

UNIVERSITY OF WARWICK
HIGHER EDUCATION FOUNDATION PROGRAMME
BOARD OF STUDIES

There will be a meeting of the HEFP Board of Studies on Friday 5 July at 2pm in
Meeting Room 1 Student Union.

J Nicholls
Registrar

AGENDA

1. Minutes

TO CONSIDER:

The Minutes of the meeting held on 1 February 2002 (attached. 14/01-02).

2. Matters Arising on the Minutes

(a) Working Parties. Item 15/01-02

Entry and exit grades for 2000-01 (attached 15/01-02)
Report indicating a breakdown of the language component of the 2001/2 cohort.
(attached 16/01-02).

(b) Overseas Developments

TO REPORT:

That all three programmes were due to commence in September 2002. David Bryce (newly appointed Hong Kong manager) would attend the Board of Studies on 5 July.

(c) Future Projects

TO REPORT:

That the Dr Flint, Biological Sciences was currently preparing a draft programme.

3. Examination Results

TO RECEIVE:

(a) Law examination results and minutes of the Examination Board (attached. 17/01-02).

(b) Science/Engineering examination results and minutes of the Examination Board
(attached. 18/01-02)

(b) Business Studies examination results and minutes of the Examination Board and
additional information regarding examination procedures (attached 19/01-02)

(c) Social Science examination results and minutes of the Examination Board

(attached 20/01-02).

- (d) Paper submitted at the Social Science examination board with regard to Psychology and a copy of a memo from Dr Procter (attached 21/01-02).
- (d) English and Study Skills examination results and minutes of the Examination Board (attached 22/01-02)

4. Issues Arising from the Examination Boards:

TO CONSIDER:

- (a) The issues surrounding plagiarism identified at the boards, including referencing and essays with an uneven use of language.
- (b) The penalty for over-long coursework.
- (c) Procedure for dealing with blatant plagiarism / degrees of plagiarism
- (d) Procedure for candidates found cheating in examinations

For reference: University Regulation 12B, adapted for the HEFP 1999/2000 (attached 22/01-02).

5. English & Study Skills: proposal for 2002-2003 (attached. 24/01-02).

6. Science & Engineering: Resignation of Dr Price and Dr Storey

7. Business Studies Review

TO RECEIVE:

A report on the findings of the Business Studies Review (attached. 25/01-02)

8. Schedule for Subject Reviews:

TO CONSIDER:

Membership of the review panels for the following courses:

- (i) Science / Engineering
- (ii) Social Science

9. Governance and Administration

TO RECEIVE:

An updated copy of the Governance and Administration (attached. 26/01-02)

10. Any Other Business