

# UNIVERSITY OF WARWICK

## Board of Graduate Studies

Minutes of the meeting of the Board of Graduate Studies held on Thursday 13 November 2003.

Present: Professor McCrae (in the Chair), Dr Dowd, Dr O'Brien, Dr Leadley, Dr O'Hare, Professor Wills, Professor Legge, Dr Kuhiwczak, Dr Luddy, Professor Singer, Dr Withnall, Dr Gallafent, Professor Miller, Professor Jackson, Professor Chetwynd, Ms Chankseliani, Mr Khawaja, Ms Nazarali, Mr Watson, Dr G Paul in attendance for item 27/03-04, Dr A Rodgers in attendance for item 28/03-04.

Apologies: Dr Rosamond, Dr Beistegui, Professor Bridges, Professor Phizacklea, Professor Wilson.

16/03-04 Minutes

RESOLVED:

That the minutes of the meeting of the Board held on 6 October 2003 be approved.

17/03-04 Graduate Awards and Nominations Sub-Committee (minute 3/03-04 refers)

REPORTED:

That Dr P O'Hare, Chair of the Graduate Studies Committee of the Board of the Faculty of Medicine, had nominated Professor Singer to serve as the second representative of the Faculty of Medicine on the Graduate Awards and Nominations Sub-Committee.

18/03-04 Department of Sociology (minute 11/03-04a refers)

REPORTED:

That the Board, at its meeting held on 6 October 2003, considered proposals from the Department of Sociology, for the introduction of a number of new variants of the MA in Social Research and resolved:

- (i) That it be proposed that the name of the specialism of the MA in Social Research cease to appear on degree certificates.
- (ii) That the ESRC and the Department of Sociology be consulted about this proposal before a recommendation was made to the Academic Quality and Standards Committee on this matter.

CONSIDERED:

Responses from the Department of Sociology to the proposal set out in (i) above (paper BGS 17/03-04).

RESOLVED:

- (a) That it remained the view of the Board that the name of the specialism should not appear on the degree certificate, noting that it would appear on the transcript.
- (b) That the ESRC be consulted before a final decision was taken.

19/03-04 Guidance to internal examiners (minute 9/04-04 refers)

REPORTED:

That the Board, at its meeting held on 6 October 2003, considered a proposal from the Academic Quality and Standards Committee that an independent person act as Chair in viva examinations and resolved to review the guidance currently given to Internal Examiners about the examination process.

CONSIDERED:

Extracts from the *Guide to Examinations for Higher Degrees by Research* relating to the role of the Internal Examiner (Paper BGS 22/03-04)

RESOLVED:

- (a) That no amendments to the guidelines for internal examiners were needed.
- (b) That the guidelines concerning examination advisors be clarified to indicate that a department may request the appointment of an examination advisor when nominating examiners, even if an internal examiner was to be appointed.

20/03-04 Postgraduate Application Fee

REPORTED:

That consideration was being given to the possible allocation of a proportion of the income from the introduction of the postgraduate application fee to departments.

21/03-04 Resubmission of Work for Taught Postgraduate Courses

REPORTED:

That departments have varying procedures for the resubmission of failed pieces of work for modules on taught Masters courses.

RESOLVED:

That a survey be carried out of all departments with taught postgraduate courses to ascertain:

- (a) Which departments allow the resubmission of work or the resitting of examinations.
- (b) Under what criteria departments allow the resubmission of work.
- (c) The extent of any guidance is available to students who are resubmitting a piece of work.

- (d) How students are informed of the procedures regarding resubmission.

22/03-04 Warwick Postgraduate Research Fellowships

REPORTED:

That the first round deadline for Warwick Postgraduate Research Fellowships would be the end of January.

23/03-04 Membership:

REPORTED:

- (a) That Dr A Parker (Philosophy) has been elected as Chair of the Postgraduate Committee.

