

UNIVERSITY OF WARWICK

Minutes of the meeting of the Board of Graduate Studies held on Thursday 19 November 2015

Present: Professor J Palmowski (Chair), Mr A Brewerton, Dr J Burns, Dr A Cristea, Ms R Davis, Professor A Dowd, Ms F Farnsworth, Professor D Hewitt, Mr A Johal, Mr S Lamb, Dr N Monk, Dr Z Newby, Miss H Ngo, Dr A Pinter, Professor G Riello, Professor L Roberts, Professor P Roberts, Mr N Shiers, Professor A Stewart, Professor M Wills, Mr T Yuen

Apologies: Ms S Hattersley, Dr J Garde-Hansen, Dr K Kirwan, Professor A Lockett, Dr P McTernan, Ms N Morrison, Dr J Pearson, Professor M Seward, Professor P Scott, Dr D Steeghs Professor D Steinberg

In Attendance: Ms N Ellis-Thomas (for item 31/15-16), Mr A Higgins, Ms L Larard, Mr A Malin (for item 32/15-16), Dr G Marakas (for item 34/15-16), Ms S Neophytou (for item 33/15-16), Mr D Pearson, Dr N Tkacz

26/15-16 Minutes of the last meeting

CONSIDERED:

The minutes of the meeting of the Board held on 8 October 2015 as set out in paper BGS 14/15-16.

RESOLVED:

That the minutes be approved.

27/15-16 Matters Arising on the Minutes

(a) Membership of the Board 2015/16 (minute BGS 2/15-16 refers)

REPORTED:

- (i) That Dr D Steeghs would serve on the Board of Graduate Studies as one of two members of academic staff appointed by the Board of the Faculty of Science;
- (ii) That Mr T Yuen would sit on the Board of Graduate Studies as the postgraduate student appointed by the Board of Faculty of Science from amongst the departments in the Faculty;
- (iii) That Ms F Farnsworth would sit on the Board of Graduate Studies as the postgraduate student appointed by the Board of Faculty of Arts from amongst the departments in the Faculty;
- (iv) That Ms N Morrison would sit on the Board of Graduate Studies as the postgraduate student appointed by the Board of Faculty of Medicine from amongst the departments in the Faculty;
- (v) That Miss H Ngo would sit on the Board of Graduate Studies as the postgraduate student appointed by the Board of Faculty of Social Sciences from amongst the departments in the Faculty;
- (vi) That Mr A Johal would sit on the Board of Graduate Studies as the

second co-opted student member, subject to the approval of the Senate.

- (b) Nomination of a student member on the University Research Governance and Ethics Committee (minute BGS 7/15-16 refers)

REPORTED:

That Miss H Ngo would serve on the University Research Governance and Ethics Committee.

- (c) Graduate Awards and Nominations Sub-Committee (minute BGS 6/15-16 refers)

REPORTED:

- (i) That the Faculty Graduate Studies Committees, at their last meetings, nominated the following to serve as additional Faculty Selectors on the Graduate Awards and Nominations Sub-Committee:

(A) Faculty of Arts

- (1) Dr D Wright;
(2) Professor S Gundle;

(B) Faculty of Medicine

- (1) Professor C Hutchinson;
(2) Professor D Grammatopoulos;

(C) Faculty of Science

- (1) Dr B Finkenstadt;
(2) Dr N Wilson;

(D) Faculty of Social Sciences

- (1) Dr J Elias;
(2) Professor N Gane.

- (d) Mitigating Circumstances Review (minute BGS 10(a)/15-16 refers)

REPORTED: (by the Chair)

- (i) That the existing appeals process can be used to deal with any potential issues arising from issues occurring on the day of an oral examination;

(by Professor A Dowd):

- (ii) That the guidance on mitigating circumstances and evidence required available at https://www2.warwick.ac.uk/services/aro/dar/quality/categories/examinations/policies/u_mitigatingcircumstances/ is a useful reference to inform decisions regarding other areas of postgraduate administration including, for example, appeals and extension requests.

- (e) Annual Course Review Reports (minute BGS 10(b)/15-16 refers)

RECEIVED:

The summary PGT Annual Course Review Report prepared by the Faculty of Arts (paper AGSC 21(revised)/14-15).

- (f) Students' Union Update (minute BGS 11/15-16 refers)

REPORTED:

That the Senior Tutor had circulated information on advice and support arrangements for PGR students to Directors of Graduate Studies.

