

UNIVERSITY OF WARWICK

Board of Graduate Studies

Minutes of the Board of Graduate Studies meeting held on Tuesday 23 February 2010.

Present: Professor L Bridges (Chair), Mr S Bangalore Nagaraj, Mr J Chambers, Dr A Dowd, Dr F Griffiths, Mr T Hayes, Professor J Labbe, Dr D Leadley, Professor R Napier, Professor P Stoneman, Dr J Vickery.

Apologies: Professor S Bruzzi, Professor L Green, Ms S Khaku, Professor N Johnson, Mr R Metcalf, Professor A Neal, Professor C Sparrow, Professor M Watson.

In attendance: Mr R McIntyre, Ms R Wooldridge Smith.

53/09-10 Minutes of the last meeting

RESOLVED:

That the minutes of the meeting of the Board held on 19 January 2010 be approved, subject to one minor correction to the list of those present as noted at the meeting.

54/09-10 Matters arising on the minutes

(a) Terms of Reference (minute 1/09-10 referred)

REPORTED:

That, at its meeting on 27 January 2010, the Senate considered a recommendation from the Board that its terms of reference be revised as specified in the minutes, and resolved that the recommendation be approved.

(b) Council Tax (minutes 43(c)/09-10, 9/09-10, 97(d)/08-09 and 85/08-09 referred)

REPORTED:

That Coventry City Council had confirmed that the proposed arrangement to enable research students in extension to avoid paying Council Tax was not acceptable.

(c) PGR Funding Working Group

REPORTED:

That, following circulation of a questionnaire to Departments about PGR funding, the Chair had confirmed that the national PGR fee was not regulated, and the Universities followed RCUK fee levels as a matter of practice only.

(d) Update on ESRC DTC Application (minute 44(d)/09-10 referred)

REPORTED:

- (i) That a first draft of the ESRC DTC Application had been considered by the Steering Committee at its last meeting, and that the Graduate School had been encouraged to be bolder in its bid for studentship funding;
- (ii) That the application was now being refined and finalised and, following final sign-off by the Chair of the Board of Graduate Studies, the Pro-Vice-Chancellor (Research):Arts and Social Sciences and the Chair of the Faculty of Social Sciences, would be submitted to the ERSC in advance of the deadline of 11 March 2010.

55/09-10

Chair's Business

(a) Warwick Collaborative Postgraduate Research Scholarship (WCPRS) Workshop

REPORTED:

That there would be a workshop on opportunities available under the WCPRS scheme on 11 March 2010 from 12.00 – 2.00pm in the Council Chamber, University House, noting that the number of proposals from departments for WCPRS funding was increasing.

(b) Reduced PGT Fee in the Arts Faculty

REPORTED:

That the Steering Committee had approved a recommendation from the Fees Working Group that the approved reduction in PGT fee in the Arts Faculty continue for a further year, noting that this was at a slightly increased rate to that previously in place, and that the fee would return to the normal level in the following academic year, 2010-11 being intended to act as a transition year.

(c) PGR Fee in 10/11

REPORTED:

That the PGR fee for 10/11 entry had now been approved to increase by 4.5%, less than the rise in fee for UG and PGT courses, noting that the full fee would be £11400 for Band 1 courses, and £14600 for Band 2.

(d) Visiting Postgraduate Students

REPORTED:

That a new, shortened application procedure would shortly be in place within the Student Admissions and Recruitment Office for visiting postgraduate students.

RECEIVED:

A report on items approved by the Chair on behalf of the Board (paper BGS 36/09-10), as follows:

(a) Faculty of Arts

(i) Department of English and Comparative Literary Studies

(A) "MA in Translation and Transcultural Studies"

REPORTED:

That the Chair, acting on behalf of the Board, had taken action to approve, in principle, a proposal to introduce a new course entitled "MA in Translation and Transcultural Studies", as set out in paper BGS 50/09-10, to replace the existing MA in Translation Studies.

(b) Faculty of Social Sciences

(i) Warwick Business School

(A) Blanket APL Exemption for the Masters in Business Administration (minutes 106(b)(iii)(A)/08-09 and GFSS 32(e)(ii)/08-09 referred)

REPORTED:

(1) That, at its meeting on 12 May 2009, the Graduate Studies Committee of the Faculty of Social Sciences considered a proposal to enable students who have successfully completed the Postgraduate Award in Strategic Leadership (Network Rail) to be exempt from two modules ("Strategy in/and Practice" and "Leadership" elective module) on the MBA programme, set set out in paper GFSS 315/08-09, and resolved that the proposal be approved;

(2) That, at its meeting on 4 June 2009, the Board considered the proposal to enable students who have successfully completed the Postgraduate Award in Strategic Leadership (Network Rail) to be exempt from two modules ("Strategy in/and Practice" and "Leadership" elective module) on the MBA programme, as set out in paper GFSS 315/08-09, and resolved that the proposal be approved, subject to clarification of why the transfer of

marks from the PG Award to the MBA is necessary;

- (3) That clarification that transfer of marks from the PG Award to the MBA is not necessary had been received, along with a revised proposal (paper GFSS 315/08-09 (revised), and that the Chair, acting on behalf of the Board, had taken action to approve the proposal, as set out in paper GFSS 315/08-09 (Revised).

