplinary Science Transferable Skills?
- (C) Confirmation that these requirements and the consequences of failing to meet them are made clear to students in the Student Handbook.
- (ii) MSc Environmental Biosciences in a Changing Climate (minute SGS 23/07-08 refers)

REPORTED:

- (A) That the Graduate Studies Committee of the Faculty of Science, at its last meeting on 29 January 2008, considered a proposal for in-principle approval for a new degree course 'MSc Environmental Biosciences in a Changing Climate' (paper SGS 46/07-08);
- (B) That the Graduate Studies Committee of the Faculty of Science resolved that the proposal for a new degree course MSc Environmental Biosciences in a Changing Climate be approved in principle as set out in paper SGS 46/07-08.

CONSIDERED:

A proposal for approval in principle for a new degree course MSc Environmental Biosciences in a Changing Climate (paper SGS 46/07-08).

RESOLVED:

That the proposal for approval in principle for a new degree course MSc Environmental Biosciences in a Changing Climate, as set out in paper SGS 46/07-08, be approved in principle for introduction in October 2009, subject to receipt of full course approval documentation and approval of the financial arrangements for the course.

(d) Faculty of Social Studies

(i) New Route Doctorate (minute GFSS 27(d)/07-08 refers)

REPORTED:

(A) That the Graduate Studies Committee of the Faculty of Social Studies, at its meeting on 31 January 2008, resolved that an overview paper, detailing the proposed revised EdD and the 'New Route PhD' programmes for introduction in 2008-09, as set out in paper GFSS.121/07-08, together with:

- (1) A paper regarding the revised EdD specifically, paper GFSS.122/07-08;
- (2) The paperwork for the proposed new course entitled 'New Route PhD: Researching Change in Education' course, as set out in papers GFSS.123/07-08, GFSS.124/07-08, GFSS.125/07-08 and GFSS.126/07-08;

be recommended to the Board of Graduate Studies for approval subject to confirmation that appendices will be excluded from the word count and the submission to the Committee of a monitoring and evaluation report at the end of the first year of the courses.

(B) That the proposal to introduce a new course entitled 'New Route PhD: Researching Change in Education', as set out in papers GFSS.123/07-08, GFSS.124/07-08, GFSS.125/07-08 and GFSS.126/07-08, be recommended to the Board of Graduate Studies for approval.

CONSIDERED:

- (A) An overview paper, detailing the proposed revised EdD and the 'New Route PhD' programmes for introduction in 2008-09 (paper GFSS.121/07-08);
- (B) A paper regarding the revised EdD specifically (paper GFSS.122/07-08);
- (C) The paperwork for the proposed new course entitled 'New Route PhD: Researching Change in Education' course (papers GFSS.123/07-08, GFSS.124/07-08, GFSS.125/07-08 and GFSS.126/07-08).

RESOLVED:

That the proposed revised EdD, as set out in (A-C) above, be approved subject to:

- (A) Clarification of the start date;
 - (B) Clarification of provision for early exit points;
 - (C) Clarification of minimum requirements for admission;
 - (D) Assurance from the Institute that it can cover for any teaching done on a personal basis;
 - (E) Clarification of title of eventual award.
- (ii) MA in Humanitarianism and Security (minutes 120(d)(i)/06-07 and 09(e)/07-08, and GFSS 42(e)/06-07 and GFSS 27(c)/07-08 refer)

REPORTED:

