

UNIVERSITY OF WARWICK

Education Committee

There will be a meeting of the Education Committee on Thursday 6 December 2018 at **2:00pm** in room CMR 1.0, University House.

Note: Questions on agenda items or apologies for this meeting should be directed to the Secretary of the Committee, Katharine Gray, ext 22707, email K.Gray@warwick.ac.uk or to the Assistant Secretary, Geraldine Connelly, ext 28635, email G.Connelly@warwick.ac.uk.

R Sandby-Thomas
Registrar

STRATEGIC ITEM FOR DISCUSSION

The following agenda item constitutes the main strategic item for discussion at the meeting. Up to 45 minutes of the scheduled meeting time will be allocated to discussion of this topic.

1. Employability Strategy

TO CONSIDER:

- (a) A draft version of the Employability Strategy from the Academic Director (Employability and Skills) (paper EC.01/18-19, copy attached);
- (b) *A report from the Head of Operations and Information, Student Careers and Skills, on the Destinations of Leavers from Higher Education (DLHE) survey results for 2016/17 Warwick graduates as reported to Steering Committee on the 19 November 2018 (paper SC.36/18-19, copy attached).

Note: Restricted business (denoted by an asterisk{}) is confidential to members and attendees of the Education Committee*

A G E N D A

2. Terms of Reference, Constitution and Membership

TO CONSIDER:

The terms of reference, constitution and membership of the Committee for 2018-19 (paper EC.02/18-19, copy attached).

3. Freedom of Information

TO REPORT:

- (a) That the Steering Committee at its meeting on 29 October 2007 considered a paper outlining how the Freedom of Information Act 2000 applies to the publication of minutes of University bodies together with the University Publication Scheme adopted by the Steering Committee in December 2003, paper SC. 60/07-08, and resolved that a standard item be included on the agenda of the first meeting of each University Committee at the start of each academic year to inform new members and to remind continuing members of the University policy on the publication of minutes.
- (b) That all non-reserved minutes and agenda of the Committee are published on the University's Governance website at:
<https://warwick.ac.uk/services/gov/committees/ec/minutes>.
- (c) That copies of paper SC. 60/07-08 are available from the Secretary on request.

4. Conflicts of Interest

TO REPORT:

That, should any members or attendees of the Committee have any conflicts of interest relating to agenda items for the meeting, they should be declared in accordance with the CUC Guide for Members of Higher Education Governing Bodies in the UK.

5. Minutes of the last meeting

TO CONSIDER:

Minutes of the meeting of the Education Committee on 5 June 2018 (copy attached).

6. Matters Arising

- (a) Internationalisation (minute 42/17-18 refers)

TO REPORT:

That this item will come forward for discussion at the Education Committee meeting on the 28 February 2019.

- (b) Student Education Data (minute 51/17-18 refers)

TO REPORT:

That this item will come forward for consideration at the Education Committee meeting on the 28 February 2019.

(c) Innovation Campus (minute 54/17-18 refers)

TO REPORT:

That this item will come forward as a strategic item for discussion at the Education Committee meeting on the 11 June 2019.

7. Chair's Business

TO RECEIVE:

An oral report from the Pro-Vice-Chancellor (Education).

8. Students' Union Update

TO RECEIVE:

An oral report from the Education and Postgraduate Officers of the Students' Union.

9. Education Strategy Prioritisation and Implementation Plan

TO CONSIDER:

A paper on the top 10 priorities of the Education Strategy as agreed by Education Executive (paper EC.03/18-19, copy attached).

10. Teaching Excellence Group Update

TO CONSIDER:

An oral report from the Senior Assistant Registrar (Teaching Quality) and Assistant Registrar (Monitoring & Review).

11. Teaching Excellence Framework Update

TO RECEIVE:

A report from the Senior Assistant Registrar (Teaching Quality) (paper EC.04/18-19, copy attached).

12. UK Standing Committee on Quality Assurance Consultation on Degree Classification

TO CONSIDER:

- (a) A report by the UUK, GuildHE and QAA on behalf of the UK Standing Committee on Quality Assurance (UKSQA) on Degree classification: transparent, consistent and fair academic standards (paper EC.05/18-19, copy attached);
- (b) The consultation document, Degree Classification: transparent, consistent and fair academic standards (paper EC.06/18-19, copy attached).