57/09-10 Reports from the Chair of the Graduate Studies Committees

RECEIVED:

Oral reports from the Chairs of the Graduate Studies Committees.

RESOLVED:

That, following confirmation of room numbers from the Chair of the Graduate Studies Committee of the Board of the Faculty of Arts, the Graduate School publish information on its website about the new postgraduate study and common rooms available within the Humanities building for students in the Faculty of Arts, in an effort to increase their use.

58/09-10 Postgraduate Committee and the Students' Union

RECEIVED:

An oral report from the Postgraduate student representative from the Faculty of Science, in place of the Education Officer.

RESOLVED:

That the Immigration Service within the International Office be asked to respond to the specific queries raised at the meeting with regard to the difficulties encountered by students applying for PGT courses with periods of study marginally shorter than 12 months in duration, owing to later Autumn term start dates.

59/09-10 The Harris Report

CONSIDERED:

The Harris Report, published by the Constitutional Advisory Group, in the context of the consideration of the role of the Board going forward (paper S.8/09-10).

RESOLVED:

- (a) That the view outlined in section 5(e)(i) of the report, related to postgraduate issues and the role of the Chair of the Board of Graduate Studies within the Senior Management Team with responsibility for postgraduate research issues, be endorsed by the

Board, but that this should be extended to also include postgraduate taught provision;

- (b) That the Board had some concern about grouping postgraduate taught students with undergraduate students, noting that the Board, in its current form, was well placed to consider issues relating to PGT provision, particularly, for example, in the Doctoral Training Centres, where PGT and PGR courses intersect;
- (c) That the Board supported a review of the course and module approval system, noting that the Board felt that the approval of new and revised modules, where the requirement for Faculty level oversight was less apparent, might be delegated to academic departments, albeit with some attendant concerns given the consistent failure of some departments to complete module proposal forms appropriately.

60/09-10 Change to reg. 37 to clarify "42 days" (paper from RM)

CONSIDERED:

A paper from the Administrative Officer (Graduate School) proposing minor amendments to University Regulation 37.5, Governing Appeals at Taught Postgraduate Level (paper BGS 37/09-10).

RECOMMENDED (to the Academic Quality and Standards Committee):

That the proposed amendments to University Regulation 37.5, as set out in paper BGS 37/09-10, be approved.

61/09-10 Postgraduate Taught Experience Survey (PTES) 2010.

REPORTED:

That Warwick had registered to take part in the survey again in 2010, and that the survey would open on 1 March 2010 for 2 months.

CONSIDERED:

A paper from the Administrative Officer (Graduate School) outlining a proposal for the "institutional" questions that should be included within the core survey (paper BGS 38/09-10).

RESOLVED:

That the proposed "institutional" questions be taken forward for inclusion in PTES 2010, subject to the minor amendments discussed at the meeting.

62/09-10 Transfer of PGR Students to the University of Warwick from other Universities

CONSIDERED:

A paper from the Administrative Officer (Graduate School) and the Assistant Registrar (Postgraduate Admissions) outlining proposed changes to the

procedure for the transfer of postgraduate research students to the University of Warwick from other Universities (paper BGS 39/09-10).

RESOLVED:

- (a) That the proposal to transfer the processing of transferring PGR students from the Graduate School office to the Student Admissions and Recruitment Office be approved in principle, but that the Chair of the Board discuss the specifics of the new procedure with the Assistant Registrar (Postgraduate Admissions) at the earliest opportunity to ensure that it is as streamlined as possible;
- (b) That guidance for PGR students applying to transfer to the University be amended to make clear that such applications should normally be discussed with the relevant academic department first, in order to ensure that a potential supervisor can be identified, and will normally only be considered where there is a clear rationale for the change in Institution put forward.

63/09-10

Proposed Change to Standard Period of Registration for Full-Time PhD Students

CONSIDERED:

A paper from the Secretary and Chair setting out the possible impact, both positive and negative, of a move from a 3-year to a 4-year standard period of registration for full-time PhD students (paper BGS 40/09-10).

RESOLVED:

That, whilst there were clear benefits in some areas to moving to a standard 4-year period of registration for full-time PhD students, there were also some considerable potential disadvantages to be worked through, and that the matter be discussed again a future meeting of the Board, noting that:

- (a) It would seem likely that a new fee structure would need to be put in place if the change was to be implemented in a cost neutral way;
- (b) That any structure put in place that resulted in the total fee payable being dependant on the length of registration might encourage students to apply for periods of temporary withdrawal unnecessarily in order to keep the cost to a minimum;
- (c) That any change in registration length would need to be thought through carefully if it were not to result in a "creep" of submission times back towards the 4-year mark;
- (d) That any proposal for change should also incorporate a review of the fees charged for resubmission or, possibly, minor corrections, to ensure that these are set at levels to discourage students from purposefully submitting early in order to avoid a proportion of the fee-bearing period of registration.

