

UNIVERSITY OF WARWICK
WARWICK INTERNATIONAL FOUNDATION PROGRAMME
BOARD OF STUDIES

There will be a meeting of the Warwick International Foundation Programme Board of Studies (formally the Higher Education Foundation Programme Board of Studies) on **Tuesday, 27 January 2015 at 13:00. The room is Committee Meeting Room 1.0**, First Floor, University House, University of Warwick.

Questions on agenda item or apologies for this meeting should be directed to the Secretary of the Committee, Thomas Such (Thomas.Such@warwick.ac.uk).

K Sloan
Registrar & COO

AGENDA

1. Minutes

TO CONSIDER:

The Minutes of the Warwick International Foundation Programme Board of Studies held on 16 October 2014. (Attached: WarwickIFP 12/2014-15).

2. Matters Arising on the Minutes

TO REPORT:

- (a) Minute 7/2014-15(i). That the wording of the Progress and Attendance Monitoring Policy has been changed to include the word 'normally', allowing an element of flexibility
- (b) Minute 7/2014-15(j). That the compliments section has been removed and the programme now operates a 'Complaints Procedure' only
- (c) Minute 7/2014-15(k). That a revised Cheating and Plagiarism Policy will be considered by the Warwick IFP Board of Studies
- (d) Minute 10/2014-15(b). That the Warwick-Nazarbayev Partnership has taken considerably longer than anticipated to come to fruition but that the Centre for Professional Education continues to work towards a final contract for implementation in the 2014-15 academic year

3. Warwick IFP Review Update

TO RECEIVE:

An overview of the IFP Review process and an updated review framework (Attached WarwickIFP 13/2014-15)

4. Immigration Update

TO RECEIVE:

An oral report from Helen Johnson, Assistant Director: Study Abroad, regarding proposed changes to UKVI Guidance for Tier 4 Sponsors following a meeting at the Home Office on 15 January 2015

5. Minutes of the 2014-15 Warwick IFP Working Parties

TO RECEIVE:

- (a) The Minutes of the Warwick IFP Social Science Working Party (To be tabled: WarwickIFP 14/2014-15)
- (b) The Minutes of the Warwick IFP Business Studies Working Party (Attached: WarwickIFP 15/2014-15)
- (c) The Minutes of the Warwick IFP Sciences Working Party (Attached: WarwickIFP 16/2014-15)
- (d) The Minutes of the Warwick IFP Law Working Party (Attached: WarwickIFP 17/2014-15)
- (e) The Minutes of the Warwick IFP English & Study Skills Working Party (To be tabled: WarwickIFP 18/2014-15)

6. Matters Arising from Working Parties

TO CONSIDER:

- (a) IFP_Sci 3/2014-15(d) refers: Whether additional units for the IFP Science and Engineering course could be introduced for the 2015-16 academic year, utilizing former Biomedical Sciences module syllabuses
- (b) IFP_Sci 4/2014-15 (e) refers: That Dr Dave Britnell has received information from the IFP team regarding the progression of students into the Engineering department, with the intention to explore an appropriate scholarship offering for students progressing to engineering undergraduate courses for the 2015-16 academic year
- (c) IFP Law 9/2014-15 (g) refers: That the range of examination scripts to be circulated to internal and external examiners be agreed and harmonized
- (d) IFP Law 10/2014-15 (h) refers: That all IFP steams adopt the same timeframe for script circulation prior to each Examination Board

7. Warwick IFP Annual Report

TO RECEIVE:

Warwick IFP Annual Report 2014-15 (To be tabled: WarwickIFP 19/2014-15)

8. Cheating and Plagiarism Policy

TO CONSIDER:

An updated Warwick IFP Cheating and Plagiarism Policy (Attached: WarwickIFP 20/2014-15)

9. College Reports

TO RECEIVE:

- (a) A report from Warwickshire College (To be tabled: WarwickIFP 21/2014-15)
- (b) A report from Stratford-upon-Avon College (To be tabled: WarwickIFP 22/2014-15)

10. Examination Process 2015

TO RECEIVE:

The dates and deadlines for proposed examination boards and script circulation for the current academic year (Attached: WarwickIFP 23/2014-15)

11. Any Other Business