- (b) That the following students have been elected as Postgraduate Faculty representatives:

Arts:	Ms M Chankseliani (MA English Literature)
Science:	Mr J Khawaja (PhD Engineering)
Social Studies:	Ms S Nazarali (MA International Political Economy)

24/03-04 Reports from the Faculty Graduate Studies Committees:

RECEIVED:

- (a) An oral report from the Chair of the Graduate Studies Committee of the Board of Arts, noting the improvement in results of the AHRB competition and the success of the Faculty induction event for postgraduate students.
- (b) An oral report from the Chair of the Graduate Studies Committee of the Board of Science, noting that the Faculty of Science supported the principle of keeping written records of meetings with PhD students.
- (c) An oral report from the Chair of the Graduate Studies Committee of the Board of Medicine, noting that an overarching postgraduate SSLC and smaller SSLCs for Postgraduate Awards would start next term and that the Faculty was reviewing tutorial support for postgraduates.

25/03-04 Postgraduate Committee

RECEIVED:

A note from the Chair of the Postgraduate Committee on the Committee's recent activities (Paper BGS14/03-04).

26/03-04 Late Submission of Assessed Work

REPORTED:

- (a) That at its meeting held on 7th July, the Academic Quality and Standards Committee considered the recommendations of the Board of Undergraduate Studies concerning revisions to the 50% rule and the imposition of penalties for the late submission of work and recommended to the Senate that the recommendations of the Board of Undergraduate Studies concerning revisions to the 50% rule and the

imposition of penalties for the late submission of work be approved, subject to the amendment of the convention on the submission of assessed work to deduct five marks for each working day a piece of assessed work counting for 10% or more of the credit for a module was late.

- (b) That at its meeting held on 1 October 2003 the Senate considered the recommended revisions to the 50% rule and the imposition of penalties for the late submission of work and resolved:

"That, without prejudice to the original recommendation, the Academic Quality and Standards Committee be asked to give further consideration to the proposed revision to the regulation regarding late submission of assessed work in the light of points raised at the meeting regarding the likely consequences of the variance in the actual penalties imposed upon students for late submission of assessed work being dependent upon the credit weighting of the work in question." (Unconfirmed Minute 12/03-04 (b) (ii)).

- (c) That the Academic Quality and Standards Committee, at its meeting of 23 October 2003, considered a memorandum from the Chair of the School of Law addressing issues raised by the proposed change to University policy, (paper AQSC 2/03-04) and resolved:

- (i) That it be noted that the matter had originally been raised by the Board of Undergraduate Studies but had not been formally considered by the Board of Graduate Studies and to that end be referred by the Committee to the Board for consideration at its next meeting.
- (ii) That whilst the Committee noted the rationale advanced by Professor Bridges for a sliding scale of penalties determined by the proportion that each piece of work contributed to a module or course, (noting also that there were areas of the University in which pieces of work were not attached to specific modules), the view of the Committee remained:
- (A) That students should be made aware that failure to submit work to an advertised deadline would lead to the imposition of a penalty, which was intended to act as a deterrent.
- (B) That use of a single penalty tariff would be most clearly communicated to students and would facilitate implementation.
- (C) That use of a single penalty tariff, irrespective of the relative contribution of a piece of work to a course of module, would prevent students considering the relative benefit of delaying submission against a potential loss of marks.

#### CONSIDERED:

The above resolution of the Academic Quality and Standards Committee, together with the memorandum from the Chair of the School of Law (Paper AQSC 2/03-04) and a further email from the Chair of the School of Law (paper BGS 24/03-04).