28/15-16 Students' Union Update

REPORTED: (by the Postgraduate Officer):

- (a) That the Students' Union had elected faculty representatives and the first two meetings of the PG Exec had been held;
- (b) That there were several community events being held including a part-time/mature student coffee morning, poetry event jointly held with the PG Hub and a Christmas event organised by the Students' Union, Library and Graduate School;
- (c) That the Students' Union would prepare a formal response to the recent green paper on the future of higher education;
- (d) That a proposal for 24 hour library opening was currently being considered through the University's governance process;
- (e) That the Students' Union would undertake an audit of its spaces available to postgraduate students.

(by Mr A Brewerton):

- (f) That the PG Hub is now open until midnight on weeknights, with extended opening hours expected at weekends following successful recruitment of staff.

29/15-16 Reports from the Chairs of the Graduate Studies Committees

REPORTED: (by Professor P Roberts, Chair of the Graduate Studies Committee of the Board of the Faculty of Arts):

- (a) That the Committee had discussed the issues faced by departments in relation to monitoring Tier 4 students, particularly over the summer period;
- (b) That the Committee noted the PTES and PRES results, specifically in relation to space and resources and highlighted issues around Tabula including the inflexibility of the system and concerns around confidentiality;
- (c) That the Committee welcomed the proposal for a week zero, noting that the timing of the week would be crucial as there was strong agreement that week 0 should precede the current week 1.

30/15-16 Chair's Business

REPORTED: (by the Chair)

(a) Discussions with departments in relation to PTES/PRES;

That discussions were being held with departments and students in relation to the results of PTES and PRES and departmental action plans.

(b) PGT award classifications

(i) That concerns had been received from departments in relation to the lack of discretion for Boards of Examiners to amend degree classifications;

(ii) That the policy had been approved and guidelines were clear that discretion was not permitted in such cases, unless mitigating circumstances are present.

31/15-16

Graduate Awards and Nominations Committee

CONSIDER:

A paper from the Project Officer (Postgraduate Scholarships) in relation to membership and proposals for the moderation process for the Graduate Awards and Nominations Committee (paper BGS 15/15-16).

REPORTED:

(a) That at its meeting on 30 April 2015, the Board requested that the Graduate School consider the options for the introduction of a stage of moderation into the scoring process of the PGR Scholarships competition.

(by Professor P Roberts)

(b) That the omission of scores could be problematic;

(by Professor L Roberts):

(c) That there were concerns around conflict of interest in relation to Chairs of Faculty Graduate Studies Committees undertaking scoring and moderation;

(by the Secretary):

(d) That the membership of a moderation committee could include an additional Faculty representative not undertaking scoring;

(by Dr Z Newby):

(e) That the moderation committee should receive details of applications identified by a pre-determined 'trigger point' but have the discretion to decide which applications should be subject to a moderation process;

(by Dr A Cristea):

(f) That noting that some scorers may consistently award high/low scores, the scoring criteria should be clarified;

(by Dr A Pinter):

- (g) That in addition to a moderation committee, it would also be beneficial to conduct a standardisation exercise to provide scorers with the opportunity to consider previous anonymised applications;

(by the Postgraduate Officer):

- (h) That consideration should be given as to whether the trigger point should be based on the variance rather than the range of scores.

RESOLVED:

- (i) That a moderation committee be established to review applications ahead of GANC;
- (j) That the membership of the moderation committee should consist of: the Chair of the Board of Graduate Studies, the Deputy Chair of the Board of Graduate Studies, and a Senior representative from each faculty (e.g. a former Chair of Faculty Graduate Studies Committee) who does not undertake scoring;
- (k) That a 'trigger point' for moderation be established where there normally is a variance of 0.5 or above between the highest or lowest faculty score to determine which applications would be reviewed by the moderation committee;
- (l) That the moderation committee would have the discretion to review applications where a scorer consistently scored applications differently from others, at the discretion of the committee, and could make recommendations to GANC to adjust scores from the overall average in particular cases;
- (m) That the moderation committee would receive details of average scores awarded by individual scorers;
- (n) That a standardisation exercise would be included in the Faculty Scorer Briefing;
- (o) That GANC should be asked to review the operation of the moderation committee after this year's competition and to make any recommendations to the Board of Graduate Studies for amendment in advance of the 2016/17 competition.

32/15-16

English Language Requirements and Visiting Students

CONSIDERED:

A paper from the Admissions Service Manager (Postgraduate Admissions) in relation to English language requirements for visiting students (paper BGS 16/15-16).

