

UNIVERSITY OF WARWICK

Minutes of the meeting of the Board of Graduate Studies held on Thursday 6 October 2016

Present: Professor A Dowd (Chair), Dr J Burns, Ms R Davis, Dr J Garde-Hansen, Professor K Glaister, Professor L Gracia, Dr L Gramaglia, Professor K Kirwan, Dr G Marakas, Professor A McAinsh, Dr P McTernan, Dr N Monk, Dr J Pearson, Dr L Pettinger, Dr A Pinter, Dr A Realo, Professor L Roberts, Professor P Roberts, Dr H Schaefer, Dr N Shiers, Professor O Westwood, Professor M Wills, Dr D Wright

Apologies: Professor N Gane, Professor D Hewitt, Dr C Lyonette, Professor G Riello, Professor P Scott

In Attendance: Ms L Larard, Mr D Pearson, Mr M Scott (for item 14/16-17), Ms D White (for item 1516-17)

1/16-17 Terms of Reference

REPORTED:

That the terms of reference of the Board are set out in paper BGS 1/16-17.

2/16-17 Membership of the Board 2016/2017

REPORTED:

- (a) That the membership of the Board for 2016/17 was as set out in paper BGS 2(revised)/16-17.
- (b) That, since the paper was circulated, the following members had been nominated:
 - (i) Dr C Lyonette – one of the two members of academic staff appointed by the Board of the Faculty of Social Sciences;
 - (ii) Dr H Schaefer – one of the two members of academic staff appointed by the Board of the Faculty of Science.

3/16-17 Conflicts of Interest

REPORTED:

- (a) That, should any members or attendees of the Board have any conflicts of interest relating to agenda items for the meeting, they should be declared in accordance with the CUC Guide for Members of Higher Education Governing Bodies in the UK;
- (b) That no conflicts of interest relating to agenda items for the meeting were reported.

4/16-17 Freedom of Information Act: Publication Scheme

REPORTED:

- (a) That the University commits to publishing the minutes, agendas and non-reserved business of University bodies and committees on the University website, as part of its Publication Scheme under the Freedom of Information Act 2000;
- (b) That members of the Board are reminded that minutes of Board meetings will be published in this way.

5/16-17

Membership of Sub-Committees

Graduate Awards and Nominations Sub-Committee

CONSIDERED:

The election of representatives to the Graduate Awards and Nominations Sub-Committee, noting that the formal membership is as follows:

- (a) The Chair of the Board as the Chair;
- (b) The Chairs of the Graduate Studies Committees of the Boards of the Faculties of Arts, Medicine, Science and Social Sciences;
- (c) Four members of the Board, one from each of the Faculties:
Faculty of Arts;
Faculty of Medicine;
Faculty of Science;
Faculty of Social Sciences.

With the additional representation of the following Faculty Selectors (not Committee members) in determining awards to be made by the University, two from each Faculty:

- (d) Faculty of Arts;
Faculty of Medicine;
Faculty of Science;
Faculty of Social Sciences.

RESOLVED:

- (e) That the members of the Board acting as representatives on the Graduate Awards and Nominations Sub-Committee would be:
 - (i) Dr D Wright (Faculty of Arts)
 - (ii) Dr P McTernan (Faculty of Medicine)
 - (iii) Dr J Pearson (Faculty of Science)
 - (iv) Dr A Pinter (Faculty of Social Sciences)
- (f) That the Faculty Selectors from the Faculty of Medicine would be:
 - (i) Professor C Hutchinson
 - (ii) Professor D Grammatopoulos

- (g) That Dr J Burns would act as one of the Faculty Selectors from the Faculty of Arts;
- (h) That the remaining Faculty Selectors for the Faculties of Arts, Science and Social Sciences would be elected as soon as possible and reported at the next meeting of the Board.

6/16-17 Nomination for Membership of the Board of Undergraduate Studies

CONSIDERED:

The nomination of a representative of the Board to serve on the Board of Undergraduate Studies.

RESOLVED:

That Dr J Pearson had agreed to continue to serve as the representative of the Board on the Board of Undergraduate Studies.

7/16-17 Nomination of student member on the University Research Governance and Ethics Committee

CONSIDERED:

The nomination of a student member of the Board to serve on the University Research Ethics Committee.

