

UNIVERSITY OF WARWICK

Minutes of the meeting of the Board of Graduate Studies held on Tuesday 30 May 2017

Present: Professor A Dowd (Chair), Miss E Dunford, Dr J Garde-Hansen, Professor K Glaister, Dr J Heron, Dr K Hooper, Dr G Marakas, Professor L Roberts, Professor P Roberts, Dr H Schaefer, Dr N Shiers, Professor M Wills, Dr D Wright

Apologies: Dr J Burns, Ms R Davis, Miss K Foy, Professor N Gane, Professor L Gracia, Ms S Hattersley, Professor D Hewitt, Miss A Jotautyte, Professor K Kirwan, Miss V Kushchak, Dr C Lyonette, Professor A McAinsh, Dr J Pearson, Dr L Pettinger, Dr A Pinter, Dr A Realo, Professor G Riello, Professor P Scott, Professor O Westwood

In Attendance: Ms K Eccleston (for item 81/16-17), Ms T Horton (for item 83/16-17), Professor D Lamburn (for item 80/16-17), Ms L Larard, Dr E Melia (for item 79/16-17), Mr D Pearson, Mr B Pithouse (for item 75(a)/16-17)

74/16-17 Minutes of the last meeting

CONSIDERED:

The minutes of the meeting of the Board held on 27 April 2017 as set out in paper BGS 46/16-17.

RESOLVED:

That the minutes be approved.

75/16-17 Matters Arising on the Minutes

- (a) Support for postgraduate students undertaking research trips/placements (minute BGS 59(l)/16-17 refers)

RECEIVED:

An oral report from the Head of Institutional Resilience on the progress of the University Travel Policy.

REPORTED:

- (i) That the draft University Travel Policy would be considered by the Steering Committee at a future meeting;
- (ii) That the aim of the policy is to formalise current practice, noting that it includes requirements for a pre-travel risk assessment, the introduction of a travel itinerary portal to provide a central record of travel for University purposes and expectations in relation to support available during travel;
- (iii) That the policy would apply to all individuals travelling for University-related work or study purposes both in the UK and overseas, noting that risk assessments should be conducted and that the policy would allow a sufficient amount of flexibility in relation to low risk travel;

RESOLVED:

That the draft policy would be circulated to Board members to provide the opportunity to submit feedback to the Head of Institutional Resilience.

- (b) English Language Support (minute BGS 63/16-17 refers)

REPORTED: (by the Secretary)

That the Academic Registrar would refer the recommendations made by the Board at its last meeting to the Education Executive.

- (c) Recommendations Available to Examiners of Higher Degrees by Research – Major Corrections (minute BGS 67/16-17 refers)

CONSIDERED:

A paper from the Administrative Officer (Graduate School) setting out proposed amendments to Regulation 38 Governing Research Degrees paper (BGS 47/16-17).

RECOMMENDED: (to the Academic Quality and Standards Committee)

That the proposed amendments to Regulation 38 as set out in paper BGS 47/16-17 be approved.

76/16-17 Students' Union Update

RECEIVED:

An oral report from the Postgraduate Officer.

REPORTED:

- (a) That the Students' Union had launched two tools to allow students to provide feedback on modules: 'Discover my Module' and 'Liberate my Module';
- (b) That the feedback gained via Discover my Module would be made available publicly in order to support students effectively engaging;
- (c) That feedback gained via Liberate my Module would be provided to Departments directly via the module convenor, Director of Graduate/Undergraduate Studies and academic convenor of the relevant SSLC;
- (d) That tickets for the Postgraduate Ball had sold out;
- (e) That, as a result of the recent Students' Union referendum, the Union now has a policy to defend the principles of Statute 24, including the protection of academic freedom, and is committed to campaigning on the issue of anti-casualisation.

77/16-17 Reports from the Chairs of the Graduate Studies Committees

RECEIVED:

Oral reports from the Chairs of the Graduate Studies Committees.

REPORTED:

- (a) That the Graduate Studies Committees had considered the proposals in relation to the review of academic governance, noting that feedback had been provided;

(by Professor L Roberts, Chair of the Graduate Studies Committee of the Board of the Faculty of Medicine)

- (b) That the Director of PGT study within Warwick Medical School would be leaving the University in June.