RESOLVED:

- (a) That, given that the mark for a single piece of work or module at postgraduate level has a much greater impact on the overall mark and the qualification achieved than at undergraduate level, it was the view of the Board that a penalty of 5% per day for taught postgraduate courses was too high, noting that:
  - (i) Some modules at postgraduate level were assessed by a single piece of assessed work and that should a student fail one piece of work as a result of late penalties this could result in the failure of the course.
  - (ii) The imposition of an overly harsh penalty was likely to lead to increased numbers of extensions, including those granted retrospectively, which was not desirable.
- (b) That it was not essential to have the same penalty for undergraduate and taught postgraduate students, given that the vast majority of departments have different administrative systems and different literature for these two groups of students.
- (c) That the Board appreciated there were particular issues for part-time postgraduate students who were typically in full-time employment but would encourage departments to address this through the use of differing deadlines for full-time and part-time students rather than through the use of extensions.

RECOMMENDED:

- (a) That a maximum penalty of 2% per day be imposed for the late submission of assessed work for all taught postgraduate courses.
- (b) That Chairs of Department be permitted to impose a lesser penalty in individual cases, but that if imposing a penalty of less than 2%, the reasons for doing so should be explained in writing and documented for future reference.
- (c) That all Departments be reminded that policies on the late submission of assessed work and extension requests should be made clear to students at the start of a course.
- (d) That it be made clear that Departments would retain their discretion to approve extensions in extenuating circumstances.

27/03-04

New and Revised Courses of Study

- (a) Department of German Studies

REPORTED:

That the Graduate Studies Committee of the Board of the Faculty of Arts, at its meeting on 15 October 2003, considered a proposal from the Department of German Studies to establish a new MA in German Cultural Studies (paper AGSC1/03-04) and resolved that the proposal be approved by Chair's Action following consultation with the committee and subject to the following amendments:

- (i) That the relative workload associated with the core module is reviewed and that consideration be given to delivering the

module over two terms, it being noted that the contact hours for a 60 CAT module appeared to be low.

- (ii) That the medium of language teaching is clarified.
- (iii) That a member of staff other than the Director of Graduate Studies is nominated with responsibility for pastoral support.

CONSIDERED:

A proposal from the Department of German Studies to establish a new MA in German Cultural Studies (paper AGSC1/03-04 {revised 1}).

RECOMMENDED:

That the proposal from the Department of German Studies to establish a new MA in German Cultural Studies be approved as set out in paper AGSC1/03-04 {revised 2} with effect from October 2004.

(b) School of Theatre Studies

CONSIDERED:

A proposal from the School of Theatre Studies to restructure its MA in Creative and Media Enterprises (paper AGSC3/03-04 {revised 1} copy attached), noting that the Graduate Studies Committee of the Board of the Faculty of Arts, at its meeting of 15 October 2003 recommended that the proposal be considered by the Board of Graduate Studies for approval, subject to the following amendments to be agreed by Chair's Action:

- (i) That an entry level Diploma be added.
- (ii) That the course proposal be signed.
- (iii) That a statement be provided on the arrangements to be made for placements, it being noted that Part 3 of the proposal documentation had not been completed but that existing systems for the MA in European Cultural Policy and Administration would be applied.
- (iv) That in the course specification, summative and formative assessment methods are recorded under the correct headings and that, in the Additional Learning Opportunities section, consideration is given to including other opportunities offered by the Department.

RECOMMENDED:

That the proposal from the School of Theatre Studies to restructure its MA in Creative and Media Enterprises be approved as set out in paper AGSC3/03-04 {revised 2} with effect from October 2004, subject to the School offering an entry level diploma which need not be advertised.

(c) Warwick Manufacturing Group

CONSIDERED:

A proposal for a new course leading to the award of the degree of MSc in Programme and Project Management to be introduced from October 2004 (SGS14/03-04), noting that the Graduate Studies Committee of the Board of the Faculty of Science, at its meeting of 22 October 2003 recommended that the proposal be approved.

RECOMMENDED:

That the proposal from the Warwick Manufacturing Group to introduce a new course leading to the award of the degree of MSc in Programme and Project Management with effect from October 2004 be approved as set out in paper SGS14/03-04.