64/09-10

Definition of a Thesis

REPORTED:

- (a) That, at its meeting on 17 November 2009, the Board received a copy of the text of a memo from the Chair of the Board to Departments, setting out the new regulations pertaining to the definition of a thesis in the context of a submission for a research degree at the University (paper BGS 22/09-10) and resolved that the memo be circulated to departments as is;
- (b) That, at its meeting on 19 January 2010, the Board received an oral report from the Chair, and a paper from the Assistant Registrar (Graduate School) summarising departmental responses (paper BGS 33/09-10), noting that this was tabled at the meeting, and resolved that:
 - (i) That, as all departmental responses had yet to be submitted, the finalised paper be considered at the next meeting of the Board;
 - (ii) That clarification be provided to departments on the distinction between submission for a PhD with a portfolio of work, and the award of a PhD for work published.

CONSIDERED:

A paper from the Assistant Registrar (Graduate School) summarising all departmental responses to the consultation (paper BGS 33/09-10 (Revised))

RESOLVED:

- (c) That all Departments be asked to make clear to students the acceptable forms of submission for each research degree;
- (d) That clarification be provided to departments on the distinction between submission for a PhD with a portfolio of work, and the award of a PhD for published work.

65/09-10

PGR Annual Course Review Reports

CONSIDERED:

The summary PGR Annual Course Review Reports prepared by each of the Faculty Graduate Studies Committees, as follows:

- (a) Arts (paper AGSC 19a/09-10);
- (b) Medicine (paper GCFM 4/09-10);
- (c) Science (paper SGS 43/09-10), noting that the Science Graduate Studies Committee highlighted that the number of applications from overseas students is high compared to the number of enrolments they generate on courses within the Faculty;
- (d) Social Science (paper GFSS 176/09-10).

RESOLVED:

That the postgraduate research annual course review reports submitted by the Faculties be approved, noting the following:

(e) Arts

- (i) That the Chair continue discussions with the library with a view to exploring whether a room within the Wolfson Research Exchange could be specified a “quiet area”, based on feedback from students within the Faculty on the levels of noise experienced;
- (ii) That concern about perceived delays in the postgraduate admissions process be communicated to the Student Admissions and Recruitment Office;
- (iii) That a review be undertaken of the accessibility of shared spaces in Millburn House, based on the concerns raised by a number of departments in the Faculty regarding restrictions imposed by the card access system;
- (iv) That the Graduate School explore further mechanisms for feeding back to departments means of tracking submission, completion and completion rates, and that existing provision in this regard is reviewed to ensure its effectiveness.

(f) Medicine

That the Chair write to the Acting Dean of Warwick Medical School to ensure that, where possible, funding is made available to supervisors of PGR students to cover some students’ consumable costs.

(g) Science

That the Board shared the concern of the Graduate Studies Committee of the Faculty of Science with regard to the high number of unconverted applications from international students onto PGR courses.

66/09-10 PGT Grade Descriptors and Award of Merits

REPORTED:

That, at its meeting on 17 November 2009, the Board considered a report compiled by the Assistant Secretary on issues arising from External Examiners’ reports on Postgraduate Programmes for 2007-08 (paper BGS 19/09-10) and resolved (*inter alia*):

- (a) That the Board consider the marking descriptors for PGT courses at a future meeting, with a view to recommending means of ensuring the full range of marks may be used more effectively;
- (b) That the Board revisit its earlier decision to not recommend the

introduction of a formal merit award, and that this be considered in conjunction with point (a) above.

CONSIDERED:

A paper from the Secretary, setting out the marking descriptors for PGT courses across the Faculties, and the award of a “Merit” classification for PGT courses at other UK HEIs (paper BGS 42/09-10).

RESOLVED:

That the question of whether to recommend the introduction of the award of a “Merit” classification for PGT courses, and at what level, be referred to Faculty Graduate Studies Committees for consideration at their next meetings in the Summer term.

RECOMMENDED (to the Board of the Faculty of Social Science):

That the grade descriptor for marks awarded in the range 70-100% be revised, in line with the assessment criteria in use within other Faculties, to incorporate a descriptor for the mark range 70-79%, and an additional descriptor for marks in the range 80+%.

67/09-10 Erasmus Mundus

RECEIVED:

An extract from a presentation on the Erasmus Mundus programme, setting out, amongst other things, the main features and financial information related to Masters Courses and Joint Doctoral Programmes (paper BGS 48/09-10).

68/09-10 International Direction in the Strategy

CONSIDERED:

A strategy paper from the Director of the International Office, setting out the key internationally-related features of what might be needed in the University Strategy to meet our overall goal (paper BGS 49/09-10).

RESOLVED:

That the Board was concerned about the proposed increase in the PGR fee and the effect that this might have on recruitment in pursuit of the Vision 2015 target to double research student numbers, also noting that this would increase the costs of awarding Warwick Postgraduate Research Scholarships (WPRS) and threaten the number of awards feasible from the available budget.