(by Professor P Roberts, Chair of the Graduate Studies Committee of the Board of the Faculty of Arts):

- (c) That the Graduate Studies Committee of the Board of the Faculty of Arts had expressed concerns as to the BPM system and requested that this be raised at the Board;

(by Professor A Dowd, Chair of the Board of Graduate Studies):

- (d) That, noting that BPM would be replaced and the Universal Admissions Project was considering an appropriate replacement, the Universal Admissions Project Board be invited to provide a report to the Board.

78/16-17 Chair's Business

REPORTED:

- (a) That the Chair noted the Board's thanks to the members who would be stepping down at the end of the academic year;
- (b) That, noting that the Chair would be retiring in September 2017, this would be the Chair's last meeting and that the position of Academic Director (Graduate School), which encompassed the role of Chair, would be advertised in due course;
- (c) That the final completion rate for the Postgraduate Research Experience Survey (PRES) was 46%, noting that departments were thanked for their efforts in engaging students;
- (d) That, noting the Postgraduate Taught Experience Survey (PTES) would close on 16 June, departments were encouraged to continue to promote the opportunity to complete the survey.

79/16-17 Sessional Teaching Payroll Project

RECEIVED:

An update from the Senior Assistant Registrar (Strategic Programme Delivery) on the progress of the Sessional Teaching Payroll Project (paper BGS 48/16-17).

REPORTED: (by the Senior Assistant Registrar (Strategic Programme Delivery))

- (a) That the Sessional Teaching Payroll Role Profiles had been developed following a period of consultation with departments and sessional teaching staff and had been graded through the Hay Evaluation Process;
- (b) That the framework received by the Board would apply to sessional teachers employed in roles at grades FA4 and FA5 of the University's salary scales, noting

that a separate professional practitioner framework for higher graded roles was under development;

- (c) That the project had resolved that departmental scholarships should not be dependent upon the recipient undertaking teaching, noting that Human Resources were working with departments to resolve issues where such scholarships were already in place
- (d) That sessional teachers would not be paid to complete training offered as transferable skills provision, noting that should sessional teachers be required to undertake additional bespoke training to undertake their specific role that they would receive payment;
- (e) That bespoke training for which sessional teachers had received payment could be recorded in Skills Forge to count towards the requirements for professional development;
- (f) That, although the framework had been signed off by the Academic Resourcing Committee (ARC) Steering Group, it was subject to final approval of ARC

(by Professor A Dowd, Chair of the Board of Graduate Studies)

- (g) That it was not clear how the marking of essay-based modules within the Faculties of Science and Medicine would be paid (item (b)(i) of the framework);
- (h) That the wording of paragraph (a)(vi) of the framework suggested that the requirement to attend lectures and departmental meetings could be paid at a different rate;
- (i) That it was important to note that, although the framework refers to discussions with academic supervisors, not all sessional teachers would be postgraduate research students;
- (j) That, noting that the Board understood that transparency regarding the availability of teaching opportunities was included within the terms of reference of the Sessional Teaching Payroll Project, it recommended that the Sessional Teaching Payroll Project Steering Group undertake further discussion of this issue, noting that this was not addressed in the framework (minute BGS 59(n)/16-17 also refers);

(by the Senior Assistant Registrar (Strategic Programme Delivery))

- (k) That the framework would be amended to provide clarity in relation to the issues raised at items (g-i) above);
- (l) That the issue raised in relation to transparency of teaching opportunities would be fed back to the Sessional Teaching Payroll Project Steering Group;

(by Dr N Shiers, Students' Union Postgraduate Officer):

- (m) That the provision of individual feedback on examinations, as required by some departments, was not included within the framework;
- (n) That it was concerning that sessional teachers would receive less pay for lectures and seminars delivered in subsequent years than those delivering the same lectures and seminars for the first time;

- (o) That there was a gap in the framework in relation to the payment for preparation time in relation to mathematical sciences teaching;
- (p) That the SSLC for Warwick Medical School postgraduate research students had noted that case-based learning did not appear to be included within the framework;
- (q) That further work was required in relation to anti-casualisation and a recognition of the value of teaching;
- (r) That the framework did not provide a mechanism for increasing transparency in relation to access to teaching opportunities, which would be of particular benefit to potential sessional tutors based in departments that do not offer undergraduate teaching opportunities;

RESOLVED:

That, although the Board noted that there was no current mechanism for increasing transparency of teaching opportunities, it requested that the Sessional Teaching Payroll Project Steering Group give consideration to this area.