(d) Faculty of Medicine

(i) Full-time Masters in Applied Health Studies: Diabetes Care

REPORTED:

That the Chair of the Graduate Studies Committee of the Board of the Faculty of Medicine had taken action on behalf of the committee to approve a full time variant of the Masters in Applied Health Studies: Diabetes Care after assurances were provided by the Division of Health in the Community that arrangements were in place to deliver the programme on a full time basis (paper GCFM.1/03-04).

CONSIDERED:

A proposal from the Board of the Faculty of Medicine to approve a full time variant of the Masters in Applied Health Studies: Diabetes Care (Paper GCFM.1/03-04).

RECOMMENDED:

That the proposal from the Faculty of Medicine to approve a full time variant of the Masters in Applied Health Studies: Diabetes Care be approved as set out in Paper GCFM.1/03-04.

(ii) Postgraduate Award in Professional Skills in Healthcare

CONSIDERED:

A proposal from the Division of Medical Education for a new module and Post Graduate Award entitled "Professional Skills in Healthcare", noting that the Graduate Studies Committee of the Board of the Faculty of Medicine, at its meeting held on 21 October 2003 recommended that the proposal be approved as set out in paper GCFM.5/03-04, subject to submission of a completed Module Approval form to accompany the proposal.

RESOLVED:

That the proposal from the Faculty of Medicine to introduce a new module and Post Graduate Award entitled “Professional Skills in Healthcare” be approved as set out in Paper GCFM.5/03-04 with effect from June 2004.

- (iii) Post Graduate Award in Clinical Primary Care: Underlying principles for practising as a General Practitioner

CONSIDERED:

A proposal from the Division of Health in the Community to change the method of delivery for the Post Graduate Award in Clinical Primary Care: Underlying principles for practising as a General Practitioner (paper GCFM.6/03-04 noting that the Graduate Studies Committee of the Board of the Faculty of Medicine, at its meeting held on 21 October 2003 recommended that the proposal be approved.

RESOLVED:

That the proposal from the Division of Health in the Community to change the method of delivery for the Post Graduate Award in Clinical Primary Care: Underlying principles for practising as a General Practitioner be approved as set out in Paper GCFM.6/03-04 with effect from October 2003.

- (iv) Postgraduate Award in Palliative Care: HIV/AIDS – Diagnosis onwards

CONSIDERED:

A proposal from the Division of Health in the Community to change the name of the module/PGA entitled Palliative Care: HIV/AIDS – Diagnosis onwards, an optional module of the Masters in Applied Health Studies: Palliative Care, to “Non-Cancer Palliative Care” (paper GCFM.8/03-04) noting that the Graduate Studies Committee of the Board of the Faculty of Medicine, at its meeting held on 21 October 2003 recommended that the proposal be approved.

RESOLVED:

That the proposal from the Division of Health in the Community to change the name of the module/PGA entitled Palliative Care: HIV/AIDS – Diagnosis onwards, an optional module of the Masters in Applied Health Studies: Palliative Care, to “Non-Cancer Palliative Care be approved as set out in paper GCFM 8/03-04.

- (v) MSc Applied Health Studies: Implant Dentistry

CONSIDERED:

A proposal from the Division of Health in the Community to change the name of the MSc in Applied Health Studies: Implant Dentistry to MSc Implant Dentistry, noting that the Graduate Studies Committee of the Board of the Faculty of Medicine, at its meeting held on 21 October 2003



recommended that the proposal be approved as set out in paper GCFM.9/03-04

RECOMMENDED:

That the proposal from the Division of Health in the Community to change the name of the MSc in Applied Health Studies: Implant Dentistry to MSc Implant Dentistry be approved as set out in paper GCFM 9/03-04.

(vi) Masters degree in Medical Education.

CONSIDERED:

A proposal from the Faculty of Medicine to change the name of the MA/MSC in Medical Education to M Med Ed (Masters in Medical Education), noting that the Board of the Faculty of Medicine, at its meeting held on 3 June 2003 recommended that the proposal be approved as set out in paper BGS 23/03-04.