69/09-10 New Courses

CONSIDERED:

A paper setting out recommendations for the approval of new courses (paper BGS 46/09-10), as follows:

(a) Faculty of Arts

Department of Theatre, Performance and Cultural Studies

“MA/Diploma in Theatre Consultancy” (minute AGSC 15(c)/09-10 referred)

REPORTED:

That, at its meeting on 2 February 2010, the Graduate Studies Committee of the Faculty of Arts considered a proposal from the Department of Theatre, Performance and Cultural Studies to introduce a new course entitled “MA/Diploma in Theatre Consultancy”, as set out in papers AGSC 18a/09-10, AGSC 18b/09-10 and AGSC 18c/09-10, and resolved that the proposal be approved.

CONSIDERED:

The proposal to introduce a new course entitled “MA/Diploma in Theatre Consultancy” (papers AGSC 18a/09-10, AGSC 18b/09-10 and AGSC 18c/09-10)

RESOLVED:

That the proposal be approved, subject to clarification as to whether the dissertations referred to are the same for the Postgraduate Diploma and the MA.

(b) Faculty of Science

(i) Department of Chemistry

(A) “Postgraduate Certificate and Postgraduate Award in Transferable Skills in Science” (minute SGS.17/09-10 referred)

REPORTED:

That, at its meeting on 2 February 2010, it was reported to the Graduate Studies Committee of the Faculty of Science that the Chair, acting on behalf of the Committee, had taken action to approve revisions to the Postgraduate Certificate and Postgraduate Award in Transferable Skills in Science, as set out in paper SGS 14/09-10, and to the course specification, as set out in paper SGS 15/09-10.

CONSIDERED:

The proposals to revise:

(1) The course Postgraduate Certificate and Postgraduate Award in Transferable Skills in

Sciences (paper SGS 14/09-10)

- (2) The course specification for the Postgraduate Certificate and Postgraduate Award in Transferable Skills in Sciences (paper SGS 15/09-10).

RESOLVED:

That the proposal be approved, subject to clarification being received of the reasons for a high dependence on non-Warwick staff (~30%).

- (B) MSc in Analytical Science: Methods and Instrumental Techniques (minutes 39(b)(i)/09-10 and SGS 19(b)/09-10 referred)

REPORTED:

- (1) That, at its meeting on 15 October 2009, it was reported to the Board that the Chair had taken action, acting on behalf of the Board, to approve the proposal, in principle, for a new course entitled "MSc in Analytical Science", to replace the existing MSc in Instrumental Analytical Methods in Biological and Environmental Chemistry (IAMBEC) as set out in paper BGS 123/08-09;
- (2) That, at its meeting on 3 November 2009, the Graduate Studies Committee of the Faculty of Science considered the proposal to introduce a new course entitled "MSc in Analytical Science: Methods and Instrumental Techniques" (paper SGS 24/09-10) and resolved that the proposal be approved, subject to the following amendments:
 - (a) Revision of Student Support information section 8, to include the implementation of a Student Staff Liaison Committee;
 - (b) Clarification that all modules detailed in the Course Structure section are credited at M-Level;
 - (c) Clarification that proposed module CH913: Team Research Project: Real Word Analysis is not a compulsory module for Postgraduate Diploma

students;

- (d) Inclusion of Examination Conventions;
 - (e) Clarification of the course start date;
 - (f) The submission of an additional Module Proposal for the 24 CATS version of CH917:Research Project;
- (3) That, at its meeting on 17 November 2009, the Board considered the proposal to introduce a new course entitled “MSc in Analytical Science: Methods and Instrumental Techniques” (paper SGS 24/09-10) and resolved that the proposal be not approved, and that a revised proposal be considered at a future meeting of the Board or via Chair’s action, to address the points raised by the Science Graduate Studies Committee and:
- (g) Submission of a Part 2 form, Course Specification and Exam Conventions;
 - (h) Further details as to how 120 credits will be achieved for the PG Diploma;
 - (i) Clarification of the extra 24 credit modules requested by the Graduate Studies Committee;
- (4) That, at its meeting on 2 February 2010, the Graduate Studies Committee of the Faculty of Science considered the proposal to introduce a new course entitled “MSc in Analytical Science: Methods and Instrumental Techniques”, as set out in papers SGS 26a/09-10 and SGS 26b/09-10, and resolved that the proposal and course specification be approved.

CONSIDERED:

The proposal to introduce a new course entitled “MSc in Analytical Science: Methods and Instrumental Techniques” (papers SGS 26/09-10 and SGS 26b/09-10).

RESOLVED:

That the proposal be approved, subject to confirmation of the course duration.

- (ii) Complexity Science DTC

“MSc in Complex Systems Science (Warwick)” (minute SGS 20(b)/09-10 referred)

REPORTED:

That, at its meeting on 2 February 2010, the Graduate Studies Committee of the Faculty of Science considered a proposal to introduce a new course entitled “MSc in Complex Systems Science (Warwick)”, as set out in papers SGS 46/09-10, SGS 47/09-10, SGS 48/09-10 and SGS 49/09-10, and resolved that the proposal be approved, subject to CFDLSC approval.