80/16-17 Consultation on Proposed Changes to Academic Governance

CONSIDERED:

A consultation paper from the Pro-Vice Chancellor (Education) and Deputy Academic Registrar on proposed changes to academic governance (paper BGS 49/16-17).

REPORTED:

(by Professor P Roberts, Chair of the Graduate Studies Committee of the Board of the Faculty of Arts):

- (a) That the consultation process was being undertaken at a late stage, noting the proposal for the revised academic governance structure were proposed to be operational from the start of the 2017-18 academic year;
- (b) That due to the timing, it was likely that the process of identifying individuals to undertake specific roles for the start of the 2017/18 academic year would be disruptive;
- (c) That, noting the proposed responsibilities and as set out in the consultation document, the role of Chair of Faculty Education Committees should be properly recognised by way of formal buy-out given the potential workload that this would involve;
- (d) That the business of the Graduate Studies Committee of the Faculty of Arts does not equate to 90% course approvals, as stated in paragraph 6(i) of paper BGS 49/16-17, noting that a large proportion of the Committee's business is of a strategic nature;
- (e) That there was a risk that the replacement of the separate Faculty Graduate and Undergraduate Committees with a single Education Committee would result in insufficient consideration of issues affecting postgraduates;
- (f) That the requirement that Departments nominate two members to the membership of the Faculty Education Committees may not be sufficient to ensure appropriate representation of postgraduate matters;

- (g) That it was not clear how the membership of the Board of Graduate Studies would be constituted, noting that currently a large proportion of the membership is made up of Chairs and members of Graduate Studies Committees;

(by the Deputy Pro-Vice-Chancellor (Education))

- (h) That it was not possible to consult on the proposals earlier in the academic year due to the impact of the preparation of the University's TEF submission and the Institutional Teaching and Learning Review process;
- (i) That the Academic Governance Review Group would consider the proposed role of Chairs of Faculty Education Committees and appropriate recognition for the workload;
- (j) That the consideration of postgraduate issues is included within the terms of reference of the proposed Faculty Education Committees;
- (k) That the Academic Governance Review Group recommended that the membership of Faculty Education Committees should include two representatives from each Department to avoid over-burdening smaller Departments, noting that it may be possible for additional members to be co-opted to the membership;
- (l) That the Academic Governance Review Group recognised the valuable contribution of the Faculty Graduate Studies Committees, noting that the Faculty Education Committees would take forward much of the Committees' business;
- (m) That it would be the responsibility of the Boards of the Faculties to nominate representatives to sit on the Board of Graduate Studies;

(by Professor A Dowd, Chair of the Board of Graduate Studies)

- (n) That the consultation paper did not include a proposed constitution of the membership of the Board of Graduate Studies;
- (o) That as the Board of Graduate Studies did not appear on the graphical representation of the proposed new structure (Annexe 16), it was not clear to which committee the Board would report, noting that it was recommended that the Board should report directly into the University Education Committee;
- (p) That the removal of the references to specific sources of information, such as SSLC and external examiners' reports from item (j) of the proposed Terms of Reference of the Board (Annexe 6), removed much of the meaning of the item;
- (q) That it was not clear whether consideration of issues relating to postgraduate student experience, such as the Postgraduate Taught and Research Experience Surveys would remain under the focus of the Board;
- (r) That, aside from the Students' Union Postgraduate Officer, the membership of the Student Learning Experience and Engagement Committee did not include postgraduate representation, noting that this issue should be addressed;

(by the Deputy Pro-Vice-Chancellor (Education))

- (s) That the Academic Governance Review Group would consider the revised constitution and reporting line of the Board of Graduate Studies;

- (t) That although the Student Learning Experience and Engagement Committee would have responsibility for student experience and surveys, it was important that the Board retained this as a focus;

(by Dr J Heron)

- (u) That, noting the University's focus on the prominence of interdisciplinarity in the TEF submission, it was important that this be reflected in the membership of committees, notably the Student Learning Experience and Engagement Committee;
- (v) That there was a danger that postgraduate-, but in particular, PGT issues would not be covered adequately within faculty education committees, noting that it may be appropriate to have more distinct forums for these groups of students;

