

# UNIVERSITY OF WARWICK

## BOARD OF UNDERGRADUATE STUDIES

### A G E N D A

There will be a meeting of the Board of Undergraduate Studies at 2.00pm on Wednesday 18 February 2004 in the Council Chamber

C E Charlton  
University Secretary

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1. Reserved Items

Please see separate agenda, attached, for academic members of the Board only.

2. Minutes

TO CONSIDER:

The minutes of the meeting held on 12<sup>th</sup> November 2003 (previously circulated).

3. Matters Arising on the Minutes

(a) ~~Course Length Sub-Group~~ (minute BUGS 10/03-04 (d) refers)

TO REPORT:

That the first meeting of the sub-group to consider course length set up by this Board after consideration of the Undergraduate Curriculum Review Group report took place on 17 February 2004. (oral report of proceedings to be given)

(b) ~~Responses to the report of UG Curriculum Review Group~~ (minute BUGS 10/03-04 c & g refers)

TO CONSIDER:

Responses from departments to Undergraduate Curriculum Review Group recommendations concerning 'Optionality' and 'Work Experience' (Paper BUGS 8 /03-04, copy attached).

4. Report from Academic Quality and Standards Committee

TO REPORT

That at its meeting on 29 January 2004, the AQSC recommended to this Board:

(a) ~~Academic Satisfaction Review~~ (Minute AQSC 52/03-04 refers)

That the Board of Undergraduate Studies consider further the issue of prior notification of examination timetables to departments, this having been identified by the Academic Satisfaction Review as an institution-wide issue of importance to students.

Addendum:

A proposal from the Education Officer of the Students' Union regarding date of publication of the Summer Examination Timetable and the feasibility of publishing it earlier (paper BUGS 9 /03-04, copy attached)

(b) e-Learning Steering Group (Minute AQSC 60/03-04 refers)

That, as the committee with responsibility for overseeing the implementation of the Review report, the Board of Undergraduate Studies give consideration to the issues listed as (b) (i) - (v) below:

60/03-04 (b) That at its meeting on 22 January 2004, the e-Learning Steering Group considered the final report of the Undergraduate Curriculum Review Group and recommended that during the implementation stage of the Review report, consideration be given to the following:

- (i) Helping departments respond to subject-specific requirements in the 14 - 19 curriculum.
- (ii) Meeting rising student expectations.
- (iii) Skills requirements; specifically relating to Personal Development Planning.
- (iv) Incorporating changes in learning and teaching methods and supporting those leading curriculum review and development.
- (v) Barriers to e-learning resulting from the potential need to justify reduced contact hours despite additional resources provided for independent learning, and implications for the 'notional working hours' associated with the credit accumulation and transfer scheme. Minute 15/03-04 (unconfirmed)

5. Chair's Action

TO REPORT:

- (a) That the Chair, acting on behalf of the Board, has approved that the following modules be exempt from the 50% rule under the terms set out under Senate minutes 12/03-04 (b):

Module	Department
ST 400 – a fourth year individual project	Statistics
CS 310 – individual project, core for all students studying Computer Science (BSc, MEng) and Computer and Business Studies (BSc)	Computer Science
CS 352 – individual project, core for students studying Computer Systems Engineering (BEng/BSc, MEng)	Computer Science
SO 301 – final year dissertation, compulsory for all single honours Sociology students and an option for all other Sociology students	Sociology
Year abroad to be exempted from 50% rule for the one sociology student who is permitted each year to spend the second year in Gothenburg University	Sociology
CX 303 – dissertation	Classics and Ancient History

- (b) That the Chair, acting on behalf of the Board has given permission to the department of Theatre Studies to extend its existing prorogation from 40% to 35% with the expectation that there will be a further request for reduction which will be brought before a full meeting of this Board.

6. Chair's Business

7. SU General Survey Results

TO RECEIVE:

The results of the Students' Union General Survey (paper BUGS 10/03-04, copy attached) and Report of Students' Work Experience (paper BUGS 11/03-04, copy attached).

8. Report from Board of Faculty of Arts

TO CONSIDER:

- (a) ~~Department of English and Comparative Literary Studies~~ (minute 25/03-04 refers)

A recommendation to this Board made by the Undergraduate Studies Committee of the Board of the Faculty of Arts at its meeting of 28 January 2004 that the proposal to examine the module EN301 'Shakespeare and Selected Dramatists of his Time' by a seen examination be approved (Paper AUSC39/03-04, copy attached).

- (b) ~~Department of French Studies~~

A recommendation to this Board made by the Board of Faculty of Arts at its meeting of 29 October 2003 that the report of the Periodic Review of the Department of French Studies and its response be considered for approval (Papers BFA.9 and 10/03-04, copies attached), it being noted that the Chair of the Panel considered that the Department's response was highly satisfactory and addressed the issues raised in the report's recommendations.

9. New Courses of Study

TO CONSIDER:

- (a) A proposal from the Department of Biological Sciences (minute SFS 25/03-04 refers) to introduce two new degree courses leading to the award of *BSc in Medical Microbiology and Virology* (outlined in paper SFS43/03-04 and set out in paper SFS 44(revised)/03-04, copies attached) and the award of *BSc in Medical Microbiology and Virology with an intercalated year* (SFS 55/03-04, copy attached).
- (b) A proposal for the withdrawal of the *BSc in Microbiology and Virology* and the *BSc in Microbiology and Virology with an intercalated year* (see paper SFS43/03-04), subject to the approval of the new courses in (a) above.

10. Any Other Business