

# UNIVERSITY OF WARWICK

## Board of Graduate Studies

There will be a meeting of the Board of Graduate Studies at 2.00pm on Monday 10 January 2005 in the Council Chamber, University House.

C E Charlton  
University Secretary

### A G E N D A

1. Minutes

TO CONSIDER:

The minutes of the meeting of the Board held on Thursday 11 November 2004 (previously circulated).

2. Matters Arising on the Minutes

TO CONSIDER:

(a) Revised SRIF Paper (minute 18/04-05 refers)

The amended bid for extra postgraduate research facilities (paper BGS9/04-05, copy attached).

(b) Role of the Graduate School (minute 18/04-05 refers)

A blue skies paper from the Chair on the role of the Graduate School (paper BGS10/04-05, to be tabled).

(c) Academic Satisfaction Review (minute 21/04-05 refers)

A copy of the academic satisfaction review for the MBChB 'The Student Experience' from June 2004 and the Medical School's response (papers BGS7/04-05 and WSMT 22/04-05, copies attached).

TO REPORT:

(d) That part two of the course proposal form and course specifications have been received for the following new courses and these courses have been approved by Chair's action:

MSc in Engineering Enterprise Excellence  
MA in International Design and Communication  
Masters in Diabetes  
MSc in Public Health  
PGA in Clinical Oncology  
PGA in Management of Chronic Renal Failure  
PGA in Assisted Reproduction Technology

MA in Ancient Visual and Material Culture

3. Chair's Business

(a) External Examiner's Report Forms

(i) TO CONSIDER:

A proposal to amend the external examiner's report forms to include the MD, EdD and EngD (paper BGS11/04-05, copy attached). Amendments are underlined and in bold.

(ii) TO REPORT:

That Senate has approved an amendment to the external examiner's report form for postgraduate research degrees such that a section is included where issues of concern or examples of good practice identified at departmental or institutional level can be noted (paper AQSC 21/04-05, copy attached).

(b) Form Nominating External Examiners

TO CONSIDER:

A proposal that the form nominating external examiners be amended to include reference to time limits (paper BGS12/04-05, copy attached). Amendments are underlined and in bold.

(c) Conversion of Approved Postgraduate Modules into Postgraduate Awards

TO REPORT:

That cases where an approved postgraduate module is to become a postgraduate award will come to the Board as a matter of report noting that in these cases the relevant Faculty Graduate Studies Committee should confirm that the proposed PGA is the same in respect of content, delivery mode and pattern, assessment and student support as an existing approved postgraduate module.

(d) Financial Viability of New Courses

TO RECEIVE:

An oral report from the Chair on considering the financial viability of new courses.

(e) MSc by Research at HRI

TO REPORT:

That a proposal for there to be an MSc by research at HRI has been approved by Chair's action.

4. Progress of Committee Recommendations

### Change to University Regulations

(i) TO REPORT:

That Senate approved an amendment to University Regulation 13 governing the Continuation of Registration of Students so that it includes reference to satisfactory progress by research students (paper SC85/04-05, copy attached).

(ii) TO REPORT:

That Senate approved the following amendment to University Regulation 14 section 12 governing Higher Degrees:

'A candidate who has failed to attend the prescribed classes or to complete the prescribed course work or to make satisfactory progress in regard to his/her research may be required to withdraw from his/her course of study in accordance with the Regulations Governing the ~~Termination of Registration of Candidates for Higher Degrees and Postgraduate Diplomas~~ **Continuation of Registration.**'

(iii) TO CONSIDER:

A proposal that University Regulation 16 section 7 be amended to read as follows:

'A supervisor shall not be entitled to attend the oral examination and may normally only be present at the request of the examiners. If an internal ~~examiner~~ **advisor** has been appointed under paragraph 3 of regulation 16, the internal advisor and the supervisor should not both be present at the oral examination. If present, the supervisor shall play no part in the oral examination.'

### Change to MSc Title

(iv) TO REPORT:

That a change to the title of the MSc in Molecular Organisation and Assembly in Cells to MSc in Mathematical Biology and Biophysical Chemistry has been approved by Chair's action and subsequently by the Vice Chancellor on behalf of the Senate.

5. Credit

TO RECEIVE:

A paper from the Senior Assistant Registrar underscoring the Senate guidelines on credit (paper AQSC23/04-04, copy attached).

6. Reports from the Faculty Graduate Studies Committees

TO RECEIVE:

Oral reports from the Chairs of the Graduate Studies Committees of the Faculties.

7. Postgraduate Committee

TO RECEIVE:

An oral report from the Chair of the Postgraduate Committee on the Committee's recent activities.

8. Postgraduate Recruitment and Admissions

TO RECEIVE:

An oral report from the Academic Registrar and the Assistant Registrar (Postgraduate Recruitment & Admissions).

9. Periodic Review Reports

TO CONSIDER:

The 2002/2003 review of postgraduate courses in the Department of Biological Sciences and the Department's response (papers BFS4 and 5/04-05, copies attached).

10. Discontinued Courses of Study

TO REPORT:

(a) That the MSc in Economic Analysis and Policy will be discontinued from September 2005.

(b) That the MA in Gender, Literature and Modernity will be discontinued from September 2005.

(c) That the EdD in the Institute of Education will be discontinued from September 2005, but the EdD offered by CELTE will continue.

11. Any Other Business