REPORTED:

(by the Admissions Service Manager (Postgraduate))

- (a) That Visiting Research Students are currently required to meet the University's standard English language requirements, noting that requests

for waivers can be considered by the Postgraduate Admissions Service and Chair of the Board of Graduate Studies;

- (b) That waivers have previously been requested on the basis that in the case of a visiting student studying at the University for a short period of time, the intended supervisor was able to communicate in the applicant's native language;
- (c) That the University has a duty of care to all students, including Visiting Students in relation to the applicant's access to services provided by the University and access to local services, which may be impeded if students are unable to communicate in English;

(by Professor M Wills)

- (d) That academic departments and prospective supervisors are best placed to determine an appropriate level of competency in communicating in English, based on the length and nature of study;

(by Dr A Pinter)

- (e) That a lighter touch approach would be preferred, especially in relation to visits of relatively short duration;

(by Professor A Dowd)

- (f) That noting that students sponsored on a Tier 4 visa visiting the University for a period of six months or longer are required to satisfy English language requirements, a consistent approach should be applied to all students for whom English is not a first language when visiting the University for the same period;

(by Dr J Burns)

- (g) That noting that the current English language requirements are in excess of the standard that is required and the expense of formal qualifications, the University should investigate alternative methods of assessing competency in English.

RESOLVED:

- (h) That the Postgraduate Admissions Service undertake further investigation to clarify the University's duty of care in this respect;
- (i) That further to the outcome of (h), the Postgraduate Admissions Service consider a more flexible approach to assessing English language competency for visiting research students, including supervisors' assurances about sufficient English language competences, noting the University's duty of care to all students and the contextual information that can be provided by prospective supervisors/academic departments
- (j) That revised proposals should be submitted for the Board's February meeting.

CONSIDER:

A paper from the Postgraduate Student Development Officer evaluating the three 2015 Postgraduate Student Welcome Programmes (paper BGS 17/15-16).

REPORTED:

(by the Postgraduate Student Development Officer):

- (a) That the results of the online survey highlighted areas of good practice, including communication, peer led and free events and goodie bags, and areas for improvement such as co-ordination with events in residences, earlier communication of details to academic departments and increased clarity in relation to communicating details of the different options available to students;
- (b) That in addition to the online survey, positive feedback had been received from students during events;
- (c) That the questions included in the online survey will be reviewed to ensure that they were fully understood by all respondents and did not adversely affect responses;

(by Ms F Farnsworth):

- (d) That the cost of the programmes and individual events were seen by some students as prohibitive;

(by Ms H Ngo):

- (e) That there was a greater desire for transparency in regards to the cost of the Orientation programme, noting that students were not always aware how the fee covered the costs of the programme, noting that the airport pick-up and accommodation were well-received;

(by Professor D Hewitt):

- (f) That the University should further review its induction offer to all students, noting that the results from the Survey highlighted that more improvements need to be made to all programmes to ensure a high rate of satisfaction;

(by the Secretary)

- (g) That students' responses to the Survey will reflect their experience of all aspects of their induction to the University, including accommodation, card collection and physical orientation of the University;

RESOLVED:

- (h) That the University further reviews its postgraduate induction experience through the existing Board of Graduate Studies working groups;
- (i) That the Chair would author a report to the Steering Committee drawing out the key conclusions from the Survey, as well as highlighting a number of strategic decisions that could be made to enhance the student experience further in this area;

Postgraduate Community

CONSIDERED:

A paper from the Community Engagement Manager (Postgraduate) in relation to the Postgraduate Community Engagement Team's strategic plan (paper BGS 18/15-16).

REPORTED:

(by the Community Engagement Manager (Postgraduate)):

- (a) That the Community Engagement Team had consulted with Student Careers and Skills, Student Support and the Graduate School in relation to the strategic plan, with the intention of consulting with academic departments in future;
- (b) That the Community Engagement Team recognised the importance of working closely with academic staff to support student and ensure that efforts are not duplicated;

(by Professor A Dowd)

- (c) That there were concerns that by promoting the community events within departments with very large postgraduate populations, the Team could become overwhelmed;

(by Dr A Pinter)

- (d) That it is important to consider the requirements of all students, including mature students, those with caring responsibilities when planning events;

(by Mr S Lamb)

- (e) That the Student Support Service welcome the opportunities provided by the Community Engagement Team for the benefit of students, noting the importance of peer-to-peer support and the coherence with the work of Student Support;

(by the Community Engagement Manager (Postgraduate)):

- (f) That the Team could consider department-specific events where there is anticipated high demand for individual activities;
- (g) That events are planned in consideration of the needs of different student groups by, for example, scheduling events at different times of day;
- (h) That whilst not appropriate for all events, students with caring responsibilities were invited to bring their children along to a number of events including the postgraduate summer fete

RESOLVED:

That the Board noted its support for the strategy, acknowledging that further consultation through other academic bodies would be welcome.