(by Dr N Shiers, Students' Union Postgraduate Officer):

- (w) That the Students' Union welcomed the commitment to student representation, noting however that further discussion would be required to ensure that proposed membership of committees was in line with the structure of the Students' Union;
- (x) That it was not clear how SSLC representatives would feed into Departmental Education Committees;
- (y) That the graphical representation of the proposed new structure (Annexe 16) suggested that Senate was sub-ordinate to Council, noting that this was concerning given ongoing discussions around the protection of academic freedom;

(by the Deputy Pro-Vice-Chancellor (Education))

- (z) That the Academic Governance Review Group would continue to engage with the Students' Union in relation to student representation;
- (aa) That the Council was required to provide annual assurances to HEFCE, including in relation to the operation of Senate, which explained why the graphical representation of the academic governance structure had been set out as presented;

(by Dr J Garde-Hansen)

- (bb) That clarity on the issue of Departments/Schools/sub-departments in relation to Departmental Education Committees would be welcomed;

(by the Deputy Pro-Vice-Chancellor (Education))

- (cc) That the intention that Departments and Schools would be required to establish Education Committees, noting that the Academic Governance Review Group did not wish to impose prescriptive requirements on Departments as to how these should operate;

(by Miss E Dunford):

- (dd) That it was important that the connection between education and wellbeing be recognised, and that the separation of these issues in different forums was of concern;

(by the Deputy Pro-Vice-Chancellor (Education))

- (ee) That the proposed changes to governance structures were not intended to create silos in respect to these issues, noting that wellbeing was fundamental to the new Education Strategy.

81/16-17 Postgraduate Student Recruitment

RECEIVED:

A paper from the Assistant Director (Head of Admission Services) in relation to the current postgraduate recruitment position (paper BGS 50/16-17).

REPORTED:

- (a) That the position in relation to postgraduate admissions was largely positive, noting that there was some variation across departments;
- (b) That the Postgraduate Admissions team was holding regular meetings with Warwick Accommodation to ensure that information about expected student numbers was available;
- (c) That the data presented related to full-time postgraduate taught applications, noting that part-time figures were not included;

(by Dr J Garde-Hansen):

- (d) That it would be useful to receive information on the diversity of applicants;
- (e) That the targets for the Centre for Cultural and Media Policy Studies did not seem to align with the five year plan;

(by the Assistant Director (Head of Admission Services))

- (f) That this information could be provided to departments on request, or if it was an issue of wider interest this could be provided to the Board;

82/16-17 Week Zero/Induction Update

REPORTED:

That it was not possible for a representative from the Office for Global Engagement to attend the meeting to provide an update;

That a paper would be circulated to Board members after the meeting, noting that any comments should be directed to the Office for Global Engagement.

83/16-17 Professional Development Survey

CONSIDERED:

A paper from the PGR Professional Development Officer in relation to the results of the student and supervisor survey on professional development (paper BGS 51/16-17).

REPORTED: (by the PGR Professional Development Officer)

- (a) That the response rate for the survey had been positive;

- (b) That the results of the survey indicated that there may be a need to consider the communications strategy to improve awareness of the professional development framework;
- (c) That survey responses suggest that, although students generally feel supported in relation to their professional development, there was a sense that students may place more value on professional development than supervisors may expect;
- (d) That supervisors expressed frustration in relation to current skills provision, which may suggest that a review of provision to identify duplication between central, Faculty and Departmental provision;
- (e) That the Skills Forge system that was under development would incorporate a training needs analysis tool;

RESOLVED:

- (f) That Departments be reminded that professional development should be considered as part of the annual review process;
- (g) That Departments provide feedback to the Graduate School in the event that improvements can be made to the way in which information about the professional development framework is disseminated.

84/16-17 New and Revised Course Proposals

(a) Faculty of Science

(i) Mathematics and Statistics Doctorial Training Centre (MASDOC)

MSc in Mathematics and Statistics

REPORTED:

That at its meeting on 16 May 2017, the Graduate Studies Committee of the Board of the Faculty of Science recommended that the proposal from MASDOC to revise the MSc in Mathematics and Statistics, as set out in paper SGS.31/16-17, be approved subject to submission of revised course specification.