CONSIDERED:

The proposal to introduce a new course entitled “MSc in Complex Systems Science (Warwick)” (papers SGS 46/09-10, SGS 47/09-10, SGS 48/09-10 and SGS 49/09-10).

RESOLVED:

That the proposal be approved.

(iii) Computer Science

“MSc in Cognitive Systems” (minute SGS 21/09-10 referred)

REPORTED:

That, at its meeting on 2 February 2010, the Graduate Studies Committee of the Faculty of Science considered a proposal, in principle, to introduce a new course entitled “MSc in Cognitive Systems”, as set out in paper SGS 27/09-10, and resolved that the proposal be approved, in principle.

CONSIDERED:

The proposal, in principle, to introduce a new course entitled “MSc in Cognitive Systems” (paper SGS 27/09-10).

RESOLVED:

That the proposal be approved, in principle.

(iv) Mathematics Institute

PhD in Mathematics and Statistics (minutes 39(b)(iv)/09-10 and SGS 31/09-10 referred)

REPORTED:

(A) That, at its meeting on 17 November 2009, the Board considered a proposal to introduce a new 4 year PhD in Mathematics and Statistics, as set out in paper BGS 27/09-10, and resolved that the proposal be

approved, in principle, noting that the title of the degree was originally incorrectly recorded as the PhD in Mathematical Sciences.

- (B) That, at its meeting on 2 February 2010, the Graduate Studies Committee of the Faculty of Science considered a proposal to introduce a new course entitled “PhD in Mathematics and Statistics”, as set out in paper SGS 31/09-10, and resolved that the proposal be approved.

CONSIDERED:

The proposal to introduce a new course entitled “PhD in Mathematics and Statistics” (paper SGS 31/09-10).

RESOLVED:

That the proposal be approved.

- (v) Warwick HRI

- (A) MSc in Food Security (minutes 39(b)(ii)(B)/09-10 and SGS 24(a)/09-10 referred)

REPORTED:

- (1) That, at its meeting on 17 November 2009, the Board considered a proposal, in principle, to introduce a new course entitled “MSc in Food Security”, as set out in paper SGS 18/09-10, and resolved that the proposal be approved, in principle.
- (2) That, at its meeting on 2 February 2010, the Graduate Studies Committee of the Faculty of Science considered a proposal to introduce a new course entitled “MSc in Food Security”, as set out in papers SGS 37/09-10, SGS 37a/09-10 and SGS 37b/09-10, and resolved that the proposal be approved, subject to:
- (a) That Course Regulations be amended to state that core modules should be passed in order to achieve at Postgraduate Diploma or Certificate;
- (b) That the Exam Board Conventions are amended to allow “...one opportunity to remedy failure in modules comprising up to 50% of the taught/coursework CATS and/or the project.”.

CONSIDERED:

The proposal to introduce a new course entitled “MSc in Food Security” (papers SGS 37/09-10, SGS 37a/09-10 and SGS 37b/09-10).

RESOLVED:

That the proposal be approved.

- (B) MSc in Sustainable Crop Production: Agronomy for the 21st Century (minutes 39(b)(ii)(A)/09-10 and SGS 10(a)/09-10 referred)

REPORTED:

- (1) That, at its meeting on 3 November 2009, the Graduate Studies Committee of the Faculty of Science considered the proposal to introduce a new course entitled “MSc in Sustainable Crop Production: Agronomy for the 21st Century” (paper SGS 17/09-10) and resolved that the proposal be approved, subject to the four outstanding module proposals being provided for consideration at the next SGS meeting, and the following amendments:

- (a) The correction of “DTG” to “MTG” in section 4(b);
- (b) The provision of a course specification;
- (c) The clarification that the modules are M-level;
- (d) That the core modules be identified;
- (e) The provision of an additional memo for the Graduate Studies Committee to better explain the rationale for the course proposal;

- (2) That, at its meeting on 19 November 2009, the Board considered the proposal to introduce a new course entitled “MSc in Sustainable Crop Production: Agronomy for the 21st Century”, as set out in paper SGS 17/09-10, and resolved that the proposal be given “in principle” approval only, and that a revised proposal be considered at a future meeting of the Board or via Chair’s action, to address the points raised by the Science Graduate Studies Committee and:

- (f) Submission of a part 2 form, course specification and exam conventions;
- (g) Clarification of what is required for the PG Diploma and if it is necessary for students to complete all taught modules (130 credits);

(h) Clarification of requirements for award of the PG Certificate.

(3) That, at its meeting on 2 February 2010, the Graduate Studies Committee of the Faculty of Science considered a proposal to introduce a new course entitled “MSc in Sustainable Crop Production: Agronomy for the 21st Century”, as set out in paper SGS 17/09-10 (Revised) and SGS 38/09-10, and resolved that the proposal be approved.

CONSIDERED:

The proposal to introduce a new course entitled “MSc in Sustainable Crop Production: Agronomy for the 21st Century” (paper SGS 38/09-10).

RESOLVED:

That the proposal be approved.