CONSIDERED:

A paper from Graduate Studies Committee of the Board of the Faculty of Social Science outlining the Committee's recommendations in relation to the University Policy on Timeliness of Provision of Feedback to Students on Assessed Work (paper GFSS.200/14-15).

REPORTED:

- (a) That the Board acknowledged the recommendations of Graduate Studies Committee of the Board of the Faculty of Social Science, but noted that the policy was introduced following widespread consultation and was not subject to change;

(by Professor A Dowd):

- (b) That there are occasions where it is not possible to provide feedback within 20 days, for example, students submitting work late and plagiarism referrals.

(by the Chair):

- (c) That students who have been granted extensions to submission dates for valid mitigating circumstances should not be penalised in terms of receiving timely feedback;

RECOMMENDED (to Teaching Quality):

That further clarification on the policy is provided.

36/15-16

Nomination of Examiners for Research Degrees – Conflicts of Interest

CONSIDERED:

A paper from the Administrative Officer (Graduate School) on the avoidance of conflict of interest in the PGR examination process (paper BGS 19/15-16).

REPORTED:

That the Board, at its 8 October 2015 meeting, resolved that the Graduate School should provide guidance on situations which may give rise to potential conflicts in relation to the nomination of examiners for research degrees.

RESOLVED:

That the suggested guidance be approved, subject to the following amendments:

- (a) The removal of item (f);
- (b) The amendment of item (a) to include members of six-month review panels, (where appropriate);
- (c) The amendment of item (e) to include funding of research and replacing "party" with "relationship";
- (d) The inclusion of personal tutors.

37/15-16 Request for In-Principle Approval – Centre for Applied Linguistics

CONSIDERED:

A proposal to introduce a new pathway in Language Teacher Education (Ted) to the MA in English Language Teaching (paper BGS 20/15-16).

RESOLVED:

That the proposal to introduce a new pathway in Language Teacher Education (Ted) to the MA in English Language Teaching be approved in-principle.

38/15-16 New Course Proposals

(a) Faculty of Social Sciences

(i) Centre for Applied Linguistics

MPhil/PhD in Intercultural Communication, MPhil/PhD in Intercultural Communication and Applied Linguistics, MPhil/PhD in Discourse Studies, MPhil/PhD in Discourse Studies and Applied Linguistics

REPORTED:

That at its meeting on 20 October 2015, the Graduate Studies Committee of the Board of the Faculty of Social Sciences recommended that a proposal from the Centre for Applied Linguistics to introduce four new MPhil/PhD courses entitled MPhil/PhD in Intercultural Communication, MPhil/PhD in Intercultural Communication and Applied Linguistics, MPhil/PhD in Discourse Studies, MPhil/PhD in Discourse Studies and Applied Linguistics, as set out in papers GFSS.10a-e/15-16, be approved.

CONSIDERED:

The proposal to introduce four new MPhil/PhD courses entitled MPhil/PhD in Intercultural Communication, MPhil/PhD in Intercultural Communication and Applied Linguistics, MPhil/PhD in Discourse Studies, MPhil/PhD in Discourse Studies and Applied Linguistics, as set out in papers GFSS.10a-e/15-16).

RESOLVED:

That the proposal to introduce a new MPhil/PhD in Intercultural Communication and the MPhil/PhD in Discourse Studies be approved, noting that further rationale is needed for the other variants requested, noting that existing practice within the University is for broad disciplinary areas to be recognised within PhD titles rather than any greater level of specialisation.

(ii) School of Law

LLM in International Commercial Transactions

REPORTED:

That at its meeting on 20 October 2015, the Graduate Studies Committee of the Board of the Faculty of Social Sciences recommended that a proposal from the School of Law to introduce a new Master's degree entitled LLM in International Commercial Transactions, as set out in papers GFSS.12a-k/15-16, be approved subject to the following conditions:

- (A) Better delineation of aims and learning outcomes for the Postgraduate Diploma;
- (B) Provision of an explanation of differences in contact hours and assessments for individual modules

CONSIDERED:

The proposal to introduce a new Master's degree entitled LLM in International Commercial Transactions, as set out in papers GFSS.12a-k/15-16.

RESOLVED:

That the proposal be approved, subject to the following conditions:

- (C) Clarification of the length of the part-time postgraduate diploma, noting that it is currently stated as the same length as the part-time Master's;
- (D) Further market research should be undertaken to demonstrate the viability and attractiveness of the programme at Warwick.