CONSIDERED:

The proposal to revise the MSc in Mathematics and Statistics, as set out in paper SGS.31/16-17.

RESOLVED:

That the proposal be approved subject to:

- (A) Receipt of signature of Heads of Department of Mathematics and Statistics;
- (B) Justification as to why the SSLC has not been consulted on the proposed revisions;
- (C) Clarification as to why students exiting with a Postgraduate Diploma or Certificate would not have demonstrated 'independent learning skills',

noting that this would be a core expectation of postgraduate study.

(ii) School of Engineering

(A) MSc in Tunnelling and Underground Space

REPORTED:

That at its meeting on 16 May 2017, the Graduate Studies Committee of the Board of the Faculty of Science recommended that the proposal from the School of Engineering to revise the MSc in Tunnelling and Underground Space, as set out in paper SGS.25(A-B)/16-17, be approved.

CONSIDERED:

The proposal to revise the MSc in Tunnelling and Underground Space, as set out in paper SGS.25(A-B)/16-17.

RESOLVED:

That the proposal be approved subject to:

- (1) Further clarification as to the learning outcomes stated in the CA1 form as not applicable to the Postgraduate Diploma and Certificate noting that these should be consistent with the Course Specification;
- (2) Confirmation in the Course Specification as to which Learning Outcomes comply with the Benchmark statements (as per guidance at the top of page 2).

(B) MSc in Communication and Information Engineering

REPORTED:

That at its meeting on 16 May 2017, the Graduate Studies Committee of the Board of the Faculty of Science recommended that the proposal from the School of Engineering to revise the MSc in Communication and Information Engineering, as set out in paper SGS.26/16-17, be approved.

CONSIDERED:

The proposal to revise the MSc in Communication and Information Engineering, as set out in paper SGS.26/16-17.

RESOLVED:

That the proposal be approved subject to:

- (1) Clarification as to the context of the request;
- (2) Receipt of revised CA1 form, noting that the Learning Outcomes should be consistent across CA1 form and Course Specification;
- (3) Confirmation in the Course Specification as to which Learning Outcomes comply with the Benchmark statements (as per

guidance at the top of page 2);

- (4) Correction of the name of the PRSB on the Course Specification.

(C) MSc in Biomedical Engineering

REPORTED:

That at its meeting on 16 May 2017, the Graduate Studies Committee of the Board of the Faculty of Science recommended that the proposal from the School of Engineering to revise the MSc in Biomedical Engineering, as set out in paper SGS.27/16-17, be approved.

CONSIDERED:

The proposal to revise the MSc in Biomedical Engineering, as set out in paper SGS.27/16-17.

RESOLVED:

That the proposal be approved subject to:

- (1) Clarification as to the context of the request;
- (2) Receipt of revised CA1 form, noting that the Learning Outcomes should be consistent across CA1 form and Course Specification;
- (3) Confirmation in the Course Specification as to which Learning Outcomes comply with the Benchmark statements (as per guidance at the top of page 2).

(D) MSc in Energy and Power Engineering

REPORTED:

That at its meeting on 16 May 2017, the Graduate Studies Committee of the Board of the Faculty of Science recommended that the proposal from the School of Engineering to revise the MSc in Energy and Power Engineering, as set out in paper SGS.28/16-17, be approved.

CONSIDERED:

The proposal to revise the MSc in Energy and Power Engineering, as set out in paper SGS.28/16-17.

RESOLVED:

That the proposal be approved subject to:

- (1) Clarification as to why the Learning Outcomes, as stated in the CA1 form as not being required for Postgraduate Diploma and Certificate, do not appear as such in the attached Course Specification, noting that wording should match across the two documents;
- (2) Clarification as to whether, noting that the Course Specification

states that ethical consideration is assessed via project only, this should be listed as a Learning Outcome not applicable to the Postgraduate Diploma and Certificate;

- (3) Clarification of the context of the change being requested as to whether this is a change in course title or merely the introduction of a new module;
- (4) Confirmation that the proposal has been considered by the SSLC;
- (5) Receipt of a signed copy of the CA1 form;
- (6) Confirmation in the Course Specification as to which Learning Outcomes comply with the Benchmark statements (as per guidance at the bottom of page 1)

(E) MSc in Sustainable Energy Technologies

REPORTED:

That at its meeting on 16 May 2017, the Graduate Studies Committee of the Board of the Faculty of Science recommended that the proposal from the School of Engineering to revise the MSc in Sustainable Energy Technologies, as set out in paper SGS.29/16-17, be approved subject to receipt of revised course specification.