RECOMMENDED:

- (A) That the proposal from the Faculty of Medicine to change the name of the MA/MSC in Medical Education to Masters in Medical Education (MMedEd) be approved as set out in paper BGS 23/03-04.
- (B) That the proposed amendment to University Ordinance 14 to provide for the introduction of a Masters in Medical Education be approved as set out in Paper BGS 23/03-04.

(e) Institute of Education

REPORTED:

That the Graduate Studies Committee of the Board of the Faculty of Social Studies, at its meeting held on 22 October 2003, considered a proposal from the Institute of Education to establish three new stand-alone postgraduate awards by separating the Postgraduate Certificate in Drama and Theatre Education and recommended:

“That the proposals from the Institute of Education to establish four new stand-alone postgraduate awards be approved as set out in papers GFSS 11-14/03-04 subject to the following:

- (i) The submission of indicative reading lists.
- (ii) The indication of syllabi content for all awards.”

CONSIDERED:

A proposal from the Institute of Education to establish three new stand-alone postgraduate awards described below by separating the Postgraduate Certificate in Drama and Theatre Education (paper GFSS11/03-04). A generic Part Two (Academic Fees and Resources is attached to the first Award (paper GFSS 12/03-04).

- (i) Postgraduate Award in Researching Drama in the Classroom, (paper GFSS12/03-04)
- (ii) Postgraduate Award in Drama and Literacy, (paper GFSS 13/03-04)
- (iii) Postgraduate Award in the Drama Curriculum, (paper GFSS14/03-04)

RESOLVED:

- (i) That the proposal from the Institute of Education to establish a Postgraduate Award in Researching Drama in the Classroom be approved as set out in paper GFSS12/03-04, with effect from October 2003.
- (ii) That the proposal from the Institute of Education to establish a Postgraduate Award in Drama and Literacy be approved as set out in paper GFSS 13/03-04 with effect from January 2004.
- (iii) That the proposal from the Institute of Education to establish a Postgraduate Award in the Drama Curriculum be approved as set out in paper GFSS14/03-04 with effect from April 2004.

(f) Warwick Business School (WBS)

CONSIDERED:

A request from WBS to redesign the MSc in Management Science and Operational Research, (paper GFSS 16/03-04), noting that the Graduate Studies Committee of the Board of the Faculty of Social Studies, at its meeting held on 22 October 2003, recommended that encouragement in principle be given to the outline case for the redesign of the MSc in Management Science and Operational Research as set out in paper GFSS16/03-04.

RECOMMENDED:

That the request from WBS to redesign the MSc in Management Science and Operational Research be approved as set out in paper GFSS 16/03-04 with effect from October 2004, noting that a revised course approval form would be required given the extent of the changes proposed.

(g) Centre for English Language Teacher Education (CELTE)

CONSIDERED:

A proposal from CELTE on the naming of research degrees, (paper GFSS 18/03-04), noting that the Graduate Studies Committee of the Board of the Faculty of Social Studies, at its meeting held on 22 October 2003, recommended that the proposal be approved.

RECOMMENDED:

That the proposal from CELTE for the introduction of the following research degree titles be approved as set out in paper GFSS 18/03-04:

- (i) English Language Teaching and Applied Linguistics
- (ii) Applied Linguistics
- (iii) English Language Teaching
- (iv) Doctorate in Education (English Language Teaching and Applied Linguistics)

28/03-04 Use of oral examinations in taught postgraduate courses

REPORTED:

- (a) That it was proposed to introduce oral examinations as part of the assessment for modules on the MSc in Molecular Organisation and Assembly in Cells, which would also be offered to students on the MSc Instrumental and Analytical Methods in Biological and Environmental Chemistry.
- (b) That the Chair of the Graduate Studies Committee of the Board of the Faculty of Science had approved the module proposals on behalf of the Committee.
- (c) That the Graduate Studies Committee of the Board of the Faculty of Science, at its meeting held on 22 October 2003, recommended that further clarification be sought regarding the conduct and weighting of oral examinations.