(iii) Warwick Business School

MSc in Central Banking & Financial Regulation

REPORTED:

That at its meeting on 20 October 2015, the Graduate Studies Committee of the Board of the Faculty of Social Sciences recommended that a proposal from Warwick Business School to introduce a new course entitled MSc in Central Banking & Financial Regulation, as set out in papers PQC.12(revised)/15-16 and PQC.13-15/15-16, be approved subject to the provision of a satisfactory External Assessor's report.

CONSIDERED

The proposal to introduce a new course entitled MSc in Central Banking & Financial Regulation, as set out in papers PQC.12(revised)/15-16 and PQC.13-15/15-16.

RESOLVED:

That the proposal be approved subject to receipt of the paperwork signed by the Head of Departments of Law and WBS, and the Course Leader.

(iv) Department of Philosophy

MA in Philosophy and the Arts

REPORTED:

That at its meeting on 12 May 2015, the Graduate Studies Committee of the Board of the Faculty of Social Sciences recommended that a proposal from the Department of Philosophy to introduce a new interdisciplinary course entitled Philosophy and the Arts, as set out in papers GFSS.112a-e/14-15:

- (A) Be revised and resubmitted for consideration, addressing the following:
 - (1) Provide an academic rationale for the absence of a dissertation module in the proposed course;
 - (2) The absence of a Part 2 form;
 - (3) The impact of this complex joint degree on student satisfaction and ways of mitigating against difficulties students might face dealing with up to four sets of departmental processes and procedures during their studies.
- (B) That a revised proposal be submitted to a sub-group of the Committee for scrutiny;
- (C) That the recommendations of the sub-group be subsequently considered by the Chair of the Committee, acting on its behalf.

CONSIDERED:

The proposal to introduce a new interdisciplinary course entitled Philosophy and the Arts, as set out in papers GFSS.112a-e/14-15.

RESOLVED:

That noting that the Graduate Studies Committee of the Board of the Faculty of Social Sciences is considering this proposal, it is recommended that the Board of Graduate Studies will review all appropriate paperwork when recommended for approval, noting that the following conditions will need to be addressed:

- (D) Receipt of a Course Specification indicating the Learning Objectives differentiation between the dissertation and non-dissertation;
- (E) Receipt of Part 2 of the CA1 form;
- (F) Receipt of satisfactory External Assessor's report;
- (G) Signatures for the Heads of Department with subject expertise for an area of teaching on the proposed course, Course Leader, and Head of Department, should be provided.

Warwick Manufacturing Group

(i) Joint EngD with Hong Kong Polytechnic University

REPORTED:

That at its meeting on 21 October 2015, the Graduate Studies Committee of the Board of the Faculty of Science recommended that a proposal from Warwick Manufacturing Group to introduce a new Joint EngD with Hong Kong Polytechnic University, as set out in paper SGS 7/15-16, be approved subject to:

- (A) Clarification from the Teaching Quality Team as to whether a CA1 form is required for the full consideration of approval of the proposed course, and its subsequent submission should the CA1 form be required.
- (B) Inclusion in the proposal of required minimum and maximum periods of residence in Warwick and Hong Kong for students registered on the course.

CONSIDERED:

The proposal to introduce a new Joint EngD with Hong Kong Polytechnic University, as set out in paper SGS 7/15-16.

RESOLVED:

That the proposal be approved in principle, noting that a completed CA1 form needs to be considered before full approval can be granted

(ii) MSc (and sub-qualifications) in Cyber Security Engineering

REPORTED:

That at its meeting on 21 October 2015, the Graduate Studies Committee of the Board of the Faculty of Science recommended that a proposal from Warwick Manufacturing Group to introduce a new MSc (and sub-qualifications) in Cyber Security Engineering, as set out in paper SGS 11/15-16, be approved.

CONSIDERED:

The proposal to introduce a new MSc (and sub-qualifications) in Cyber Security Engineering, as set out in paper SGS 11/15-16.

RESOLVED:

That the proposal be approved.

(iii) MSc by Research in Business Transformation

REPORTED:

That at its meeting on 21 October 2015, the Graduate Studies Committee of the Board of the Faculty of Science recommended that a

proposal from Warwick Manufacturing Group to introduce a new MSc by Research in Business Transformation, as set out in paper SGS 12/15-16, be approved.

CONSIDERED:

The proposal to introduce a new MSc by Research in Business Transformation, as set out in paper SGS 12/15-16.

RESOLVED:

That the proposal be not approved but that further consultation be undertaken with the Department with a view to taking Chair's Action at a later date on a revised proposal.