CONSIDERED:

The proposal to revise the MSc in Sustainable Energy Technologies, as set out in paper SGS.29/16-17.

RESOLVED:

That the proposal be approved subject to:

- (1) Receipt of Course Specification, noting that the Learning Outcomes should be consistent across CA1 form and Course Specification and that these should comply with Benchmark statements;
- (2) Confirmation that the proposal has been considered by the SSLC.

(iii) Warwick Manufacturing Group

MSc in Financial Management for Industry

REPORTED:

That at its meeting on 16 May 2017, the Graduate Studies Committee of the Board of the Faculty of Science recommended that the proposal from Warwick Manufacturing Group to introduce a new MSc in Financial Management for Industry, as set out in paper SGS.30/16-17, be approved.

CONSIDERED:

The proposal to introduce a new MSc in Financial Management for Industry, as set out in paper SGS.30/16-17.

RESOLVED:

That the proposal be not approved noting that further discussions be required between Warwick Manufacturing Group and Warwick Business School.

(b) Faculty of Social Sciences

(i) Centre for Education Studies

MA in Psychology and Education

REPORTED:

That the Chair of the Graduate Studies Committee of the Board of the Faculty of Social Sciences, acting on its behalf, recommended that the proposal from the Centre for Education Studies to revise the MA in Psychology and Education as set out in papers CES TLC.26-29, 34-35/16-17 and GFSS.104/16-17, be approved, subject to the provision of an updated course specification.

CONSIDERED:

The proposal to revise the MA in Psychology and Education as set out in papers CES TLC.26-29, 34-35/16-17 and GFSS.104/16-17.

RESOLVED:

That the proposal be approved subject to:

- (A) Confirmation that the conditions set by the Graduate Studies Committee of the Board of the Faculty of Social Sciences have been met;
- (B) Clarification as to the approach to applicants who had been made an offer based on the previous course structure;
- (C) Receipt of signatures of the Heads of Departments of Psychology and CEDAR.

(ii) Centre for Interdisciplinary Methodologies

MSc in Urban Informatics and Analytics

REPORTED:

That the Chair of the Graduate Studies Committee of the Board of the Faculty of Social Sciences, acting on its behalf, recommended that the proposal from the Centre for Interdisciplinary Methodologies to revise the MSc in Urban Informatics and Analytics as set out in paper GFSS.109/16-17, be approved.

CONSIDERED:

The proposal to revise the MSc in Urban Informatics and Analytics as set out in paper GFSS.109/16-17.

RESOLVED:

That the proposal be approved subject to:

- (A) Confirmation that the proposed revision does not change the course learning outcomes or assessment methods;
- (B) Clarification as to the approach to current offer holders, noting that two modules are being removed.

(iii) Centre for Lifelong Learning

(A) Professional PGT Framework

REPORTED:

That the Chair of the Graduate Studies Committee of the Board of the Faculty of Social Sciences, acting on its behalf, recommended that the proposal from the Centre for Lifelong Learning for in-principle approval to introduce a suite of new professional PGT courses, as set out in papers GFSS.111(a-b)/16-17, be approved subject to a clarification of requirements pertaining to the Early Years MA.

CONSIDERED:

The proposal for in-principle approval to introduce a suite of new professional PGT courses, as set out in papers GFSS.111(a-b)/16-17.

RESOLVED:

That the proposal be approved subject to confirmation that the conditions set by the Graduate Studies Committee of the Board of the Faculty of Social Sciences have been met;

(B) MPhil/PhD in Professional Development

REPORTED:

That the Chair of the Graduate Studies Committee of the Board of the Faculty of Social Sciences, acting on its behalf, recommended that the proposal from the Centre for Lifelong Learning to introduce a suite of new MPhil/PhD pathway in Professional Development, as set out in paper GFSS.112/16-17, be approved subject to:

- (1) Justification of the requested start date of October 2017;
- (2) Provision of clear evidence of demand for the new course;
- (3) Clarification regarding the requirement for students to engage in research training provided by the ESRC DTC;
- (4) Clarification of the frequency of meetings with part-time students;

- (5) Clarification of the way supervisor meetings will be recorded/monitored;
- (6) Provision of external assessor's report;
- (7) Clarification of sufficient expertise in CLL to supervise PhD streams;

CONSIDERED:

The proposal to introduce a suite of new MPhil/PhD pathway in Professional Development, as set out in paper GFSS.112/16-17.