RESOLVED:

That Dr N Shiers would serve on the University Research Governance and Ethics Committee.

8/16-17 Minutes of the last meeting

CONSIDERED:

The minutes of the meeting of the Board held on 31 May 2016 as set out in paper BGS 3/16-17.

RESOLVED:

That the minutes of the meeting of the Board held on 31 May 2016 be approved.

9/16-17 Matters Arising on the Minutes

- (a) Provision of PGR Space (minute BGS 87/15-16 refers)

REPORTED: (by the Secretary)

- (i) That the Capital Space and Amenities Group would provide details of space provisions for postgraduate research students as captured in the 2016/17 academic year, broken down to departmental-level, for the meeting of the Board in February.

(by the Postgraduate Officer):

(ii) That, in addition to the data referred to in (i) above, it would be useful to receive information on the number of PGR students (full and part-time), and whether the space provision related to hot-desking arrangements.

(b) Progression Requirements (minute BGS 91/15-16 refers)

REPORTED:

That the proposed amendments to the Guidelines on the Supervision and Monitoring of Research Degree Students had been approved and published on the Graduate School [website](#).

(c) Maternity/Parental Leave for Tier 4 Students (minute BGS 92/15-16 refers)

REPORTED:

That the Office for Global Engagement was engaging with the Policy Unit at Universities UK in relation to Home Office policy on Tier 4 sponsored students taking temporary withdrawal for maternity/parental leave purposes to take forward sector concerns in this area.

10/16-17 Students' Union Update

REPORTED (by the Postgraduate Officer):

(a) That priorities for the Postgraduate Officer and wider Sabbatical Officer team for the 2016-17 academic year would include:

- (i) Sessional teaching project, with a particular focus on departments in the Faculty of Science;
- (ii) Accommodation for postgraduate students;
- (iii) Postgraduate widening participation funding, noting that the timing of the launch of Postgraduate Taught Masters Scholarships in 2015-16 was not ideal;
- (iv) English language support;
- (v) Week zero;
- (vi) Mental health awareness, including the "Are You OK?" campaign;
- (vii) Ensuring that Wednesday afternoons are kept free of teaching.

(b) That the Students' Union was conducting a review of SSLCs including the pilot of a virtual SSLC, audit of existing SSLCs and review of the annual report process.

(by the Chair):

(c) That Warwick Taught Masters Scholarships would be advertised earlier in the admissions cycle, noting that consideration needs to be given to the eligibility criteria;

(d) That English language support provision was included in the review of PGT skills provision being undertaken by Student Careers and Skills;

(by Dr J Garde-Hansen):

(e) That it would be useful for departments to be consulted on the review of the SSLC annual report process.

11/16-17 Reports from the Chairs of the Graduate Studies Committees

REPORTED:

(by Professor L Roberts, Chair of the Graduate Studies Committee of the Board of the Faculty of Medicine and Professor M Wills, Chair of the Graduate Studies Committee of the Board of the Faculty of Science):

- (a) That, as Graduate Studies Committees had not yet met, there was nothing to report;

(by Professor P Roberts, Chair of the Graduate Studies Committee of the Board of the Faculty of Arts):

- (b) That the Graduate Studies Committee of the Board of the Faculty of Arts would be considering nominations and scoring for scholarships competitions to feed into wider discussions.

12/16-17 Chair's Business

REPORTED:

(a) Governance of the Graduate School

- (i) That Professor J Palmowski had taken up the new position of Academic Vice-President, noting that his role no longer included postgraduate education;
- (ii) That postgraduate education was now considered as part of the remit of the Pro-Vice-Chancellor (Education), currently Professor Christina Hughes, to be replaced by Professor Chris Hughes from 1 November 2016;
- (iii) That, in her role as Academic Director of the Graduate School, Professor Amanda Dowd had taken on the role of Chair of the Board of Graduate Studies;
- (iv) That Dr Philip McTernan had been appointed Deputy Chair of the Board of Graduate Studies and Deputy Academic Director of the Graduate School.

(b) Professional development

(i) Postgraduate Research

- (A) That the tender process for a technology platform was in its final stages;
- (B) That a new project officer was currently being recruited;

(ii) Postgraduate Taught

- (A) That Student Careers and Skills, together with the Graduate School, was developing a pilot project with three academic departments with a view to developing integrated skills support;

(B) That the pilot would be reviewed at the end of the academic year.