(c) Faculty of Medicine

MSc in Advanced Critical Care Practice

REPORTED:

That the Chair of the Graduate Studies Committee of the Board of the Medicine, acting on its behalf, resolved that a proposal from the Medical School to introduce a new MSc in Advanced Critical Care Practice, as set out in paper M&CPD SC 5/14-15, be approved.

CONSIDERED:

The proposal to introduce a new MSc in Advanced Critical Care Practice, as set out in paper M&CPD SC 5/14-15.

RESOLVED:

That the proposal be approved subject to the following conditions:

- (i) Clarification regarding the start date of the course;
- (ii) Clarification the options available to APEL for students who have already been awarded the PG Certificate in Pre-Hospital Critical Care;
- (iii) Clarification of the exit awards available to students on the Course;
- (iv) Clarification as to whether any professional accreditation of the course is required.

39/15-16 Revised Course Proposals

(a) Faculty of Social Sciences

(i) Centre for Applied Linguistics

MA in English Language Teaching (with a Specialism in ICT and Multimedia)

REPORTED:

That at its meeting on 20 October 2015, the Graduate Studies Committee of the Board of the Faculty of Social Sciences recommended that a proposal from the Centre for Applied Linguistics to revise the name of the MA in English Language Teaching (with a Specialism in ICT and Multimedia) to MA in English Language Teaching (with a Specialism in ICT), as set out in paper GFSS.11/15-16, be approved.

CONSIDERED:

The proposal to revise the name of the MA in English Language Teaching (with a Specialism in ICT and Multimedia) to MA in English Language Teaching (with a Specialism in ICT), as set out in paper GFSS.11/15-16.

RESOLVED:

That the proposal be approved.

(ii) Warwick Business School

MSc in Business (Accounting & Finance) and MSc in Business (Financial Management)

REPORTED:

That at its meeting on 20 October 2015, the Graduate Studies Committee of the Board of the Faculty of Social Sciences recommended that a proposal from Warwick Business School to revise the MSc in Business (Accounting & Finance) and the MSc in Business (Financial Management), as set out in papers PQC.5(revised)/15-16 and PQC.6-10/15-16, be approved subject to the following conditions:

- (A) Provision of a satisfactory External Assessor's report;
- (B) Clarification of item 14 in paper PQC.6/15-16 and item 15 in paper PQC.9/15-16.

CONSIDERED:

The proposal to revise the MSc in Business (Accounting & Finance) and the MSc in Business (Financial Management), as set out in papers PQC.5(revised)/15-16 and PQC.6-10/15-16.

RESOLVED:

That the proposal be approved, subject to the following conditions:

- (C) Receipt of signatures from the Head of Economics, Course Leader, Head of WBS.
- (D) In addition, PQC5 needs to be revised to indicate which Learning Objectives are not met by the PG Diploma and Certificate.

(b) Faculty of Science

Warwick Manufacturing Group

(i) MSc (and sub-qualifications) in Cybersecurity and Management

REPORTED:

That at its meeting on 21 October 2015, the Graduate Studies Committee of the Board of the Faculty of Science recommended that a proposal from Warwick Manufacturing Group to revise the MSc (and sub-qualifications) in Cybersecurity and Management, as set out in paper SGS 8/15-16, be approved.

CONSIDERED:

The proposal to revise the MSc (and sub-qualifications) in Cybersecurity and Management, as set out in paper SGS 8/15-16.

RESOLVED:

That the proposal be approved.

(ii) MSc (and sub-qualifications) in Healthcare Operational Management

REPORTED:

That at its meeting on 21 October 2015, the Graduate Studies Committee of the Board of the Faculty of Science recommended that a proposal from Warwick Manufacturing Group to revise the MSc (and sub-qualifications) in Healthcare Operational Management, as set out in paper SGS 9/15-16, be approved.

CONSIDERED:

The proposal to revise the MSc (and sub-qualifications) in Healthcare Operational Management, as set out in paper SGS 9/15-16.

RESOLVED:

That the proposal be approved.

(iii) MSc (and sub-qualifications) in Sustainable Automotive Engineering

REPORTED:

That at its meeting on 21 October 2015, the Graduate Studies Committee of the Board of the Faculty of Science recommended that a proposal from Warwick Manufacturing Group to revise the MSc (and sub-qualifications) in Sustainable Automotive Engineering, as set out in paper SGS 10/15-16, be approved.

CONSIDERED:

The proposal to revise the MSc (and sub-qualifications) in Sustainable Automotive Engineering, as set out in paper SGS 10/15-16.

RESOLVED:

That the proposal be approved.

