

UNIVERSITY OF WARWICK

BOARD OF UNDERGRADUATE STUDIES

A G E N D A

There will be a meeting of the Board of Undergraduate Studies at 2.00pm on Wednesday 2 June 2004 in the Council Chamber

C E Charlton
University Secretary

1. Reserved Items

Please see separate agenda, attached, for academic members of the Board only.

2. Minutes

TO CONSIDER:

The minutes of the meeting held on 18th February 2004 (previously circulated).

3. Matters Arising on the Minutes

Undergraduate Curriculum Review

- (a) Responses to the report of Undergraduate Curriculum Review Group. (minute BUGS 10/03-04 refers)

TO CONSIDER:

- (i) A response from the Institute of Education to Undergraduate Curriculum Review Group recommendations concerning 'Optionality' and 'Work Experience' (Paper BUGS 14/03-04, copy attached).
- (ii) A report from the Department of History concerning discussions with the Senior Assistant Registrar (Teaching Quality) regarding placement learning course approval forms (Paper BUGS 15/03-04, copy attached) (minute BUGS 19/03-04 (b) (iv) refers).
- (iii) A response from the Board of Faculty of Science to the recommendations of the Undergraduate Curriculum Review Group's final report (Paper BUGS 16/03-04, copy attached).
- (iv) A progress report on the implementation by the Careers Service of the recommendation by the Undergraduate Curriculum Review for timetabled meetings between Careers Advisers and 1st year students (paper BUGS 17/03-04, copy attached).

- (b) Course Length Sub-Group (minutes BUGS 10/03-04(d) and 19/03-04 (a) refer)

TO CONSIDER:

- (i) Minutes of the second meeting of the Course Length Sub-Group to which the Director of the International Office was invited (paper BUGS 18/03-04, copy attached)
- (ii) A report on Science Faculty provision of non-specialist modules (paper BUGS 19/03-04, copy attached)
- (iii) A list of modules from the Faculties of Arts and Social Studies that might be offered to non-specialist students (paper BUGS 20/03-04, copy to follow)

Review of Assessment Practice

- (c) Examination Period and Assessment Practice (Reserved minutes 46(a)/02-03 and 5/03-04 refer)

TO CONSIDER:

Responses from the other universities regarding the length of the examination period and assessment practice (Paper BUGS 21/03-04, copy attached).

Progress of Board Recommendations

- (d) Amendments to Regulation 8.9 (minute BUGS 26/03-04 refers)

TO REPORT:

That Senate at its meeting on 10 March 2004 approved the proposed amendments to Regulation 8.9 as set out in paper BUGS 13/03-04.

4. Chair's Action

- (a) Reading Time

TO REPORT:

That the Chair, acting on behalf of the Board, has approved the request from CELTE for paper CL402 to have 15 minutes reading time.

- (b) 50% Rule

TO REPORT:

- (i) That the Chair, acting on behalf of the Board, has provisionally approved proposals by the Department of English regarding the 50% rule (Paper BUGS 22/03-04, copy attached), noting that these changes are intended to take effect in the academic year 2004-05 and are pending discussion with the departments with whom the English Department has joint degrees.

- (ii) That the Chair, acting on behalf of the Board, has approved a request from the Department of Film and Television Studies regarding the 50% rule for the following modules, noting that they will carry exemption from the 50% rule on the basis that they will offer a dissertation option:

FI302 Special Topic in Film
FI309 National Cinemas 2
FI 305 Hollywood Cinema 2
FI 203 Silent Cinema

(c) New Open Studies Certificate Course Proposals

TO REPORT:

That the Chair, acting on behalf of the Board, has approved proposals by the Centre for Lifelong Learning for the following new Open Studies Certificate Courses:

- (i) Open Studies Certificate in Working with 14-16/19 olds for Post Compulsory Education and Training Practitioners (paper BFSS 75/03-04, copy attached)
- (ii) Open Studies Certificate in English Language Development and British Cultural Studies (paper BFSS 77/03-04, copy attached)

5. Chair's Business

6. MBChB Annual Course Review

TO CONSIDER:

The Annual Course Review Report of the Faculty of Medicine (paper BFM 6/03-04(revised), copy attached).

7. University Student Appeals Procedures

TO REPORT:

That at the meeting of Senate on 10 March 2004 it was reported that the Academic Quality and Standards Committee had requested that the Board of Undergraduate Studies give consideration to the introduction of a form to be completed by undergraduate students wishing to appeal against the decision of a Board of Examiners (Senate Minute 69(a)/03-04) refers).

TO CONSIDER:

Guidance for students and a pro-forma for student use when making appeals under Regulation 8.12 (Paper BUGS 23/03-04, copy attached).

8. Assessment Percentage for Part-time Undergraduate and 2+2 students

TO CONSIDER:

A request from the Academic Director of the Centre for Lifelong Learning asking for part-time undergraduate and 2+2 students to be allowed to take up to 65% assessed work if they take a research-based unit of assessment (Paper BUGS 24/03-04, copy attached).

9. Revised University Regulations

TO CONSIDER:

A proposal to amend University Regulations relating to Admissions, Fitness to Practise and Temporary Withdrawal (Paper BUGS 25/03-04, copy attached)

10. Any Other Business

MEMO

To: Student Members of the Board of Undergraduate Studies

Cc: Dr J Taylor

From: Alison Bell – Academic Office

Re: 2nd Circulation of papers

Date 14 June 2004

Dear Board member

Please find attached additional papers for the meeting of the Board of Undergraduate Studies to be held on 2nd June 2004.

Open Agenda

Agendum 3 Matters Arising on the Minutes

(b) ~~Course Length Sub-Group~~ (minutes BUGS 10/03-04(d) and 19/03-04 (a) refer)

TO CONSIDER:

(iii) A list of modules from the Faculties of Arts and Social Studies that might be offered to non-specialist students (paper BUGS 20/03-04, copy attached).

Best regards

Alison Bell
Administrative Officer

Academic Office

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