(c) Scholarships Working Group

(i) That the Group's first meeting would be held on 21 October 2016;

(ii) That the Group would consider criteria, ring-fencing, moderation and training of scorers.

(d) Out of Term-time Working Group

That, noting the range of provision available across the University, the Working Group had been disbanded with a recommendation that the Marketing Department liaise with providers to ensure that students are aware of available opportunities.

13/16-17 Graduate Priorities for 2016/2017

CONSIDERED:

A paper from the Chair setting out the strategic priorities of the Board over the coming year (paper BGS 4/16-17).

RESOLVED:

That the strategic priorities as set out in paper BGS 4/16-17 be approved.

14/16-17 Accommodation for Postgraduate Students

RECEIVED:

An oral report from the Accommodation Manager, Warwick Accommodation.

REPORTED: (by the Accommodation Manager)

(a) That Warwick Accommodation had experienced an increase in demand for accommodation, further compounded by the decision to accommodate 250 International Foundation Programme students, previously living in accommodation provided by partner colleges, in campus accommodation;

(b) That there is always a level of uncertainty in relation to the number of rooms required at the start of term due to the number of students entering via clearing and students who do not take up places;

(c) That the University guarantees on-campus accommodation to all first year undergraduates, including those entering through clearing;

(d) That applicants who had not been able to secure permanent accommodation had been offered temporary accommodation in local and campus hotels and provided with support in obtaining longer-term accommodation e.g. signposting to private providers;

(e) That Warwick Accommodation had been working with the Students' Union to host advice sessions for students in temporary accommodation;

- (f) That the Finance and General Purpose Committee had committed to increasing the number of rooms available to students via private providers, noting that the extension to Sherbourne would also create an additional 260 rooms;

(by Dr J Garde-Hansen):

- (g) That the accommodation issues had had an impact on students attending induction sessions;

(by the Chair):

- (h) That, noting that international students arrival in the UK may be delayed due to issues out of their control, it would be useful if the University could provide tailored advice in relation to specific properties prior to their arrival;

(by Dr L Pettinger):

- (i) That there was a perception that postgraduate students are currently low on list of priorities in relation to the allocation of accommodation;

(by the Postgraduate Officer)

- (j) That it is unfair that postgraduate students are put in this position, noting that this was not the first time this situation had arisen;
- (k) That there is a need to model the uncertainty in relation to the expected number of students and the availability of accommodation, noting the impact on accommodation availability of increases in departmental targets/intake;
- (l) That the University should reconsider whether undergraduate finalist students without additional support needs should be accommodated on campus;

RESOLVED:

- (m) That the Board was extremely concerned about the accommodation situation for new postgraduate students;
- (n) That the Chair of the Board would escalate the issue as appropriate;
- (o) That the Accommodation Manager would provide a further update at the next meeting of the Board.

15/16-17

Postgraduate Taught Experience Survey (PTES) 2016

CONSIDERED:

A report on the results of the National Student Survey (NSS) and Postgraduate Taught Experience Survey (PTES) 2016, submitted to Steering (paper SC.4/16-17).

REPORTED: (by the Postgraduate Student Development Officer):

- (a) That the response rate was lower than in previous years;

- (b) That satisfaction rates had decreased in several areas, most notably in relation to overall satisfaction and dissertation;
- (c) That, due to the Institutional Teaching and Learning Review scheduled for January 2017, departments would not be required to provide an action plan in response to results;
- (d) That survey results will be considered by the TEF Steering Group;

(by the Postgraduate Officer):

- (e) That, noting the low response rate, results should be re-weighted in line with last year's results to provide a meaningful comparison;

(by Dr J Garde-Hansen):

- (f) That it was difficult for departments to implement changes for the next cohort due to the timing of the release of results;

(by the Secretary):

- (g) That results were provided at departmental level when received from the Higher Education Academy and could be provided at course level if requested;

(by Dr D Wright):

- (h) That there was a question as to how much influence the University has on the wording of questions;

(by the Secretary):

- (i) That the majority of questions were set by the Higher Education Academy, with a small number that can be set by the institution, noting that the Russell Group had made representations to the HEA on this issue;
- (j) That Board members were invited to provide input into the institution questions;

(by Dr L Pettinger):

- (k) That the Department of Sociology uses the questions from PTES with students earlier in the year to increase understanding.