- (A) That the Graduate Studies Committee of the Faculty of Social Studies, at its meeting on 15 May 2007, recommended that the proposal to introduce a new MA entitled 'Humanitarianism and Security', (papers GFSS.214/06-07, GFSS.215/06-07, GFSS.216/06-07) be not approved and should be resubmitted following:
 - (1) Clarification on the block teaching that would be a feature of the core module, as this could cause timetable clashes with optional modules;
 - (2) Clarification that PAIS could ensure delivery of the learning outcomes stated on the course specification in the instance when a student chooses all their options in another department, as only the core module was hosted by PAIS;
 - (3) Clarification of the list of options available to students, as the lists presented on paper GFSS.216/06-07 and GFSS.215/06-07 differ from one another;
 - (4) The option of offering four variants of the degree, as students could study quite different programmes from one another;
 - (5) The Committee also questioned the principle of approving an MA with only one core module in the host department, with the consequence that another department becomes responsible for the delivery of the majority of the programme.
- (B) That revisions had been made to the course proposal (papers GFSS214/06-07 (revised) and GFSS216/06-07 (revised)), and that these had been approved by the Chair of the Graduate Studies Committee of the Faculty of Social Studies, acting on its behalf.
- (C) That the Board, at its meeting on 7 June 2007, received a memo from the Course Director giving the context for the introduction of the new MA entitled 'Humanitarianism and Security' (paper GFSS300/06-7), noting that this had replaced paper GFSS215/06-07 and has not been received by the Graduate Studies Committee of the Faculty of Social Studies.

- (D) That the Board considered:
- (1) The proposal to introduce a new MA entitled 'Humanitarianism and Security', as set out in papers GFSS 214/06-07 (revised) and GFSS 216/06-07 (revised);
 - (2) The course regulations, as set out in paper GFSS 301/06-07, noting that these had not yet been considered by the Graduate Studies Committee of the Faculty of Social Studies.
- (E) That the Board resolved that the proposal to introduce a new MA entitled 'Humanitarianism and Security' be approved in principle only, noting that:
- (1) The block teaching delivery proposal did not currently fit with departments other than Warwick Medical School;
 - (2) Only the health stream should currently be advertised as available for those intending to study in one week blocks over three terms;
 - (3) The relevant departments should give further consideration to the availability of teaching in one week blocks on the other streams, prior to an amended proposal coming back to the Board.
- (F) That the Board, at its meeting on 11 October 2007, considered:
- (1) The proposal to introduce a new MA entitled 'Humanitarianism and Security', as set out in papers GFSS 214/06-07 (revised2) and GFSS 216/06-07 (revised2), noting that the revisions had not yet been considered by the Graduate Studies Committee of the Faculty of Social Studies;
 - (2) The course regulations, as set out in paper GFSS 300/06-07 (revised), noting that the revisions had not yet been considered by the Graduate Studies Committee of the Faculty of Social Studies.
 - (3) Diagrammatic representation of course structure, as set out in BGS 3/07-08.
- (G) That the Board resolved that:
- (1) The proposal to introduce a new MA entitled 'Humanitarianism and Security', as set out in papers GFSS 214/06-07 (revised2) and GFSS 216/06-07 (revised2) be approved, subject to the approval of the revisions by the Graduate Studies Committee of the Faculty of Social Studies;
 - (2) The course regulations, as set out in paper GFSS 300/06-07 (revised), be approved, subject to the approval of the revisions by the Graduate Studies Committee of the Faculty of Social Studies.
- (H) That the Graduate Studies Committee of the Faculty of

Social Studies, at its meeting on 31 January 2008, considered:

- (1) The proposal to introduce a new MA entitled 'Humanitarianism and Security', as set out in papers GFSS 214/06-07 (revised2) and GFSS 216/06-07 (revised2);
 - (2) The course regulations, as set out in paper GFSS 300/06-07 (revised);
 - (3) Diagrammatic representation of course structure, as set out in BGS 3/07-08.
- (l) That the Graduate Studies Committee of the Faculty of Social Studies resolved that:
- (1) The proposal to introduce the new MA in Humanitarianism and Security, as set out above, be not approved and be referred back to the Board of Graduate Studies with the following points:
 - (a) What is the rationale for 'Security' in the title, noting the apparently predominant focus of the course on humanitarianism?
 - (b) A completed module proposal form had not been submitted to the Committee for the compulsory core module;
 - (c) There was no illustrative bibliography;
 - (d) The Committee felt that its role had been undermined due to the fact that the clarifications requested at the meeting of the Committee held on 15 May 2007, as detailed under (A)(1)–(5) above, were not referred back to the Committee for consideration at its Autumn Term 2007 meeting, but were referred to the Board of Graduate Studies directly without prior consideration by the Graduate Studies Committee of the Faculty of Social Studies. The Committee would not propose to approve this course until it had received clarification from the Board of Graduate Studies as to why it had been bypassed;
 - (e) No response had been provided to the Committee on (A)(5) above regarding the single core module.
 - (2) The Committee seek clarification from the Board of Graduate Studies regarding the required minimum CATS weighting for a core module at MA level.