(c) Faculty of Medicine

MSc in Interdisciplinary Biomedical Research Degrees

REPORTED:

That at its meeting on 20 October 2015, the Graduate Studies Committee of the Board of the Faculty of Medicine recommended that a proposal from Warwick Medical School to revise the MSc in Interdisciplinary Biomedical Research Degrees, as set out in paper GSCFM 5/15-16, be approved.

CONSIDERED:

The proposal to revise the MSc in Interdisciplinary Biomedical Research Degrees, as set out in paper GSCFM 5/15-16.

RESOLVED:

That the proposal be approved.

40/15-16 Any Other Business

REPORTED:

That the Board expressed its thanks to Mr S Lamb for his valued contributions to the work of the Board and support provided to students.

41/15-16 Next meeting

REPORTED:

That the next meeting of the Board would take place on 12 January 2016 at 9.30am in CMR 1.0.

42/15-16 Chair's Action

(a) Amendment to Guidance on Requirements for the Award of Postgraduate Research Degrees

REPORTED:

That the Chair of the Board, acting on its behalf, has taken action to recommend to the Academic Quality and Standards Committee, that the Guidance on Requirements for the Award of Postgraduate Research Degrees be amended to include reference to the Doctorate in Business Administration (DBA).

(b) Faculty of Arts

(i) History

MA in History (Modern)

MA in History (Global & Comparative)

MA in History (Early Modern)

REPORTED:

- (A) That, at its meeting on 9 February 2015, the Board resolved that a proposal from the Department of History to introduce a new MA in History, as set out in paper AGSC 14/14-15, be approved, subject to the following conditions:
- (1) Clarification that no staff on fixed term contracts will teach on the programme and receipt of a list of staff who will provide teaching;
 - (2) Clarification as to why the proposal is for a single programme rather than three separate courses;
 - (3) Receipt of a satisfactory external assessor's report;
 - (4) Clarification as to why no Postgraduate Diploma or Postgraduate Certificate would be offered;
 - (5) Provision of details of the outcome of the SSLC meeting held on 18 November 2014;
 - (6) Confirmation that the key skills learning outcomes listed in the course specification are complete.
- (B) That the conditions have been satisfied and the Chair of the Board, acting on its behalf, has subsequently taken action to approve the proposal to introduce a new MA in History.
- (ii) School of Theatre, Performance and Cultural Policy Studies

MA in Theatre and Performance Research

REPORTED:

- (A) That, at its meeting on 2 June 2015, the Board resolved that a proposal from the School of Theatre, Performance and Cultural Policy Studies to introduce a new MA in Theatre and Performance Research, as set out in paper AGSC.23/14-15, be approved, subject to the following conditions:
- (1) Confirmation of the rationale for not offering the Postgraduate Certificate or Diploma;
 - (2) Receipt of a copy of the original version of the External Assessor's review i.e. original email or headed paper;
 - (3) Receipt of the Department's response to the External Assessor's identification of risks;
 - (4) Receipt of CA1 form signed by the Heads of the Department of Film and Television Studies and Centre for Education Studies.
- (B) That the conditions have been satisfied and the Chair of the Board, acting on its behalf, has subsequently taken action to approve the proposal to introduce a new MA in Theatre and

Performance Research.

(c) Faculty of Medicine

MSc in Advanced Clinical Practice

REPORTED:

- (i) That at its meeting on 2 June 2015, the Board resolved that a proposal from Warwick Medical School to introduce a new MSc in Advanced Clinical Practice as set out in papers M&CPDSC 5-7/14-15, be approved subject to the following conditions:
- (A) The aims and learning objectives for the Postgraduate Diploma and the Postgraduate Certificate being revised to state those learning objectives that do not apply;
 - (B) The results of the student consultation survey noted on page 5 of the CA1 being made available to the Board;
 - (C) Receipt of CA1 form signed by the Heads of Department and Course Leader;
 - (D) Confirmation that the Department has appropriate procedures to ensure that a Course Leader is in place to lead on the introduction of the Programme.
- (ii) That the conditions have been satisfied and the Chair of the Board, acting on its behalf, has subsequently taken action to approve the proposal to introduce a new MSc in Advanced Clinical Practice.

(d) Faculty of Science

(i) School of Life Sciences

(A) MSc in Biotechnology, Bioprocessing and Business Management

REPORTED:

- (1) That at its meeting on 2 June 2015, the Board resolved that a proposal from the School of Life Sciences to revise the MSc in Biotechnology, Bioprocessing and Business Management, as set out in paper SGS.40/14-15, be approved subject to the following conditions:
- (a) Receipt of memo outlining the proposed amendments;
 - (b) Receipt of signed CA1 form.
- (2) That the conditions have been satisfied and the Chair of the Board, acting on its behalf, has subsequently taken action to revise the MSc in Biotechnology, Bioprocessing and Business Management.