(c) Faculty of Social Sciences

(i) Institute of Education

(A) Proposed MA for a cohort of students in Trinidad and Tobago (minute GFSS 23(a)(iv)/09-10 referred)

REPORTED:

That, at its meeting on 2 February 2010, the Graduate Studies Committee of the Faculty of Social Science considered, in principle, a proposal to introduce a new MA for a cohort of students based in Trinidad and Tobago, as set out in paper GFSS 97/09-10, and recommended that the proposal be approved, in principle.

CONSIDERED:

The proposal, in principle, to introduce a new MA for a cohort of students based in Trinidad and Tobago (paper GFSS 97/09-10).

RESOLVED:

That the proposal be approved, in principle, noting that the proposal was for delivery of an existing degree in this manner.

(B) PGA in “Teaching and Learning Science – Theory into Practice” (minute GFSS 23(a)(v)/09-10 referred)

REPORTED:

That, at its meeting on 2 February 2010, the Graduate Studies Committee of the Faculty of Social Science considered a proposal to introduce a new PGA in “Teaching and Learning Science – Theory into Practice”, as set out in papers GFSS 113/09-10, GFSS 114/09-10 and GFSS 115/09-10, and recommended that the proposal be approved, subject to receipt of a signed copy.

CONSIDERED:

The proposal to introduce a new PGA in “Teaching and Learning Science – Theory into Practice” (paper GFSS 113/09-10, 114/09-10 and GFSS 115/09-10).

RESOLVED:

That the proposal be approved.

- (C) PGA in “Subject Pedagogy Development (Prince’s Teaching Institute)” (minute GFSS 23(a)(vi)/09-10 referred)

REPORTED:

That, at its meeting on 2 February 2010, the Graduate Studies Committee of the Faculty of Social Science considered a proposal to introduce a new PGA in Subject Pedagogy and Development (Prince’s Teaching Institute), as set out in papers GFSS 117/09-10, GFSS 118/09-10 and GFSS 119/09-10, and recommended that the proposal be approved, subject to the receipt of documents marked as “to follow” and completion of section 23 in paper GFSS 119/09-10

CONSIDERED:

The proposal to introduce a new PGA in Subject Pedagogy and Development (Prince’s Teaching Institute) (papers GFSS 117/09-10, GFSS 118/09-10 and GFSS 119/09-10).

RESOLVED:

That the proposal be approved.

- (D) PGA in “Critical Study: Education” (minute GFSS 23(a)(vii)/09-10 referred)

REPORTED:

That, at its meeting on 2 February 2010, the Graduate

Studies Committee of the Faculty of Social Science considered a proposal to introduce a new PGA in Critical Study: Education, as set out in papers GFSS 124/09-10 and GFSS 125/09-10, and recommended that the proposal be approved, subject to confirmation of the date of introduction.

CONSIDERED:

The proposal to introduce a new PGA in Critical Study: Education (papers GFSS 124/09-10 and GFSS 125/09-10).

RESOLVED:

That the proposal be approved, subject to confirmation of the “existing arrangements” referred to in paper GFSS 124/09-10.

- (E) “MA in Educational Innovation” (minute GFSS 23(a)(viii)/09-10 referred)

REPORTED:

That, at its meeting on 2 February 2010, the Graduate Studies Committee of the Faculty of Social Science considered a proposal to introduce a new course entitled “MA in Educational Innovation”, as set out in papers GFSS 127/09-10, GFSS 128/09-10, GFSS 129/09-10 and GFSS 130/09-10, and recommended that the proposal be approved.

CONSIDERED:

The proposal to introduce a new course entitled “MA in Educational Innovation” (papers GFSS 127/09-10, GFSS 128/09-10, GFSS 129/09-10 and GFSS 130/09-10).

RESOLVED:

That the proposal be approved, subject to:

- (1) Confirmation of the duration of the course for full-time and part-time study;
- (2) Confirmation of whether CFDLSC approval is required for the DL elements;
- (3) Modification of the learning outcomes to ensure they are demonstrably at M-level;
- (4) Confirmation that the full course will be available to those without a PGCE;

- (F) “Postgraduate Certificate in Innovation in Education (Advanced Teaching Through Peer Coaching)” (minute GFSS 23(a)(ix)/09-10 referred)

REPORTED:

That, at its meeting on 2 February 2010, the Graduate Studies Committee of the Faculty of Social Science considered a proposal to introduce a new course entitled "Postgraduate Certificate in Innovation in Education (Advanced Teaching Through Peer Coaching)", as set out in papers GFSS 145 - 151/09-10, and recommended that the proposal be approved.

CONSIDERED:

The proposal to introduce a new course entitled "Postgraduate Certificate in Innovation in Education (Advanced Teaching Through Peer Coaching)" (papers GFSS 145 – 151/09-10).

RESOLVED:

That the proposal be approved, subject to clarification of the rationale for the very high percentage of teaching by non-Warwick staff, and confirmation of the measures taken to ensure that delivery can be safeguarded.