RESOLVED:

- (l) That a more detailed report would be provided to the next meeting of the Board;
- (m) That the Graduate School would conduct further discussion regarding the modelling of results.

16/16-17

Proofreading

CONSIDERED:

A paper from the Senior Assistant Registrar (Graduate School) in relation to a proposed policy on the use of proofreading services (paper BGS 5/16-17).

REPORTED:

(by Dr H Schaefer):

- (a) That departments would need to ascertain whether current practices, including the use of writing mentors, would be aligned with the proposed policy;

(by the Chair):

- (b) That it had been suggested that students be required to complete a declaration as to the use of proofreading, but that this be separated from work prior to being marked to avoid any claims of unfair discrimination;

(by Dr A Pinter):

- (c) That the Centre for Applied Linguistics requires students to declare any proofreading undertaken, noting that this policy worked well but required clear guidelines as to what is and isn't permitted;

(by Professor K Kirwan):

- (d) That chapters of a thesis may have been through a third party peer review as part of a publication process;

(by the Secretary):

- (e) That the intention of the proposed policy was to ensure that there is transparency in the use of proofreaders, in that students would be required to acknowledge input from third parties, noting that clear guidelines as to what is acceptable would enable students to avoid allegations of cheating;

(by Dr N Monk):

- (f) That there are benefits for students in working together on writing and reviewing each other's work, noting that it would be unfortunate if this was not permitted under the proposed policy;

(by Dr J Garde-Hansen):

- (g) That it is important to ensure that students are educated as to correct academic practice throughout their studies;
- (h) That consideration be given to translation into English, noting that in some cases it would not be problematic to use a third party to translate interview data.

RESOLVED:

(i) That the draft policy be revised as follows:

- (A) Incorporation of the existing submission statement to the effect that work submitted must be the student's own;

- (B) Clarification that proofreaders are permitted to identify errors, but not make corrections;
 - (C) Amendment of the bullet point “re-arrange or re-order paragraphs to enhance structure or argument” to also include reference to sentences;
 - (D) Further consideration of the issue of translations.
- (j) That the revised policy be considered at the November meeting of the Board.

17/16-17 Scrutiny of PGT External Examiners’ Reports

CONSIDERED:

A paper from the Administrative Officer (Graduate School) in relation to a proposal to establish a sub-group of the Board to consider external examiners’ reports on PGT courses (paper BGS 6/16-17).

REPORTED: (by the Chair)

- (a) That departmental responses to external examiners should be returned within four weeks, noting that departments are no longer required to await the Pro-Vice Chancellor’s response;

(by Professor L Roberts):

- (b) That the proposal demonstrated good practice and was to be welcomed;

RESOLVED:

That the proposals as set out in paper BGS 6/16-17 be approved.

18/16-17 Role of the Examination Advisor in Postgraduate Research Examinations

CONSIDERED:

A paper from the Senior Assistant Registrar (Graduate School) in relation to the role of the examinations advisor in PGR examinations (paper BGS 7/16-17).

REPORTED:

(by Professor P Roberts):

- (a) That the reference to the examination advisor not being an observer could cause confusion, noting that the examination advisor should not be seen as an additional examiner;

(by Dr D Wright):

- (b) That the term “Chair” would seem to suggest that the role is an implicit part of the examination process and required in every case;

(by Dr P McTernan):

- (c) That Warwick Medical School use the role as a development opportunity in some cases;

(by Professor L Roberts):

- (d) That it is in the student's interest to have an examination advisor present to ensure a fair and unbiased process;

RESOLVED:

- (e) That the Board was supportive of the continued expectation that an examination advisor be appointed in all cases, noting that departments are able to make a case for an advisor to not be appointed where experienced examiners are appointed;
- (f) That, in order for an internal examiner to be considered experienced, and therefore able to conduct an examination without an advisor present, they must have experience of conducting an examination at the same or higher level on at least one previous occasion at Warwick;
- (g) That, where an examination advisor is appointed, they must be present for the entirety of the examination;
- (h) That students should have the opportunity to request that an examination advisor be appointed for their examination;
- (i) That, whilst providing a record of the viva, the use of video recording does not obviate the need for an examination advisor.