CONSIDERED:

- (a) The use of oral examinations at taught postgraduate level.
- (b) Guidelines prepared for the MSc in Molecular Organisation and Assembly in Cells (paper BGS 21/03-04), together with an oral report from Dr A Rodger.

RESOLVED:

- (a) That the Board had no objections to the use of oral examinations at taught postgraduate level and supported the reasons give by Dr Rodger for the use of oral examinations as part of the assessment for the MSc in Molecular Organisation and Assembly in Cells.
- (b) That audio records of the examinations be retained for six months after the meeting of the Board of Examiners for the course.
- (c) That point 5 of the Guidelines be amended to specify how far in advance of the meeting the student would be informed of the details of the format of the examination.
- (d) That the grading scheme used for the oral examinations and all other assessed work on the course be the same as the agreed harmonised percentage scale marking scheme for the Faculty.
- (e) That as the grade descriptors developed with the harmonised marking scheme were intended for written work, descriptors appropriate to the method of assessment be developed and made available to students, noting that these would require approval by the Graduate Studies Committee of the Board of the Faculty of Science.

29/03-04 Withdrawn Courses of Study

Warwick Business School (WBS)

CONSIDERED:

A proposal from WBS to withdraw N1PG management (PG Certificate) from University regulations (paper GFSS19/03-04), noting that the Graduate Studies Committee of the Board of the Faculty of Social Studies, at its meeting held on 22 October 2003, recommended that the proposal be approved.

RECOMMENDED:

That the proposal from WBS to withdraw the Postgraduate Certificate in Management (N1PG) from University regulations be approved as set out in paper GFSS19/03-04.

30/03-04 Postgraduate Staff-Student Liaison Committee Reports (SSLC)

CONSIDERED:

- (a) A summative report of the postgraduate SSLCs within the Faculty of Arts for 2003/04 (paper BFA 8/03-04).
- (b) A summative report of the postgraduate SSLCs within the Faculty of Science for 2003/04 (paper SGS21/03-04).
- (c) Reports of the postgraduate SSLCs within the Faculty of Medicine for 2003/04 (paper BGS20/03-04).
- (d) A summative report of the postgraduate SSLCs within the Faculty of Social Studies for 2003/04 (paper GFSS 20/03-04), noting that the Graduate Studies Committee of the Board of the Faculty of Social Studies, at its meeting on 22 October 2003, considered the report and resolved:
  - (i) That the Committee urged all Departments to include student members at departmental meetings where SSLC matters were under discussion.
  - (ii) That the following issues identified by the composite report (item 2 (b)) had been resolved or were being taken in hand according to the members of the Committee representing the departments in question.
    - (A) Provision of research training for CELTE research students.
    - (B) Need for clarification of the role and remit of Graduate Progress Committees for Philosophy PhD students.
    - (C) Measures taken if philosophy tutors take longer than 4 weeks to return students' work.
    - (D) Improved information on summer reading lists for Continental Philosophy regarding the term each module is in.

- (E) Improvement in IT hardware for MSc Economics students.
  - (F) Lack of PCs for Sociology postgraduates.
  - (G) Concern about GSCC payments to Social Work Policy students.
  - (H) Campus safety and security, especially for overseas students.
- (iii) That the Committee urged departments and the SSLC coordinators to address the following outstanding issues:
- (A) Physical space constraints, particularly for 'break-out' teaching needs.
  - (B) The availability of suitable IT equipment and the responsiveness of IT Services to requests for technical assistance.
  - (C) Demands on reading provision from the Library, though the Committee noted that rising expectations for library services appears always to outstrip available services.
  - (D) Accommodation provision for postgraduate students, particularly in the new Heronbank facility at Lakeside.

RESOLVED:

That the Chair of the Board write to departments reminding them that it is good practice to invite SSLC representatives to staff meetings to discuss SSLC matters and that copies of the minutes should be circulated to subject librarians.