RESOLVED:

That the proposal be approved subject to:

- (8) Confirmation that the conditions set by the Graduate Studies Committee of the Board of the Faculty of Social Sciences have been met;
- (9) Confirmation that progression and upgrade requirements will be in line with the Guidelines on Supervision and Management, noting that students should normally have two opportunities to upgrade from MPhil/PhD to PhD and that annual progress reviews are required to take place by physical panel meeting rather than online;
- (10) Justification as to the reason for not convening a separate PGR SSLC;
- (11) Signature of Head of Department;
- (12) Confirmation that Course Directors without relevant academic expertise will not be involved in supervision;
- (13) Clarification of the title of the course, noting that this is not listed in section 1a of the CA1 form.

(iv) Centre for Professional Education

PGCE (QTS) School Direct Salaried (Early Years)

REPORTED:

That the Chair of the Graduate Studies Committee of the Board of the Faculty of Social Sciences, acting on its behalf, recommended that the proposal from the Centre for Professional Education to introduce a new PGCE (QTS) School Direct Salaried (Early Years), as set out in papers GFSS.106(a-g)/16-17, be approved.

CONSIDERED:

The proposal to introduce a new PGCE (QTS) School Direct Salaried (Early Years), as set out in papers GFSS.106(a-g)/16-17.

RESOLVED:

That the proposal that the proposal be approved, subject to confirmation as to the proposed start date of the revisions, noting that this is currently listed as April 2017.

(v) Department of Economics

MRes in Economics

REPORTED:

That the Chair of the Graduate Studies Committee of the Board of the Faculty of Social Sciences, acting on its behalf, recommended that the proposal from the Department of Economics to revise the MRes in Economics, as set out in papers GFSS.107(a-h)/16-17, be approved, noting that the Department should consider reviewers' comments relating to module learning outcomes.

CONSIDERED:

The proposal to revise the MRes in Economics, as set out in papers GFSS.107(a-h)/16-17.

RESOLVED:

That the proposal be approved subject to confirmation that the sub-qualification exit routes are intended for use following students being permitted the opportunity to remedy any failure in line with the Postgraduate Taught examination confirmations

(vi) Department of Politics and International Studies

MA Courses

REPORTED:

That the Chair of the Graduate Studies Committee of the Board of the Faculty of Social Sciences, acting on its behalf, recommended that the proposal from the Department of Politics and International Studies to revise the following MA courses, as set out in papers GFSS.110(a-h)/16-17, be approved.

- (A) MA in Public Policy;
- (B) MA in Political and Legal Theory;
- (C) MA in International Security;
- (D) MA in International Relations;
- (E) MA in International Politics and East Asia;
- (F) MA in International Political Economy;
- (G) MA in International Development;

CONSIDERED:

The proposal to revise the listed MA courses, as set out in papers GFSS.110(a-h)/16-17.

RESOLVED:

That the proposal be approved subject to:

- (H) Provision of explicit learning outcome to be listed as inapplicable to the Postgraduate Certificate and Diploma for all courses;
 - (I) Provision of course leader signature for the MA in Public Policy.
- (vii) Warwick Business School

(A) PhD/PgDiploma in Finance and Econometrics

REPORTED:

That the Chair of the Graduate Studies Committee of the Board of the Faculty of Social Sciences, acting on its behalf, recommended that the proposal from Warwick Business School to revise the PhD and Postgraduate Diploma in Finance and Econometrics, as set out in papers GFSS.113(a-c)/16-17, PSC.85 and 87/16-17, be approved.

CONSIDERED:

The proposal to revise the PhD and Postgraduate Diploma in Finance and Econometrics, as set out in papers GFSS.113(a-c)/16-17, PSC.85 and 87/16-17.

RESOLVED:

That the proposal be approved subject to:

- (1) Clarification as to whether Warwick Business School intend to discontinue the PhD in Finance;
- (2) Confirmation as to whether the proposed revisions have been considered by an SSLC.