- (G) "Masters in Teaching and Learning" (minute 39(d)(iv)(B) referred)

REPORTED:

- (1) That, at its meeting on 17 November 2009, the Board considered a proposal, in principle, to introduce a new course entitled "Masters in Teaching and Learning", as set out in paper GFSS 48/09-10, and resolved that the proposal be not approved, but be referred to AQSC and CFDLSC to consider the issues of principle in the proposal;
- (2) That, at its meeting on 11 February 2010, the Collaborative, Flexible and Distributed Learning Sub-Committee, approved the proposal, in principle, to introduce a new course entitled "Masters in Teaching and Learning";
- (3) That the proposal has not yet been considered by the Graduate Studies Committee of the Faculty of Social Sciences, but will be considered by the Committee's Chair following consideration by the Board;

CONSIDERED:

The proposal to introduce a new course entitled “Masters in Teaching and Learning” (papers GFSS 133/09-10).

RESOLVED:

That the proposal be approved.

(ii) School of Law

(A) “LLM in Licensing Law” (minute 23(b)(viii)/09-10 referred)

REPORTED:

That, at its meeting on 2 February 2010, the Graduate Studies Committee of the Faculty of Social Science considered a proposal to introduce a new course entitled “LLM in Licensing Law”, as set out in papers GFSS 99 - 103/09-10, and recommended that the proposal be approved, subject to submission of a signed-copy.

CONSIDERED:

The proposal to introduce a new course entitled “LLM in Licensing Law” (papers GFSS 99 – 103/09-10).

RESOLVED:

That the proposal be approved.

70/09-10 Revised Courses

CONSIDERED:

A paper setting out recommendations for the approval of revisions to existing courses (paper BGS 47/09-10), as follows:

(a) Faculty of Arts

Department of History

“MA in Religious, Social and Cultural History 1500-1750” (minute AGSC 15(a)(i)/09-10 referred)

REPORTED:

That, at its meeting on 2 February 2010, the Graduate Studies Committee of the Faculty of Arts considered a proposal from the Department of History to revise the course entitled “MA in Religious, Social and Cultural History 1500-1750”, as set out in paper AGSC 10/09-10, and resolved that the proposal be approved;

CONSIDERED:

The proposal from the Department of History to revise the course entitled “MA in Religious, Social and Cultural History 1500-1750” (paper AGSC 10/09-10).

RESOLVED:

That the proposal be approved.

(b) Faculty of Medicine

Warwick Medical School

“Masters in Medical Education”

REPORTED:

That the Chair of the Graduate Studies Committee, acting on its behalf, has taken action to approve revisions to the course “Masters in Medical Education”, as set out in papers DMAP 3/09-10 and DMAP 6/09-10.

CONSIDERED:

The proposal to make revisions to the course “Masters in Medical Education” (papers DMAP 3/09-10 and DMAP 6/09-10).

RESOLVED:

That the proposal be approved, subject to:

- (i) Clarification of the “usual arrangements” specified on the form;
- (ii) Revision of the learning outcomes so that they are demonstrably at M-level.

(c) Faculty of Science

(i) MOAC Doctoral Training Centre

- (1) “MSc in Chemistry with Scientific Writing” (minute SGS 23(a)/09-10 referred)

REPORTED:

That, at its meeting on 2 February 2010, the Graduate Studies Committee of the Faculty of Science considered a proposal to revise the course specification for the course “MSc in Chemistry with Scientific Writing”, as set out in paper SGS 44/09-10, and resolved that the proposal be approved, subject to the following revisions:

- (A) That section 16 be amended to delete mark weightings for Modules 1-8 and Project;

- (B) That the Examination Conventions be amended to delete the sentence “The 8 modules will contribute 50% of the total course mark. The project will contribute the remaining 50%.”

CONSIDERED:

The proposal to revise the course specification for the course “MSc in Chemistry with Scientific Writing” (paper SGS 44/09-10).

RESOLVED:

That the proposal be approved.

- (2) “MSc in Communicating Multidisciplinary Science”
(minute SGS 23(b)/09-10 referred)

REPORTED:

That, at its meeting on 2 February 2010, the Graduate Studies Committee of the Faculty of Science considered a proposal to revise the course specification for the course “MSc in Communicating Multidisciplinary Science”, as set out in paper SGS 45/09-10, and resolved that the proposal be approved, subject to the following revisions:

- (A) That section 16 be amended to delete mark weightings for Modules 1-8 and Project;
- (B) That the Examination Conventions be amended to delete the sentence “The 8 modules will contribute 50% of the total course mark. The project will contribute the remaining 50%.”

CONSIDERED:

The proposal to revise the course specification for the course “MSc in Communicating Multidisciplinary Science” (paper SGS 45/09-10).

RESOLVED:

That the proposal be approved.

- (3) “MSc in Scientific Research and Communication”
(minute SGS 23(c)/09-10 referred)

REPORTED:

That, at its meeting on 2 February 2010, the Graduate

Studies Committee of the Faculty of Science considered a proposal to revise the course specification for the course “MSc in Scientific Research and Communication”, as set out in paper SGS 52/09-10, and resolved that the proposal be approved, subject to the following revisions:

- (A) That section 16 be amended to delete mark weightings for Modules 1-8 and Project;
- (B) That the Examination Conventions be amended to delete the sentence “The 8 modules will contribute 50% of the total course mark. The project will contribute the remaining 50%.”