CONSIDERED:

The concerns raised by the Graduate Studies Committee of the Faculty of Social Studies regarding the approval of the proposal to introduce the new MA in Humanitarianism and Security.

RESOLVED:

- (A) That it be noted that the Board had previously approved this course, subject to approval by the Graduate Studies Committee;
 - (B) That it was proposed that the Graduate Studies Committee therefore resolve any outstanding points as set out in its minutes, noting that there was no required minimum CATS weighting for a core module at MA level, and that, if necessary, the Chair of the Board would attend the meeting of the Graduate Studies Committee in Term 3 to discuss any issues regarding the approval process for this course.
- (iii) MA in Postcolonialism, Racism & Global Order (minute GFSS 27(e)/07-08 refers)

REPORTED:

That the Graduate Studies Committee of the Faculty of Social Studies, at its meeting on 31 January 2008, resolved that the proposal to introduce a new course entitled 'MA in Postcolonialism, Racism & Global Order' to replace the course entitled 'MA in Race and Ethnic Studies', as set out in paper GFSS.133/07-08, be approved subject to submission of a completed course specification form.

CONSIDERED:

The proposal to introduce a new course entitled 'MA in Postcolonialism, Racism & Global Order' to replace the course entitled 'MA in Race and Ethnic Studies' (paper GFSS.133/07-08), subject to submission of a completed course specification form.

RESOLVED:

That the proposal to introduce a new course entitled 'MA in Postcolonialism, Racism & Global Order' to replace the course entitled 'MA in Race and Ethnic Studies', as set out in paper GFSS.133/07-08, be approved, subject to:

- (A) Submission of a completed course specification form;
- (B) Provision of the appropriate signatures;
- (C) Submission of a Part 2 form;
- (D) An explanation of the need for three course leaders and clarification of their roles;
- (E) Clarification of which modules were new;
- (F) Confirmation that the consultation with History and English had been concluded.

69/07-08 Revised Course Proposals

CONSIDERED:

A paper setting out proposals for new courses (paper BGS 44/07-08 (revised)),

as follows:

(a) Faculty of Science

(i) Revisions to the MSc Engineering Programmes (minute SGS 22/07-08 refers)

REPORTED:

(A) That the Graduate Studies Committee of the Faculty of Science, at its meeting on 29 January 2008, received a proposal to revise the MSc Engineering Programmes (paper SGS 36/07-08);

(B) That the Graduate Studies Committee of the Faculty of Science considered the following proposed new MSc Engineering streams, noting that in each case paper (a) was the course proposal form and (b) the course specification:

- (1) MSc Biomedical Engineering (SGS 37(a)-(b)/07-08)
- (2) MSc Mechanical Systems (SGS 38(a)-(b)/07-08)
- (3) MSc Electronic Systems (SGS 39(a)-(b)/07-08)
- (4) MSc Electronic Systems with Communications (SGS 40(a)-(b)/07-08)
- (5) MSc Electronic Systems with Sensor Technology (SGS 41(a)-(b)/07-08)
- (6) MSc Engineering Systems (SGS 42(a)-(b)/07-08)
- (7) MSc Energy and Power Electronic Systems (SGS 43(a)-(b)/07-08)

(C) That the Graduate Studies Committee of the Faculty of Science resolved that:

(1) That the proposed course proposals for new MSc Engineering streams be approved as set out in papers SGS 37(a)-43(a)/07-08 subject to the following:

- (a) In each course proposal form, the completion of section 2 to make clear that certain learning outcomes were not applicable for the Diploma;
- (b) In paper SGS 37(a)/07-08, MSc in Biomedical Engineering, the correction of a typing error in section 6 to read “Advanced Biomedical Engineering”, not “Advanced Mechanical Engineering”;

(2) That the proposed course specifications for new MSc Engineering streams be approved as set out in papers SGS 37(b)-43(b)/07-08.