(B) PhD/PgDiploma in Business and Management

REPORTED:

That the Chair of the Graduate Studies Committee of the Board of the Faculty of Social Sciences, acting on its behalf, recommended that the proposal from Warwick Business School to revise the PhD and Postgraduate Diploma in Business and Management, as set out in papers GFSS.113(a)/16-17, PSC.86 and 88/16-17, be approved subject to:

- (1) Consideration of the concentration of the teaching into the first two terms and the resultant workload for students;
- (2) Clarification of the assessment timing of the Teaching in Practice in HE module.

CONSIDERED:

The proposal to revise the PhD and Postgraduate Diploma in Business and Management, as set out in papers GFSS.113(a-c)/16-17, PSC.86 and 88/16-17.

RESOLVED:

That the proposal be approved subject to:

(3) Confirmation that the conditions set by the Graduate Studies Committee of the Board of the Faculty of Social Sciences have been met;

(4) Confirmation as to whether the proposed revisions have been considered by an SSLC

(C) PgA Organisational Leadership

REPORTED:

That the Chair of the Graduate Studies Committee of the Board of the Faculty of Social Sciences, acting on its behalf, recommended that the proposal from Warwick Business School to introduce an APL exemption approval from the Postgraduate Award in Organisational Leadership towards the MBA, as set out in paper PSC.89/16-17, be approved.

CONSIDERED:

The proposal to introduce an APL exemption approval from the Postgraduate Award in Organisational Leadership towards the MBA, as set out in paper PSC.89/16-17.

RESOLVED:

That the proposal be approved.

85/16-17 Any Other Business

Thanks to the Chair

(by Professor M Wills, Chair of the Graduate Studies Committee of the Board of the Faculty of Science):

That the Board expressed its thanks to the Chair.

86/16-17 Annual Review of PGR Monitoring 2016/17

RECEIVED:

A paper from the Academic Director (Graduate School) providing a summary of the annual reviews of PGR monitoring undertaken in 2016/17 (paper BGS 53/16-17).

87/16-17 Chair's Action

REPORTED:

(a) Faculty of Arts

Department of English and Comparative Literary Studies

PhD in Literary Practice (Creative Writing)

(i) That the Board, at its meeting on 14 February 2017, resolved that a proposal from the Department of English and Comparative Literary Studies to

introduce a new PhD in Literary Practice (Creative Writing), as set out in paper AGSC 14/16-17, be approved subject to the following conditions:

- (A) That the creative work which forms part of the PhD needs to have been undertaken during the period of registration, not work undertaken prior to registration on the PhD;
 - (B) That a SSLC will be formed to cover this course, noting that it is institutional policy that a SSLC be in place for all courses;
 - (C) That the proposed annual review panels will physically meet and be composed of at least two individuals not involved with the student's supervision;
 - (D) That an existing SSLC has reviewed the course proposal;
 - (E) Receipt of an original copy of the external assessor's comments;
 - (F) Signature of the Head of Department
- (ii) That the condition had been satisfied and the Char of the Board, acting on its behalf, had subsequently taken action to introduce a new PhD in Literary Practice (Creative Writing), as set out in paper AGSC 14/16-17(revised).

(b) Faculty of Science

Warwick Manufacturing Group

Discontinuation of Courses

That the Deputy Chair of the Board, acting on its behalf, had taken action to approve the proposal from Warwick Manufacturing Group to discontinue the following courses, noting that collaborative courses will also require approval from the Collaborative, Flexible, Distributed-Learning Sub-Committee (CFDLSC):

- (i) Postgraduate Certificate in Programme and Project Management (paper BGS 55/16-17);
- (ii) Postgraduate Certificate in Manufacturing Systems Engineering (paper BGS 56/16-17);
- (iii) MSc/Postgraduate Diploma/Postgraduate Certificate/Postgraduate Award in Supply Chain and Logistics Management (India) (paper BGS 57/16-17);
- (iv) MSc/Postgraduate Diploma/Postgraduate Certificate/Postgraduate Award in Engineering Business Management (India) (paper BGS 58/16-17);
- (v) Postgraduate Award in Engineering Business Management (India) (paper BGS 59/16-17).