

UNIVERSITY OF WARWICK

Board of Lifelong Learning

There will be a meeting of the Board at 2.00pm on Friday 23 May 2003 in the Council Chamber, Senate House

Dr J W Nicholls
Registrar

1. Minutes

TO CONSIDER:

The minutes of the meeting of the Board of Lifelong Learning held on 7 February 2003 (attached).

2. Matters arising on the minutes

(a) A Basic Skills Professional Development Centre (minute 13/02-03 refers)

TO RECEIVE:

An oral report from Dr McKay on the establishment of an Essential Skills Professional Development & Resource Centre within the Centre for Lifelong Learning.

(b) Amendment to Minutes of 7 February 2003 Meeting (minute 17/02-03 refers)

TO REPORT:

That minute 17/02-03 should read "that Open Studies Certificates of up to 120 CATS would not require the writing of a Course Specification".

3. QAA Review of the Foundation Degree in Community Enterprise and Development

TO CONSIDER:

The QAA Report on the review of the Foundation Degree in Community Enterprise and Development (BLL 20/02-03, attached).

4. Partnerships for Progression

TO RECEIVE:

The Partnerships for Progression Proposal submitted from the sub-region (BLL 21/02-03, attached).

5. Open Studies

TO CONSIDER:

(a) Proposed fees for the academic year 2003/04 (BLL 22/02-03, attached).

- (b) Proposals for new Certificates in:
 - (i) Teaching Foreign Languages (BLL 23/02-03, attached).
 - (ii) Adult Literacy Training (BLL 24/02-03, attached).
- (c) An oral report from Dr McKay on assessment methods for Open Studies modules.
- (d) Guidelines for Award of Open Studies Certificates from the Language Centre (BLL 25/02-03, attached).

6. Part-time Degrees

TO REPORT:

That five-year variants of the BA courses in French with German and French with Italian were approved by the Undergraduate Studies Committee of the Board of the Faculty of Arts on 7 May 2003.

7. Course Specifications for 2+2 and Part-time Social Studies degree courses

TO CONSIDER:

A Programme Specification for the 2+2 and Part-time Degree Social Studies degree courses (BLL 26/02-03, attached).

8. Lifelong Learning Recruitment

TO RECEIVE:

- (a) An oral report from the Recruitment Officer for Lifelong Learning on recent marketing events.
- (b) Information on the age and gender profile of Part-time Degree students in the period 1998-2002 entry (BLL 27/02-03, attached).

9. SSLC Annual Reports

TO CONSIDER:

Annual reports from the following SSLCs:

- (a) Open Studies Diploma in Person Centred (Rogerian) Counselling (BLL 28/02-03, attached).
- (b) 2+2 Degrees (BLL 29/02-03, attached).
- (c) Part-time Degrees (BLL 30/02-03, attached).
- (d) Part-time and 2+2 Degrees in Early Childhood Studies and Foundation Degree in Learning Support (BLL 31/02-03, attached).
- (e) Foundation Degree in Community Enterprise and Development (BLL 32/02-03, to follow).

10. Boards of Examiners

TO CONSIDER:

- (a) Membership of Boards of Examiners for Open Studies Certificates, 2+2, Part-time and Foundation Degrees (BLL 33/02-03, attached).
- (b) A proposed change to the method by which members of the Part-time Degrees Boards of Examiners are nominated (BLL 34/02-03, attached).

11. Any Other Business