RECOMMENDED:

That the summative report forms be fed back to convenors in departments for their information.

31/03-04 Periodic Review Reports

CONSIDERED:

- (a) The report of the Periodic Review of postgraduate provision in the School of Engineering (Papers BFS 19 and 20), together with the School's response.
- (b) The report of the Periodic Review of postgraduate provision in the Centre for Research in Ethnic Relations (CRER), together with the Centre's response (papers BGS 17 and 18/03-04).
- (c) The report of the Periodic Review of the Department of French, together with the Department's response (papers BFA 9 and 10/03-04).
- (d) The report of the Periodic Review of the Department of Mathematics, together with the Department's response (Papers BFS4 and 5/03-04).

RECOMMENDED:

- (a) That the report of the Periodic Review of postgraduate provision in the School of Engineering and the School's response be approved as set out in papers BFS 19/03-04 and 20/03-04, noting that WMG would continue to monitor turnaround times for the marking assessed work and that guidance on feedback to students was provided to WMG staff.
- (b) That the report of the Periodic Review of postgraduate provision in the Centre for Research in Ethnic Relations (CRER) and the Centre's response be approved as set out in papers BGS 17 and 18/03-04.
- (c) That the report of the Periodic Review of the Department of French, together with the Department's response be approved as set out in papers BFA 9 and BFA 10/03-04.
- (d) That the report of the Periodic Review of the Department of Mathematics, together with the Department's response be approved as set out in papers BFS4 and 5/03-04, noting that the Department of Mathematics' Self Evaluation Document could be used as an example of good practice.

32/03-04 APL procedures for the University

CONSIDERED:

- (a) Proposed revisions to APL procedures for the University (Paper BGS 19/03-04).
- (b) The possible introduction of a fee for APL.

RECOMMENDED:

- (a) That the proposed revisions to APL procedures for the University be approved as set out in Paper BGS 19/03-04, subject to the following amendment:

"That the prior learning which is used to provide a case for exemption should normally have taken place within the five years preceding commencement of the new course.
- (b) That a fee be charged for APL applications, noting that the level of the fee would be discussed with the departments concerned.
- (c) That the proposal for exemptions to be granted for applicants to the MA in Educational Management who had achieved the specified qualifications from the National College of School Leadership be approved as set out in paper BGS 19/0-03-04.

33/03-04 Implementation of the Roberts Report

CONSIDERED:

- (a) A copy of a letter from the Chief Executive of the ESRC on behalf of the Research Councils regarding the increased stipends and funding for generic skills training to be introduced as a result of the Roberts Report, together with a related news release from the Research Councils, noting that the University had now received the funding for generic skills training from the EPSRC and BBSRC, but was awaiting

further announcements from the ESRC and AHRB (paper BGS 15/03-04, copy attached).

- (b) The establishment of a Working Group of the Board to consider generic skills training for research students in light of the funding made available by the Research Councils and the requirements of the new HEFCE Framework on Improving Standards in Postgraduate Research Degree Programmes.

RESOLVED:

- (a) That it be noted that the Board was of the view that the University should maintain the total number of centrally funded Warwick Postgraduate Research Fellowship awards at its current level and continue the policy of matching the stipend levels of the Research Councils and offering an additional £1000 supplement.
- (b) That a Working Group with the following membership be established to consider generic skills training for research students in light of the additional funding to be made available by the Research Councils and the requirements for enhanced training:

Professor McCrae (Chair)  
Dr K O'Brien  
Professor Legge or her nominee  
Professor Thorogood  
Professor Wills

34/03-04 Facilities for Graduate Students: Campus Life Committee

RECEIVED:

A copy of a paper on facilities for postgraduate students at the University prepared for the Campus Life Committee (Paper BGS16/03-04).

RESOLVED:

That the Board welcomed the proposals from the Campus Life Committee, noting that the Board was committed to its role as set out in its terms of reference with regard to the provision of academic resources and social provision for postgraduate students.