(D) That the Chair of the Graduate Studies Committee of the Faculty of Science, acting on its behalf, had subsequently taken Chair’s action to approve the minor revisions

requested above.

RECEIVED:

A proposal to revise the MSc Engineering Programmes (paper SGS 36/07-08).

CONSIDERED:

- (A) MSc Biomedical Engineering (SGS 37(a)/07-08(revised) and SGS 37(b)/07-08);
- (B) MSc Mechanical Systems (SGS 38(a)/07-08(revised) and SGS 38(b)/07-08);
- (C) MSc Electronic Systems (SGS 39(a)/07-08(revised) and SGS 39(b)/07-08);
- (D) MSc Electronic Systems with Communications (SGS 40(a)/07-08(revised) and SGS 40(b)/07-08);
- (E) MSc Electronic Systems with Sensor Technology (SGS 41(a)/07-08(revised) and SGS 41(b)/07-08);
- (F) MSc Engineering Systems (SGS 42(a)/07-08(revised) and SGS 42(b)/07-08);
- (G) MSc Energy and Power Electronic Systems (SGS 43(a)/07-08(revised) and SGS 43(b)/07-08).

RESOLVED:

That the proposal to revise the MSc Engineering Programmes, as set out in (A-G) above, be approved subject to clarification of the following:

- (A) On all variants, what is the explanation of the need for two routes to the Diploma?
- (B) On the MSc Biomedical Engineering, Electronic Systems with Sensor Technology, Energy and Power Electronic Systems, and Electronic Systems with Communications the degree structure only allows one option choice – is this sufficient?
- (C) The projected student numbers on a number of variants is very small. Are these variants viable in light of these small numbers?

(b) Faculty of Social Studies

- (i) Postgraduate Award in Strategic Leadership (Network Rail) (minute GFSS 28(b)(i)/07-08 refers)

REPORTED:

That the Graduate Studies Committee of the Faculty of Social Studies, at its meeting on 31 January 2008, resolved that the proposal to revise the module entitled 'Postgraduate Award in Strategic Leadership (Network Rail)', as set out in paper GFSS.138/07-08, be approved but that Warwick Business School be advised to suggest to the client that consideration be given as to whether the relation between the CATS points and the teaching hours and word count was appropriate for the level of the award,

noting that there was a significant workload and number of contact hours, therefore a PG Certificate might be a more appropriate level of award.

CONSIDERED:

The proposal to revise the module entitled 'Postgraduate Award in Strategic Leadership (Network Rail)' (paper GFSS.138/07-08).

RESOLVED:

That the proposal to revise the module entitled 'Postgraduate Award in Strategic Leadership (Network Rail)', as set out in paper GFSS.138/07-08, be approved subject to:

- (A) Reconsideration of the level of assessment required as required by the Graduate Studies Committee, noting that this seems excessive for the credit to be awarded;
- (B) Clarification of what "coaching instruction and practice" entails and how this will be delivered as part of the course;
- (C) Confirmation of whether internal coaching training provided by Network Rail is a pre-requisite for attending the course.

- (ii) Warwick Postgraduate Award in Management and Business Studies (TNT) (minute GFSS 28(b)(iii)/07-08 refers

REPORTED:

That the Graduate Studies Committee of the Faculty of Social Studies, at its meeting on 31 January 2008, resolved that the proposal to revise the module entitled 'Warwick Postgraduate Award in Management and Business Studies (TNT)', as set out in paper GFSS.139/07-08, be approved subject to clarification of the revisions which were being proposed.

CONSIDERED:

The proposal to revise the module entitled 'Warwick Postgraduate Award in Management and Business Studies (TNT)' (paper GFSS.139/07-08), subject to clarification of the revisions which were being proposed.

RESOLVED:

That the proposal to revise the module entitled 'Warwick Postgraduate Award in Management and Business Studies (TNT)', as set out in paper GFSS.139/07-08, be approved subject to:

- (A) Clarification of the revisions, as requested by the

- Graduate Studies Committee;
- (B) Review of the level of assessment, noting that it seemed excessive for 24 CATS and that the proposed CATS weighting did not match the indicated effort hours.

