

**UNIVERSITY OF WARWICK**

**BOARD OF UNDERGRADUATE STUDIES**

**A G E N D A**

There will be a meeting of the Board of Undergraduate Studies at 2.00pm on Wednesday 6<sup>th</sup> June 2007 in the Council Chamber, University House.

C E Charlton  
University Secretary

Note: Questions on agendum items or apologies for this meeting should be directed to the Secretary to the Board, Dr J A Taylor, email [J.A.Taylor@warwick.ac.uk](mailto:J.A.Taylor@warwick.ac.uk) or telephone extension 22633.

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1. Reserved Items

Please see separate agenda (attached) for academic members of the Board only.

2. Minutes

TO CONSIDER:

The minutes of the meeting held on 21<sup>st</sup> February 2007 (copy attached).

3. Matters Arising on the Minutes

Progress of Board Recommendations

TO REPORT:

That the Sub-Faculty of Science, at its meeting on 16<sup>th</sup> May 2007, received a discussion paper on the desirability of introducing an Undergraduate Masters degree of MSci across the Science Faculty and resolved that there was not cross-faculty support for the introduction of an integrated masters degree of MSci, and that the position, including the branding, of integrated masters degrees nationally be monitored, noting that wider matters relating to integrated masters degrees following Bologna remained unresolved (minute BUGS22/06-07 refers).

4. Chair's Action

TO REPORT:

That the Chair, acting on behalf of the Board, has approved the revised course proposals for BA History of Art and BA History of Art and French as set out in papers AUSC16/06-07 and AUSC17/06-07 (available for consultation on request);

5. Chair's Business

6. Cheating in University Tests

TO REPORT

That the Undergraduate Studies Committee of the Faculty of Social Studies, at its meeting on 9<sup>th</sup> May 2007, resolved that:

- (i) That the Committee request a forum to discuss plagiarism and the issues surrounding it, particularly electronic software;
- (ii) That the Committee request that the University reconsider exam convention F7 in order that departments may use plagiarism software:

“Departments may strongly recommend the use of word processors in the preparation of assessed work, but may not require such use, and the use of spell-checking and editing programmes in the preparation of assessed work should be encouraged, it being noted that students should not be penalised for not making use of such facilities. (Examinations Committee 10(b)/94-95).”

7. Annual Course Review Reports

TO CONSIDER:

- (a) A Departmental Annual Course Review Report submitted by the Institute of Clinical Education, Warwick Medical School, for the academic year 2005/06 (paper MUSC10/06-07, attached), it being noted that the Board of the Faculty of Medicine, at its meeting on 9<sup>th</sup> May 2007, considered paper MUSC10/06-07 and resolved that the report be approved.
- (b) A Report on the Departmental Annual Course Review submitted by the Faculty of Social Studies for the academic year (paper to follow).

8. New and Restructured Courses of Study

TO CONSIDER:

- (a) A proposal from the Centre for Lifelong Learning for a new course, 'Diploma in Teaching in the Lifelong Learning sector' for introduction in September 2007 as set out in papers UFSS106/06-07 and UFSS107/06-07 (attached), it being noted that the Undergraduate Studies Committee of the Board of the Faculty of Social Studies, at its meeting on 9<sup>th</sup> May 2007, approved the above proposal subject to:

- (i) Clarification of whether it replaces an existing course or not;
- (ii) Whether the course is based on the structure of an existing degree;
- (iii) Explanation of the acronyms cited under section 11;
- (iv) The professional affiliations for the personnel cited under section 11;
- (v) Deletion of audit process from summative assessment methods list on the course specification (paper UFSS.107/06-07)

(BFSS Minute 37 (c) (i))

- (b) A proposal from the Centre for Lifelong Learning for a new course, 'Open Studies Diploma for Adult Literacy Specialists (HE level 2)' for introduction in September 2007 as set out in paper UFSS105/06-07 (attached), it being noted that the Undergraduate Studies Committee of the Board of the Faculty of Social Studies, at its meeting on 9<sup>th</sup> May 2007, approved the above proposal subject to:

- (i) Clarification of assessment in terms of formative and summative;
- (ii) Revision of bibliography;
- (iii) Explanation of acronyms and the affiliations of personnel cited in section 11, 'External Involvement';

(BFSS Minute 37 (c) (ii))

- (c) A proposal from the Centre for Lifelong Learning for a new course, 'Open Studies Diploma for Numeracy Specialists (HE level 2)' for introduction in September 2007 as set out in paper UFSS113/06-07 (attached) it being noted that the Undergraduate Studies Committee of the Board of the Faculty of Social Studies, at its meeting on 9<sup>th</sup> May 2007, approved the above proposal subject to:

- (i) Full titles of acronyms;
- (ii) Affiliation of personnel listed in section 11

(BFSS Minute 37 (c) (iii))

- (d) A proposal from the Centre for Lifelong Learning for a new course, 'Open Studies Diploma for ESOL Specialists' for introduction in September 2007 as set out in paper UFSS117/06-07 (attached) it being noted that the Undergraduate Studies Committee of the Board of the Faculty of Social Studies, at its meeting on 9<sup>th</sup> May 2007, approved the above proposal subject to:

- (i) Clarification of assessment method;
- (ii) Full titles of acronyms;
- (iii) Affiliation of personnel listed in section 11;

(BFSS Minute 37 (c) (iv))

- (e) A proposal from the Centre for Lifelong Learning for a new course, 'Open Studies Advanced Diploma in Cognitive Behavioural Practice for Person-centred Therapists' for introduction in October 2007 as set out in paper UFSS118/06-07 (attached), it being noted that the Undergraduate Studies Committee of the Board of the Faculty of Social Studies, at its meeting on 9<sup>th</sup> May 2007, approved the above proposal subject to clarification that the non-University staff teaching on the course have already been approved by the University;

(BFSS Minute 37 (c) (v))

- (f) A proposal from the School of Health and Social Studies for a new course, 'Undergraduate Diploma in Specialist Social Work (Children and Young People, their Families and Carers)' for introduction in October 2007 as set out in paper UFSS 128/06-07 (attached);

(BFSS Minute 34 (c) (i))

- (g) A proposal from the School of Health and Social Studies for a new course, 'Undergraduate Diploma in Specialist Social Work (Adults)' for introduction in October 2007 as set out in paper UFSS 135/06-07 (attached);

(BFSS Minute 34 (c) (ii))

9. Proposal to Re-title the BA in Comparative American Studies

TO CONSIDER:

A proposal from the Department of History to re-title the 'Comparative American Studies' undergraduate degree to 'History, Literature and Cultures of the Americas', as set out in paper AUSC 96/06-07 (attached).

10. Proposal to Change Regulations Relating to Year 2 Re-sit Students

TO REPORT:

That the Sub-Faculty of Science, at its meeting on 16<sup>th</sup> May 2007, considered a proposal from the Mathematics Institute to change regulations relating to Year 2 Re-sit students, as set out in paper SFS 43/06-07 (attached), and recommended that this proposal be adopted at University level, it being noted that it had the unanimous support of the Sub-Faculty of Science.

TO CONSIDER:

The above proposal from the Mathematics Institute as set out in paper SFS 43/06-07 (attached),

11. Any Other Business

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30.5.07