19/16-17

Penalties for Late Submission

REPORTED:

- (a) That the Board of Undergraduate Studies, at its meeting on 31 May 2016, considered a report on penalties for late submission in relation to work which is submitted both electronically and in hard copy, and recommended that the proposals set out in paper BUGS.17/15-16 be approved;
- (b) That the Academic Quality and Standards Committee, at its meeting on 13 June 2016, considered the proposals related to late submission as set out in paper BUGS.17/15-16, and resolved that the proposed clarification be supported in principle, but that it be considered at the next meeting of the Board of Graduate Studies;

CONSIDERED:

The proposals relating to penalties for late submission as set out in paper BUGS.17/15-16).

RECOMMENDED: (to the Academic Quality and Standards Committee)

That the proposals be approved.

20/16-17

Community Engagement Team Update

RECEIVED:

An oral update from the Community Engagement Manager (Postgraduate) in relation to Postgraduate Realities and the Postgraduate Mentoring site.

REPORTED: (by the Community Engagement Manager (Postgraduate))

- (a) That Postgraduate Realities, online wellbeing modules, produced in liaison with Wellbeing Support Services were now available to PGR students via Moodle;
- (b) That a pilot postgraduate mentoring portal had been launched, providing an online platform consisting of a discussion forum and mentoring scheme providing peer to peer support.

21/16-17 Any Other Business

22/16-17 Chair's Action

REPORTED:

- (a) Accreditation of Prior (Experiential) Learning (APEL) policy

That the Chair of the Board, acting on its behalf, had taken action to approve a proposal from the Centre for Professional Education (CPE) to include a new exemption as set out in paper GFSS.43/16-17.

- (b) Faculty of Medicine

- (i) Discontinuation of Courses

That the Chair of the Board, acting on its behalf had taken action to approve the proposal from Warwick Medical School to discontinue the following courses, as set out in paper BGS 70/15-16:

- (A) Postgraduate Award in A Systems Approach to Patient Safety (TMDS-B91M)
- (B) Postgraduate Award in Aesthetic Surgery (TMDS-B90B)
- (C) Postgraduate Award in Burns and Wound Healing (TMHS-B9C1)
- (D) Postgraduate Award in Child Development and Disability (TMDS-B92B)
- (E) Postgraduate Award in Clinical Systems Improvement (TMDS-B91L)
- (F) Postgraduate Award in Communicable Diseases and Immunisation (TMES-B9X8)
- (G) Postgraduate Award Diabetes and the Eye: Other Ocular Diseases (TMDS-B91X)
- (H) Postgraduate Award in Diabetes and the Foot (TPCS-B9YT)
- (I) Postgraduate Award in Diabetic Retinopathy (TMES-B9YW)
- (J) Postgraduate Award in Evidence Based Musculoskeletal Care: Intramedullary Nailing (TMLS-B715)
- (K) Postgraduate Award in Evidence Based Musculoskeletal Care: Managing Lower Limb Pain (TMLS-B713)
- (L) Postgraduate Award in Evidence Based Musculoskeletal Care: Managing Neck and Back Pain (TMLS-B714)
- (M) Postgraduate Award in Evidence Based Musculoskeletal Care: Managing Upper Limb Pain (TMLS-B712)
- (N) Postgraduate Award in Evidence Based Musculoskeletal Care: External Fixation (TMLS-B711)
- (O) Postgraduate Award in Experiential Learning (TMHS-B939)

- (P) Postgraduate Award in Hypertension and Nephropathy in Diabetes (TMES-B9Z5)
- (Q) Postgraduate Award in Infant and Family Wellbeing (TMDS-B92D)
- (R) Postgraduate Award in International Child Health (TMES-B9X9)
- (S) Postgraduate Award in Leadership in Child Health Services (TMHS-B9A7)
- (T) Postgraduate Award in Managing People in Health Service Organisations (TMHS-B911)
- (U) Postgraduate Award in Nutritional Management of Diabetes (TPCS-B9XU)
- (V) Postgraduate Award in Organisational Behaviour and Health Service Policy (TMHS-B908)
- (W) Postgraduate Award in Palliative Care: Clinical Management in End of Life Care (TPCS-B9ZK)
- (X) Postgraduate Award in Patient & Public Involvement in Health Care (TPCS-L5P5)
- (Y) Postgraduate Award in Perinatal and Infant Mental Health (TMDS-B92G)
- (Z) Postgraduate Award in Philosophy and Ethics of Mental Health (TPHS-PGA)
- (AA) Postgraduate Award in Plastic Surgical Reconstruction of Limb Injuries (TMDS-B90A)
- (BB) Postgraduate Award in Accounting and Finance in Health Service Organisations (TMHS-B909)
- (CC) Postgraduate Award in Safeguarding Children (TMDS-B92C)
- (DD) Postgraduate Award in Understanding Childhood (TMDS-B91U)