(iii) Master of Public Administration (minute GFSS 28(b)(xiii)/07-08 refers

REPORTED:

That the Graduate Studies Committee of the Faculty of Social Studies, at its meeting on 31 January 2008, resolved that the proposal to revise the course entitled 'Master of Public Administration' as set out in papers GFSS.190/07-08, GFSS.191/07-08, GFSS.192/07-08, GFSS.193/07-08, GFSS.194/07-08 and GFSS.195/07-08 be approved in principle, subject to submission of outstanding modules which would be considered by Chair's action following the meeting.

CONSIDERED:

The in principle proposal to revise the course entitled 'Master of Public Administration' (papers GFSS.190/07-08, GFSS.191/07-08, GFSS.192/07-08, GFSS.193/07-08, GFSS.194/07-08 and GFSS.195/07-08).

RESOLVED:

That the in principle proposal to revise the course entitled 'Master of Public Administration', as set out in papers GFSS.190/07-08, GFSS.191/07-08, GFSS.192/07-08, GFSS.193/07-08, GFSS.194/07-08 and GFSS.195/07-08, not be approved and be referred back to the Warwick Business School for clarification of the following:

- (A) The revisions to the current course that are being proposed;
- (B) Confirmation as to whether the collaboration with the National School of Government requires approval by the Collaborative, Flexible and Distributed Learning Sub-Committee;
- (C) The nature of the involvement of staff from PAIS, indicating whether this was in a personal or departmental capacity;
- (D) An explanation of the rationale for increasing the course length to eight years, noting that the MBA team had indicated that they were considering reducing the maximum course length to five years;
- (E) That the number of modules to be completed for the award of the Postgraduate Diploma and Certificate add up to the required minimum CATS.

(a) Membership

REPORTED:

- (i) That the Graduate Studies Committee of the Faculty of Arts had nominated Dr Z Newby as the fourth Faculty selector for the WPRS selection process in Term 3 to replace Professor S Bruzzi;
- (ii) That the Graduate Studies Committee of the Faculty of Medicine had nominated Professor M Thorogood to replace Professor E Peile on the Graduate Awards and Nominations Sub-Committee in Term 3, and Dr N Johnson to serve as fourth Faculty selector for the WPRS selection process;
- (iii) That the Graduate Studies Committee of the Faculty of Social Studies had nominated Dr R Carter to replace Dr F Peter on the Graduate Awards and Nominations Sub-Committee in Term 3, and Dr K Scharf to serve as fourth Faculty selector for the WPRS selection process.

(b) Business

REPORTED:

- (i) That, after reviewing the approved budget allocations and the number of existing awards that would be completed this year, the Graduate School would have approximately 40 Warwick Postgraduate Research Scholarship awards available to be allocated across the two Rounds of the current competition;
- (ii) That in Round 1 of the Warwick Postgraduate Research Scholarship Scheme the Graduate School received 147 applications by the 30 November deadline, compared with 213 in the previous year;
- (iii) That 21 awards were offered in Round 1 of the Warwick Postgraduate Research Scholarship Scheme;
- (iv) That an electronic application system was being piloted for Round 2 of the Warwick Postgraduate Research Scholarship Scheme and that there would be an information session on the nomination process for departments in the Council Chamber at 1.00pm on 26 February 2008;
- (v) That the Graduate Awards and Nominations Sub-Committee would meet to consider second-round applications for the Warwick Postgraduate Research Scholarship Scheme on 28 April 2008.

RECEIVED:

A paper on the requirement for WPRS recipients to apply to Research Councils (paper BGS 51/07-08), noting that this paper was tabled at the meeting.

RESOLVED:

That the proposal for the requirement for WPRS recipients to apply to Research Councils be waived this academic year be approved, noting

that the Board would reconsider this requirement again next year.

