

UNIVERSITY OF WARWICK
HIGHER EDUCATION FOUNDATION PROGRAMME
BOARD OF STUDIES

There will be a meeting of the HEFP Board of Studies on 3 July 2009 at 1pm in the Council Chamber, University House, University of Warwick. A light buffet lunch will be served at 12.45pm.

Note: Questions on agenda items or apologies for this meeting should be directed to the Secretary of the Committee, Danni Ning (74336 or email: d.ning@warwick.ac.uk)

AGENDA

1. Minutes

TO CONSIDER:

The Minutes of the Higher Education Foundation Programme Board of Studies held on 30 January 2009. (Attached, HEFP 11/2008-9)

2. Matters Arising on the Minutes

3. New Members of Teaching Staff

TO RECEIVED:

Warwickshire College (Law):
Zelmira Grover (to be tabled, HEFP 12/2008-9)

4. Business Studies

TO RECEIVE:

- (a) Working Party Minutes (Attached, HEFP 13/2008-9)
- (b) Examination Board Minutes and provisional Examination board marks (Attached, HEFP 14/2008-9)

5. Social Science

TO RECEIVE:

- (a) Working Party Minutes (Attached, HEFP 15/2008-9)
- (b) Examination Board Minutes and provisional Examination board marks (Attached, HEFP 16/2008-9)

6. Law

TO RECEIVE:

- (a) Working Party Minutes (Attached, HEFP 17/2008-9)
- (b) Examination Board Minutes and provisional Examination board marks (Attached, HEFP 18/2008-9)

7. Science/Engineering

TO RECEIVE:

- (a) Working Party Minutes (Attached, HEFP 19/2008-9)
- (b) Examination Board Minutes and provisional Examination board marks (Attached, HEFP 20/2008-9)

8. English & Study Skills

TO RECEIVE:

- (a) Working Party Minutes (Attached, HEFP 21/2008-9)
- (b) Examination Board Minutes and provisional Examination board marks (Attached, HEFP 22/2008-9)
- (c) Report from external examiner (Attached, HEFP 23/2008-9)

9. BioMedical HEFP

TO RECEIVE:

Proposal to add a Bio-Medical course to the HEFP Programme (Attached, HEFP 24/2008-9)

10. HEFP Applications for 2009:

TO RECEIVE:

A summary of applications up to 30 June 2009 (To be tabled HEFP 25/2008-09)

11. HEFP student reference pro-forma

TO CONSIDER:

Generating a standard pro-forma/template for HEFP staff writing references for students.

12. Any Other Business