

UNIVERSITY OF WARWICK

**e-Learning Steering Group**

There will be a meeting of the e-Learning Steering Group at 14.00pm on Wednesday 1 May 2013 in room CMR 1.0 (formerly the Council Chamber), University House.

**Questions on agenda items or apologies for this meeting should be directed to the Secretary of the Group, Katharine Gray (x22707, email [K.Gray@warwick.ac.uk](mailto:K.Gray@warwick.ac.uk)) or the Assistant Secretary, Rory McIntyre (x74464, email [R.J.McIntyre@warwick.ac.uk](mailto:R.J.McIntyre@warwick.ac.uk))**

Mr K Sloan  
Registrar and Chief Operating Officer

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**A G E N D A**

1. Minutes

TO CONSIDER:

The minutes of the meeting held on 17 January 2013 (previously circulated, and available on the Governance website at:

<http://www2.warwick.ac.uk/services/gov/atoz/e-learning/minutes>

2. Matters Arising

(a) Report on the Implementation of Moodle (minute 9/12-13 refers)

TO REPORT:

That, at its meeting on 17 January 2013, the Group received an update report on the implementation of Moodle by Dr Davies, Chair of the Moodle Service Delivery Group (Paper EL.3/12-13), and it was reported (by Dr Davies):

- (i) That the Moodle Service Delivery Group had met for the first time on 16 January 2013.
- (ii) That discussions were ongoing between ITS and the Library on the development of repositories which were important for the implementation of Moodle and other applications.
- (iii) That the Steering Group may wish to consider in the future whether it wished to encourage more actively take-up of Moodle, but that in this initial stage it was advisable not to progress implementation too rapidly to ensure that the development can be appropriately supported.

, and the Group resolved that a regular report be brought to the Steering Group on implementation.

TO RECEIVE:

An oral report from the Head of Service Development, IT Services, updating the Group on the implementation of Moodle

3. Futurelearn (minute 9/12-13 refers)

TO REPORT:

That, at its meeting on 17 January 2013, it was reported (by Dr Davies) to the Group, that Futurelearn had been established as a company and that the Open University would be providing the underpinning technology to support the initiative, and it was resolved that the Head of Digital and Online Communications be invited to the next meeting of the Committee to give a presentation on Futurelearn

TO CONSIDER:

A presentation from the Head of Digital and Online Communications on Futurelearn.

4. Academic Technology Support Team

TO CONSIDER:

An update report from the Service Owner (Academic Technology Support), IT Services on the current priorities of the Academic Technology Support Team (paper EL 7/12-13, copy attached)

5. Report on the Implementation of the Student Assignment Management System (minute 11/12-13 refers)

TO REPORT:

That, at its meeting on 17 January 2013, the Group received a report on the implementation of the Student Assignment Management System (paper EL 4/12-13), and it was reported (by the Head of Service Development, IT Services), *inter alia*, that the current focus of the development of the Student Assignment Management System (SAMS) was on reporting of turnaround times and the marking cycle.

TO RECEIVE:

An update report on the implementation of the Student Assignment Management System (SAMS) (paper EL 4/12-13 (revised), copy attached).

6. Institute of Advanced Teaching and Learning

TO RECEIVE:

A paper from the Academic Manager, IATL, setting out Technology Enhanced Learning projects, current and complete, funded by IATL (paper EL 8/12-13, copy attached), noting that further detail and reports on each of the projects

can be found online at:

[http://www2.warwick.ac.uk/fac/cross\\_fac/iatl/funding/fundedprojects/](http://www2.warwick.ac.uk/fac/cross_fac/iatl/funding/fundedprojects/)

7. Technology Enhanced Learning Forum

TO RECEIVE:

Notes from the Spring 2013 meeting of the Technology Enhanced Learning Forum (paper EL 9/12-13, copy attached), noting that the notes are also available online at:

<http://www2.warwick.ac.uk/services/ldc/telforum/meetings/spring2013/>

8. Any Other Business

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