13. * Annual Quality Assurance Report

TO RECEIVE:

A report on academic quality, standards and the student experience enabling Council to return its assurance statements to the Office for Students (paper 041b.C211118, copy attached).

14. Education Space and Examinations

TO RECEIVE:

- (a) A paper from the Study Spaces Steering Group on the Strategy for the Development of General-use Study Spaces, considered by Education Executive at its meeting on 30 October 2018 (paper EC.07/18-19, copy attached).

TO RECEIVE:

- (b) * A paper on the remodelling of examination space for the Summer Session 2018-19 for consideration by the University Executive Board (paper EC.08/18-19, copy attached).

15. Business for Report from Academic Quality and Standards Committee (AQSC)

TO RECEIVE:

- (a) An oral report from the Chair of the Academic Quality and Standards Committee (AQSC) on the progress of the Review of Assessment.

TO CONSIDER:

- (b) A paper and oral report from the Deputy Pro-Vice Chancellor (Education) and the Deputy Academic Registrar on the review of the Credit and Module Framework (paper EC.09/18-19, copy attached).

16. Business for report from Board of Graduate Studies (BGS)

TO RECEIVE:

- a) A paper from the Head of the Graduate School of the Strategic Priorities for the Board of Graduate Studies for 2018 onwards (paper BGS.09/18-19, copy attached);

TO CONSIDER:

- b) * A paper from the Head of the Graduate School on English Language concerns discussed by the Board of Graduate Studies in 2018 (paper EC.10/18-19, copy attached).

17. * Postgraduate Taught Experience Survey Results

TO CONSIDER:

A paper and oral report from the Senior Assistant Registrar (Graduate School) on the Postgraduate Taught Experience Survey Results (paper EC.11/18-19, copy attached)

ITEMS TO REPORT AND APPROVE WITHOUT FURTHER DISCUSSION

The Chair and Secretary consider that the following items are non-controversial and/or can be accepted with a minimum of explanation. Members of the Committee may, however, ask for any of the following items to be transferred to the agenda for discussion, by contacting the Secretary in advance of the meeting, or by raising the item at the commencement of the meeting.

18. *National Student Survey Results

TO CONSIDER:

A report from the Assistant Registrar (Monitoring & Review) on the National Student Survey Results for 2017 (paper SC.03/18-19, copy attached)

19. Business for report from Academic Quality and Standards Committee (AQSC)

TO RECEIVE:

- (a) Minutes of the meeting of the Academic Quality and Standards Committee on 11 September 2018 (paper EC.12/18-19, copy attached)
- (b) Minutes of the meeting of the Academic Quality and Standards Committee on 15 October 2018 (paper EC.13/18-19, copy attached)

20. Business for report from Board of Graduate Studies (BGS)

TO RECEIVE:

- (a) Minutes of the meeting of the Board of Graduate Studies on 29 May 2018 (paper EC.14/18-19, copy attached);
- (b) Minutes of the meeting of the Board of Graduate Studies on 2 October 2018 (paper EC.15/18-19, copy attached).

21. Business for report from Student Learning Experience and Engagement Committee (SLEEC)

TO RECEIVE:

Unconfirmed Minutes of the meeting of the Student Learning Experience and Engagement Committee on 16 October 2018 (paper EC.16/ 18-19, copy attached);

22. Business for report from the Partnerships Committee

TO RECEIVE:

Unconfirmed Minutes of the meeting of the Partnerships Committee on 2 October 2018 (paper EC.17./18-19, copy attached);

23. Business for report from the Widening Participation Committee (WP)

TO RECEIVE:

- (a) Minutes of the meeting of the Widening Participation Committee on 23 May 2018
(paper EC.18/18-19, copy attached);
- (b) Minutes of the meeting of the Widening Participation Committee on 3 July 2018
(paper EC.20/18-19, copy attached);
- (c) Minutes of the meeting of the Widening Participation Committee on 11 October 2018
(paper EC.19/18-19, copy attached);

24. Next meeting

TO REPORT:

That the next meeting of the Committee is scheduled to be held on **28 February 2019**.