71/07-08 PhD in Multidisciplinary Studies (minutes 52/07-08 and AQSC 67/07-08 refer)

REPORTED:

- (a) That the Board, at its last meeting, considered an in-principle proposal for the introduction of a PhD in Multidisciplinary Studies (paper BGS 29/07-08) and resolved that the initial proposal be welcomed and the administrative and funding arrangements be developed further before the proposal is reconsidered by the Board.
- (b) That the Academic Quality and Standards Committee, at its meeting on 1 February 2008, considered the in-principle proposal for the introduction of a PhD in Multidisciplinary Studies (paper BGS 29/07-08) and resolved that the Board of Graduate Studies be invited to reconsider the conditions under which a PhD might be awarded in two or three disciplines, and the possible designations for such degrees.

72/07-08 Amendment to Regulation 15 for Higher Doctorates (minutes 19/07-08 and 50/07-08 and AQSC 66/07-08 refer)

REPORTED:

That the Academic Quality and Standards Committee considered the proposed amendments to Regulation 15 and recommended to the Senate that they be approved as set out in paper BGS 27/07-08.

73/07-08 Postnominals (minutes 53/07-08 and AQSC 68/07-08 refer)

REPORTED:

That the Academic Quality and Standards Committee, at its meeting on 1 February 2008, considered the proposal to amend Ordinance 13 (BGS 31/07-08) and recommended to the Senate that the proposal to amend Ordinance 13 on Degrees and Diplomas, to introduce postnominal abbreviations for a number of University awards, and to add Postgraduate Award to the list of University awards, be approved as set out in paper BGS 31/07-08.

74/07-08 Split-Site PhDs (minutes 45(f)/07-08 and AQSC 64/07-08 refer)

REPORTED:

- (a) That the Board, at its last meeting, received a paper on split-site PhDs (paper BGS 25/07-08);
- (b) That the Academic Quality and Standards Committee, at its meeting on 1 February 2008, considered the paper on split-site PhDs and resolved that:
 - (i) Members of the Committee pass any comments on the paper on split-site PhDs, paper BGS 25/07-08, to the Chair of the Board of Graduate Studies;

- (ii) The paper on split-site PhDs, paper BGS 25/07-08, be considered by the Collaborative, Flexible and Distributed Learning Sub-Committee at its next meeting.

75/07-08 Student Membership of Graduate Studies Committees (minute GFSS 29/07-08 refers)

REPORTED:

That the Graduate Studies Committee of the Faculty of Social Studies, at its meeting on 31 January 2008, noted that given that the student representative was, in many cases, only a member of the University for one year it was important that sufficient training be provided for each new student representative to the Committee, and that it would be beneficial for a student who was at the University for more than one year (for example, a PhD student) to be the Committee's student representative.

76/07-08 Student Surveys (minute 45(d)/07-08 and AQSC 60/07-08 refer)

REPORTED:

- (a) That the Board, at its last meeting, considered participation in the Postgraduate Research Survey Experience this academic year and recommended that the University use the Postgraduate Research Survey Experience instead of the Academic Satisfaction Survey to gather feedback from postgraduate research students this academic year, noting that further thought needed to be given to mechanisms for surveying taught postgraduate students;
- (b) That the following was reported to the Academic Quality and Standards Committee, at its meeting on 1 February 2008:
 - (i) That the results for the Academic Satisfaction Review 2007 will be circulated to departments shortly;
 - (ii) That a proposed review of the mechanisms for collecting and evaluating feedback from undergraduate and postgraduate students is under discussion and that the Senior Assistant Registrar (Teaching Quality) will report to the next meeting of the Committee.
- (c) That the Academic Quality and Standards Committee considered a proposal to conduct the Academic Satisfaction Review later in the spring term for first and second year undergraduate students and postgraduate taught students, noting that final year undergraduate students have been encouraged to participate in the National Student Survey 2008;
- (d) That the Academic Quality and Standards Committee resolved that the Academic Satisfaction Review be conducted later in the spring term for first and second year undergraduate students and postgraduate taught students, noting that final year undergraduate students have been encouraged to participate in the National Student Survey 2008 and that postgraduate research students will be invited to participate in the Higher Education Academy's Postgraduate Research Experience Survey.