(ii) PhD in Molecular Biomedicine

That the Chair of the Board, acting on its behalf, had taken action to approve a proposal from Warwick Medical School to introduce a new PhD in Molecular Biomedicine, as set out in papers GSCFM.5(a-d)/16-17.

(iii) MSc in Endodontic Practice

That the Chair of the Board, acting on its behalf, had taken action to approve a proposal from Warwick Medical School to introduce a new MSc in Endodontic Practice, as set out in papers GSCFM.4(a-d)/16-17.

(iv) MSc in Interdisciplinary Biomedical Research

That the Chair of the Board, acting on its behalf, had taken action to approve a proposal from Warwick Medical School to revise the MSc in Interdisciplinary Biomedical Research, as set out in papers GSCFM.3/15-16.

(v) Masters in Public Health

That the Chair of the Board, acting on its behalf, had taken action to approve a proposal from Warwick Medical School to revise the Masters in Public Health, as set out in papers GSCFM.2/15-16.

(c) Faculty of Science

(i) Warwick Manufacturing Group

(A) Discontinuation of Courses

That the Chair of the Board, acting on its behalf had taken action to approve the proposal from Warwick Manufacturing Group to discontinue the following courses, as set out in paper BGS 71/15-16:

- (1) MSc in Manufacturing Systems Engineering and sub-qualifications (TESA-H7P5)
- (2) Postgraduate Award in Manufacturing Systems Engineering (TESS-H1X2)
- (3) MSc in Process Business Management and sub-qualifications (TESS-H7PB)
- (4) Postgraduate Award in Process Business Management (TESS-H7PC)
- (5) MSc in Process Industry Business Management and sub-qualifications (TWMS-H7A9)
- (6) MSc in Supply Engineering and Logistics and sub-qualifications (TESS-H1ZH)
- (7) MSc in Engineering Business Management for Defence and Security and sub-qualifications (TWMS-H1Y4)
- (8) MSc in Engineering Business Management (Russia) and sub-qualifications (TESS-H7PV)
- (9) Postgraduate Award in Engineering Business Management (Russia) (TESS-H7PW)
- (10) MSc in International Technology Management (Thailand) and sub-qualifications (TESS-H7PP)
- (11) Postgraduate Award in International Technology Management (Thailand) (TESS-H7PS)
- (12) MSc in Manufacturing Systems Engineering (China) and sub-qualifications (TWMS-H7A6)
- (13) MSc in Manufacturing Systems Engineering (Hong Kong) and sub-qualifications (TESS-H7P3)
- (14) MSc in Manufacturing Systems Engineering (HKPU) and sub-qualifications (TESS-H7PA)
- (15) Postgraduate Award in Manufacturing Systems Engineering (Hong Kong) (TESS-H1ZQ)
- (16) MSc in Manufacturing Systems Engineering (Yildiz Technical University) and sub-qualifications (TWMS-H71A)
- (17) MSc in Programme and Project Management (South Africa) and sub-qualifications (TESS-H1X8)
- (18) MSc in Supply Engineering and Logistics (Malaysia) and sub-qualifications (TESS-H1ZX)
- (19) MSc in Engineering Asset Management and sub-qualifications (TWMS-H7B2)
- (20) MSc in Engineering Process Business Management and sub-qualifications (TESA-H7P8)
- (21) MSc in Manufacturing Systems Engineering and sub-qualifications (TESS-H7P0)

(B) MSc (and sub-qualifications) in Management for Business Excellence

- (1) That, at its meeting on 31 May 2016, the Board resolved that a proposal to revise the MSc (and sub-qualifications) in Management for Business Excellence to change the course module assessment from a percentage mark to a pass/fail

result with formative feedback, as set out in paper SGS.35/15-16, be approved, subject to clarification of how the success of the change in assessment will be evaluated and after what period of time.

