

# UNIVERSITY OF WARWICK

## BOARD OF UNDERGRADUATE STUDIES

### A G E N D A

There will be a meeting of the Board of Undergraduate Studies at 2.00pm on Monday 19<sup>th</sup> May 2003 in the Council Chamber, Senate House.

Dr J W Nicholls  
Registrar

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1. Reserved Agenda

Please see separate agenda, attached, for academic members of the Board only.

2. Minutes

TO CONSIDER:

The minutes of the meeting held on 20<sup>th</sup> February 2002 (previously circulated).

3. Matters Arising on the Minutes

(a) Double Marking of Assessed Work (minute 27/02-03 refers)

(i) TO REPORT:

That at its meeting of 5<sup>th</sup> February 2003, the Board resolved:

- (A) That the proposal from the Department of English and Comparative Literary Studies be not approved.
- (B) That the Department of English and Comparative Literary Studies be reminded that the University regulations on the marking of work for degree credit allow that for assessed work submitted in an anonymous form, the work may be marked by one examiner and moderated by the second.
- (C) That, in the light of (ii) above, the Department of English and Comparative Literary Studies be asked to clarify their policy on the anonymous marking of assessed work.

(ii) TO CONSIDER:

A response from the Department of English and Comparative Literary Studies to point a(iii), above (paper BUGS28/02-03, copy attached).

(b) Assessment Practices & Examination Load and Late Submission of Assessed Work (minutes 37/02-03 and 29/02-03 (reserved) refer)

(i) TO REPORT:

That at its meeting of 20<sup>th</sup> February 2003 the Board resolved:

- (A) That the current regulation allowing departments to make an exceptional case to vary the normal 50% examined and 50% assessed course load be maintained.
- (B) That the Board seek the views of departments on the possible exclusion from the 50% rule calculations of those modules examined 100% by assessed essay, dissertation or project work.
- (C) That the Secretary to the Board be asked to write to departments seeking their responses to an amendment to the regulation whereby five marks would be deducted for each day a piece of assessed work is late (where that piece of work is marked out of 100).

(ii) TO CONSIDER:

Responses from academic departments to the above consultation (paper BUGS29/02-03, copy attached).

(c) Periodic Review of Theatre Studies

(i) TO REPORT:

That at its meeting of 20<sup>th</sup> February 2003 the Board recommended:

The Periodic Review report and the School's response, as set out in the above papers, be approved subject to the School providing the Board, for its next meeting, with a copy of the revised student feedback questionnaires for modules which the School indicated it had implemented for the 2002/2003 academic year.

(ii) TO CONSIDER:

The revised student feedback questionnaires for modules currently in use by the School of Theatre Studies (paper BUGS30/02-03, copy attached).

(d) Progress of the Board's Recommendations (minute 36/02-03 refers)

TO REPORT:

That at its meeting of 12<sup>th</sup> March 2003, the Senate approved the following recommendations of the Board under the minute shown:

50(c)(i)/02-03                      A new BA degree in *Italian and Classics*

- |                    |  |
|--------------------|--|
| 50(c)(ii)(A)/02-03 | A new MChem degree in <i>Chemical Biology with Intercalated Year</i>   |
| 50(c)(ii)(B)/02-03 | A new BSc degree in <i>BioMedical Chemistry with Intercalated Year</i>   |
| 50(c)(iii)/02-03   | A new MEng degree in <i>Computer Science with Intercalated Year</i>  |
| 50(c)(iv)/02-03    | A new BA or BSc degree in <i>Philosophy, Politics and Economics</i> , subject to a review of the first year workload as reflected in the proposed CATS allocation. |

(unconfirmed minute)

4. Chair's Action

TO REPORT:

That the Chair, acting on behalf of the Board, has approved:

- (a) A proposal from the Warwick Business School for the addition of 15 minutes reading time to the examination IB3750 *Strategic Management Accounting* (paper BUGS31/02-03, copy attached).
- (b) A proposal from the Centre for English Language Teacher Education for the addition of 15 minutes reading time to the examination *Advanced Language Skills* (paper BUGS32/02-03, copy attached).
- (c) A proposal from the Centre for Translation and Comparative Cultural Studies for the addition of 15 minutes reading time to the examinations CL301 and CL302 (paper BUGS33/02-03, copy attached).

6. Chair's Business

7. Undergraduate Admissions

TO CONSIDER:

- (a) A proposal from the School of Engineering to permit second year direct entry for candidates offering the given overseas qualifications to undergraduate programmes in the School (paper BUGS34/02-03, copy attached).
- (b) A proposal from the School of Engineering to renew, with amendments, an agreement between the School and Taylor's College, Malaysia regarding second year direct entry to the School's undergraduate BEng degrees (paper BUGS35/02-03, copy attached).
- (c) A proposal from the Department of Computer Science to permit second year direct entry for candidates offering given overseas qualifications to undergraduate programmes in the Department (paper BUGS36/02-03, copy attached).

8. Presentation of Assessed Essays and the Enforcement of Word Limits

TO CONSIDER:

A proposal from the School of Law regarding the use of a required standard template for all assessed essays as a means by which adherence to word limits may be monitored (paper BUGS37/02-03, copy attached), it being noted that the current University regulations states:

“Departments may strongly recommend the use of word processors in the preparation of assessed work (but may not require such use) and the use of spell-checking and editing programs in the preparation of assessed work should be encouraged, it being noted that students should not be penalised for not making use of such facilities.” (Examinations Committee, 10(b)/04-05)

9. New Courses of Study

TO CONSIDER:

The following proposed new undergraduate courses:

- (a) An undergraduate diploma entitled *Diploma in Service Leadership* (paper UFSS74/02-03, copy attached).
- (b) A Foundation degree entitled either *Early Years Foundation degree* (for those working in early years) or *Foundation Degree in Learning Support* (for those not working in early years) (paper UFSS87/02-03, copy attached).

9. Any Other Business