(B) MSc in Environmental Bioscience in a Changing Climate

REPORTED:

(1) That at its meeting on 2 June 2015, the Board resolved that a proposal from the School of Life Sciences to revise the MSc in Environmental Bioscience in a Changing Climate, as set out in paper SGS.41(revised)/14-15, be approved subject to the following conditions:

(a) Receipt of memo outlining the proposed amendments;

(b) Receipt of signed CA1 form.

(2) That the conditions have been satisfied and the Chair of the Board, acting on its behalf, has subsequently taken action to revise the MSc in Environmental Bioscience in a Changing Climate.

(C) MSc in Medical Biotechnology and Business Management

REPORTED:

(1) That at its meeting on 2 June 2015, the Board resolved that a proposal from the School of Life Sciences to revise the MSc in Medical Biotechnology and Business Management, as set out in paper SGS.42/14-15, be approved subject to the following conditions:

(a) Receipt of memo outlining the proposed amendments;

(b) Receipt of signed CA1 form.

(2) That the conditions have been satisfied and the Chair of the Board, acting on its behalf, has subsequently taken action to revise the MSc in Medical Biotechnology and Business Management.

(D) MSc in Food Security

REPORTED:

(1) That at its meeting on 2 June 2015, the Board resolved that a proposal from the School of Life Sciences to revise the MSc in Food Security, as set out in paper SGS.43/14-15, be approved subject to the following conditions:

(a) Receipt of memo outlining the proposed amendments;

(b) Receipt of signed CA1 form.

(2) That the conditions have been satisfied and the Chair of the Board, acting on its behalf, has subsequently taken action to revise the MSc in Food Security.

(E) MSc in Sustainable Crop Production

REPORTED:

(1) That at its meeting on 2 June 2015, the Board resolved that a proposal from the School of Life Sciences to revise the MSc in Sustainable Crop Production, as set out in paper SGS.44/14-15, be approved subject to the following conditions:

- (a) Receipt of memo outlining the proposed amendments;
- (b) Receipt of signed CA1 form.

(2) That the conditions have been satisfied and the Chair of the Board, acting on its behalf, has subsequently taken action to revise the MSc in Sustainable Crop Production.

(ii) School of Engineering

MSc in Predictive Modelling

REPORTED:

(A) That the Chair of the Graduate Studies Committee of the Board of the Faculty of Science, acting on its behalf, has taken action to approve the proposal to introduce a new MSc in Predictive Modelling as set out in paper SGS 23/14-15.

(B) That the Chair of the Board, acting on its behalf, has taken action to approve the proposal to introduce a new MSc in Predictive Modelling.

(c) Faculty of Social Science

(i) Warwick Business School

Executive MBA (London)

REPORTED:

That the Chair of the Board, acting on its behalf, has taken action to approve the proposal for a second iteration of the Executive MBA (London), beginning in March 2016, as set out in paper BGS 25/15-16.

(ii) Centre for Professional Education

PGCE (Primary)

REPORTED:

(A) That the Chair of the Graduate Studies Committee of the Board of the Faculty of Social Sciences, acting on its behalf, has taken action to recommended that a proposal from the Centre for Professional Education to revise the PGCE (Primary) suite of courses, as set out in papers GFSS.210a-d/14-15, be approved.

(B) That the Chair of the Board, acting on its behalf, had taken action to approve the proposal to revise the PGCE (Primary) suite of courses, as set out in papers GFSS.210a-d/14-15.

(iii) Centre for Lifelong Learning

MA in Coaching

REPORTED:

- (A) That the Chair of the Graduate Studies Committee of the Board of the Faculty of Social Sciences, acting on its behalf, has taken action to recommended that a proposal from the Centre for Lifelong Learning to revise the MA in Coaching, as set out in paper GFSS.15/15-16, be approved.
- (B) That the Chair of the Board, acting on its behalf, had taken action to approve the proposal to revise the MA in Coaching, as set out in paper GFSS.15/15-16.

(d) Institute for Advanced Teaching and Learning

The Medical Mind in Literature and Culture

REPORTED:

That the Chair of the Board, acting on its behalf had taken action to approve a proposal from the Institute for Advanced Teaching and Learning to revise the module IL901 The Medical Mind in Literature and Culture, as set out in paper BGS 26/15-16.

43/15-16

OIA Annual Letter:

RECEIVED:

The OIA's Annual Letter, outlining the number of complaints and appeals considered by the OIA in the last year (paper BGS 24/15-16).