- (2) That the condition has been satisfied and the Chair of the Board, acting on its behalf, had subsequently taken action to approve the proposal to revise the MSc (and sub-qualifications) in Management for Business Excellence.

(d) Faculty of Social Science

(i) Centre for Applied Linguistics

MA in English Language Teaching

- (A) That, at its meeting on 16 February 2016, the Board resolved that a proposal to introduce a new pathway entitled 'Language Teacher Education' within the MA in English Language Teaching, as set out in papers GFSS.61a-d/15-16 be approved subject to the following conditions:
 - (1) Clarification as to the reasons for the imbalance of credit noting that 120 credits would be completed within the first 7 months of the course;
 - (2) Receipt of course specification.
- (B) That the conditions have been satisfied and the Chair of the Board, acting on its behalf, had subsequently taken action to approve the proposal to introduce a new pathway entitled 'Language Teacher Education' within the MA in English Language Teaching.

(ii) Centre for Professional Education

PGCE (QTS) School Direct (Early Years)

- (A) That, at its meeting on 31 May 2016, the Board resolved that a proposal to introduce a new PGCE (QTS) School Direct (Early Years), as set out in papers GFSS.132a-g/15-16, be approved subject to the following conditions:
 - (1) Receipt of signed copy of the Part 2 form;
 - (2) Confirmation of the award title, noting that the CA1 form refers to the 'Postgraduate Certificate in Education (QTS) School Direct (Early Years)' and the course specification refers to the 'Professional Certificate in Education (QTS):School Direct Early Years';
 - (3) Clarification as to whether the PGDE is being proposed as an exit or entry point.
- (B) That the conditions have been satisfied and the Chair of the Board, acting on its behalf, had subsequently taken action to approve the proposal to introduce a new PGCE (QTS) School Direct (Early

Years.

(iii) Warwick Business School

(A) Postgraduate Diploma in Research Methods for Business and Management

That the Chair of the Board, acting on its behalf, had taken action to approve the proposal from Warwick Business School to introduce a new Postgraduate Diploma in Research Methods for Business and Management, as an exit award for the PhD in Business and Management, as set out in papers BGS.72/15-16, BGS.73(a-b)/15-16.

(B) Postgraduate Diploma in Research Methods for Finance and Econometrics

That the Chair of the Board, acting on its behalf, had taken action to approve the proposal from Warwick Business School to introduce a new Postgraduate Diploma in Research Methods for Finance and Econometrics, as an exit award for the PhD in Finance and Econometrics, as set out in papers BGS.72/15-16, BGS.74(a-b)/15-16.

(C) PhD in Industrial and Business Studies
Masters by Research in Industrial and Business Studies

That the Chair of the Board, acting on its behalf, had taken action to approve the proposal from Warwick Business School to discontinue the PhD and Masters by Research in Industrial and Business Studies, as set out in BGS.71/15-16.

(D) Warwick MBA by Distance Learning

(1) That, at its meeting on 31 May 2016, the Board resolved that a proposal to revise the Warwick MBA by Distance Learning, as set out in papers GFSS.107a-j/15-16, be approved subject to clarification of the learning outcomes not applicable to the Postgraduate Diploma and Certificate.

(2) That the condition had been satisfied and the Chair of the Board, acting on its behalf, had subsequently taken action to approve the proposal to revise the Warwick MBA by Distance Learning.

(iv) Department of Politics and International Studies

Double PhD Degree in Politics and International Studies

That the Chair of the Board, acting on its behalf, had taken action to approve a proposal from the Department of Politics and International Studies to introduce a new Double PhD in Politics and International Studies, as set out in papers GFSS.135a/15-16 (revised), GFSS.135b/15-16 (revised), GFSS.135c/15-16 and GFSS.135d/15-16.

REPORTED:

That the Board will meet subsequently as follows during the academic year 2016-17:

Thursday 17 November 2016 at 1pm in CMR 1.0, University House;
Tuesday 10 January 2017 at 9.30am in CMR 1.0, University House;
Tuesday 14 February 2017 at 2pm in CMR 1.0, University House;
Thursday 27 April 2017 at 9.30am in CMR 1.0, University House;
Tuesday 30 May 2017 at 2pm in CMR 1.0, University House.

As at 17 October 2016