CONSIDERED:

The proposal to revise the course specification for the course “MSc in Scientific Research and Communication” (paper SGS 52/09-10).

RESOLVED:

That the proposal be approved.

(ii) Warwick Manufacturing Group

- (1) “MSc in Enterprise Integration Management” (minute 25(a)/09-10 referred)

REPORTED:

That, at its meeting on 2 February 2010, the Graduate Studies Committee of the Faculty of Science considered a proposal to revise the title of the course “MSc in Digital Manufacturing Management” to “MSc in Enterprise Integration Management”, as set out in paper SGS 20/09-10, and resolved that the proposal be approved.

CONSIDERED:

The proposal to revise the title of the course “MSc in Digital Manufacturing Management” to “MSc in Enterprise Integration Management” (paper SGS 20/09-10).

RESOLVED:

That the proposal be approved.

(d) Faculty of Social Sciences

(i) Department of Politics and International Studies

Single Course Code for PhDs within PAIS (minute GFSS 24(b)/09-10 referred)

REPORTED:

That, at its meeting on 2 February 2010, the Graduate Studies Committee of the Faculty of Social Science considered a proposal to introduce a single course code for PhDs within PAIS, as set out in paper GFSS 98/09-10, and recommended that the proposal be approved, subject to receipt of a signed copy.

CONSIDERED:

The proposal to introduce a single course code for PhDs within PAIS (paper GFSS 98/09-10).

RESOLVED:

That the proposal be approved.

(ii) Institute of Education

(A) “MA in Inspection and Evaluation” (minute GFSS 24(c)(i)/09-10 referred)

REPORTED:

That, at its meeting on 2 February 2010, the Graduate Studies Committee of the Faculty of Social Science considered a proposal to change the name of the course “MA Inspection and Evaluation (Adult Learning)” to “MA in Inspection and Evaluation”, as set out in paper GFSS 116/09-10, and recommended that the proposal be approved.

CONSIDERED:

The proposal to change the name of the course “MA Inspection and Evaluation (Adult Learning)” to “MA in Inspection and Evaluation” (paper GFSS 116/09-10).

RESOLVED:

That the proposal be approved.

(B) “MA Educational Leadership and Management” (minute GFSS 24(c)(ii)/09-10 referred)

REPORTED:

That, at its meeting on 2 February 2010, the Graduate Studies Committee of the Faculty of Social Science

considered a proposal to change the name of the course “MA in Educational Leadership and Innovation” to “MA in Educational Leadership and Management”, as set out in paper GFSS 130/09-10 (Annex 2), and recommended that the proposal be approved.

CONSIDERED:

The proposal to change the name of the course “MA in Educational Leadership and Innovation” to “MA in Educational Leadership and Management” (paper GFSS 130/09-10 (Annex 2)).

RESOLVED:

That the proposal be approved.

(iii) Warwick Business School

“Diploma in Applied Management” (minute GFSS 24(d)(ix)/09-10 referred)

REPORTED:

That, at its meeting on 2 February 2010, the Graduate Studies Committee of the Faculty of Social Science considered a proposal to revise the course entitled “Diploma in Applied Management”, as set out in papers GFSS 162 - 166/09-10, and recommended that the proposal be approved, subject to revision of the title to “Graduate Diploma in Applied Management” and receipt of a supporting statement from an external consultant.

CONSIDERED:

The proposal to revise the course entitled “Diploma in Applied Management” (papers GFSS 162 - 166/09-10).

RESOLVED:

That the proposal be approved.

71/09-10 Change to University Ordinance 13

CONSIDERED:

A proposal from the Institute of Education to make amendments to University Ordinance 13 (paper GFSS 182/09-10).

RECOMMENDED (to the Academic Quality and Standards Committee):

That the proposal to amend University Ordinance 13, be approved as set out in paper GFSS 182/09-10.

72/09-10

WPRS

REPORTED:

That literature currently being circulated regarding the Warwick Postgraduate Research Scholarship scheme continued to include a statement that students applying were also expected to apply for external funding from the relevant Research Council, but that the Board had previously agreed that this would no longer be a condition of being offered an award.

RESOLVED:

That the reference to external funding be removed from all literature by the Graduate School as a matter of priority.

73/09-10

Examination Process for Masters (by Research) Degrees

REPORTED:

That the Chair was concerned at the number of complaints being received in the Graduate School relating to delays in the examination process for Masters (by Research) theses, noting that in many cases the delays were due to examiners not submitting the joint report to the Graduate School in a timely manner where a *viva voce* examination is not held.

RESOLVED:

That the Chair consider any necessary changes required in the Masters (by Research) examination process, and consult with the Board again at a future meeting.

74/09-10

Next meeting

REPORTED:

That the next meeting of the Board is on Thursday 6 May 2010 at 2.00pm in the Council Chamber.

HRWS/RM 24.2.2010