

UNIVERSITY OF WARWICK

Board of Lifelong Learning

There will be a meeting of the Board at 2.00pm on Friday 31 October 2003 in the Council Chamber, Senate House

Dr J W Nicholls
Registrar

AGENDA

1. Constitution, Membership and Terms of Reference for the Board

TO REPORT:

- (a) That the constitution of the Board of Lifelong Learning, and its membership for 2003-04 are as set out in BLL 1/03-04 (attached)
- (b) That the terms of reference of the Board are as set out in BLL 2/03-04 (attached)

2. Sub-Committees of the Board

TO REPORT:

That the following Sub-Committees report to the Board:

- (a) A Sub-Committee for each of the following 2+2 Degree courses, convened by the appropriate Academic Co-ordinator:

Social Studies
Theatre, Media and Text
Early Childhood Studies

- (b) An Open Studies Accreditation Sub-Committee with the following members:

Dr F McKay (Chair)
Two members of the Centre for Lifelong Learning
One representative from each faculty

3. Minutes

TO CONSIDER:

The minutes of the meeting of the Board of Lifelong Learning held on 23 May 2003 (attached)

4. Matters arising on the minutes

QAA Review of the Foundation Degree in Community Enterprise and Development (minute 20/02-03 refers)

TO RECEIVE:

The final version of the QAA Report on the Review of the Foundation Degree in Community Enterprise and Development (BLL 3/03-04, attached).

5. The Work of the Centre for Lifelong Learning in 2002/03 and 2003/04

TO CONSIDER:

A report from the Director of the Centre for Lifelong Learning on the work of the Centre in 2002/03 and 2003/04 (BLL 4/03-04, attached).

6. Carry Forward Marks from a Foundation Degree to an Honours Degree

TO CONSIDER:

A paper from the Director of the Centre for Lifelong Learning on the classification of Honours Degrees for students previously registered for Foundation Degrees (BLL 5/03-04, attached).

7. 2+2 BA in European Studies

TO CONSIDER:

A proposal that the 2+2 BA in European Studies no longer be offered in light of the partner college's view that the market is not large enough to sustain the course.

8. Centre Developments

TO RECEIVE:

An oral report from Dr McKay on developments in the Centre's Essential Skills and Teacher Training provision.

9. Annual Reviews

TO REPORT:

That the Annual Reviews of Open Studies courses, the Foundation Degree in Community Enterprise and Development, and the Part-time and 2+2 Degree courses in Social Studies and European Studies are undertaken by the Centre for Lifelong Learning since they are not departmentally based degrees, and the reviews are considered by this Board.

TO CONSIDER:

- (a) The report of the Annual Review for Open Studies courses (BLL 6/03-04, attached);
- (b) the reports of the Annual Reviews for Foundation Degrees in:
 - (i) Community Enterprise and Development (BLL 7/03-04, to be tabled);
 - (ii) Early Years (BLL 8/03-04, attached);
- (d) the report of the Annual Review for Part-time and 2+2 courses in Social Studies and European Studies (BLL 9/03-04, attached).

10. Open Studies

TO CONSIDER:

Proposals for new Open Studies Certificates in:

- (a) Adult Numeracy Subject Specialists (BLL 10/03-04, attached);
- (b) Adult ESOL Subject Specialists (BLL 11/03-04, attached);
- (c) Certificate in Community Research (BLL 12/03-04, attached).

TO CONSIDER:

A proposal for a new Open Studies Diploma in Professional Development for Trainers of Adult Literacy Subject Specialists (BLL 13/03-04, attached).

11. SSLC Annual Report Form

TO CONSIDER:

The SSLC Annual Report Form for the Foundation Degree in Community Enterprise and Development (BLL 14/03-04, attached).

12. Summative SSLC Report

TO CONSIDER:

Summary of the Annual Report Forms received from Lifelong Learning Undergraduate Staff Student Liaison Committees in 2002/03 (BLL 15/03-04, attached).

13. Lifelong Learning Marketing and Recruitment Report

TO CONSIDER:

A report from the Recruitment Officer for Lifelong Learning (BLL 16/03-04, attached).

14. Warwick Learning Account

TO RECEIVE:

A report on Warwick Learning Account applications for 2003-04 (BLL 17/03-04, attached).

15. Analysis of Reasons for Choosing Part-time Degree Study

TO RECEIVE:

A report analysing the reasons students give for choosing Part-time Degree study in relation to age groups (BLL 18/03-04, attached).

16. Any Other Business