

**UNIVERSITY OF WARWICK**

**INTELLECTUAL PROPERTY COMMITTEE**

A meeting of the Intellectual Property Committee will be held from 2pm-4pm on Wednesday 8 May 2013, in CMR 1.1, University House

K. Sloan  
Registrar and  
Chief Operating Officer

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**AGENDA**

1. Apologies

2. Conflicts of Interest

TO REPORT:

That, should any members or attendees of the Intellectual Property Committee have any conflicts of interest relating to agenda items for the meeting, they should be declared in accordance with the CUC Guide for Members of Higher Education Governing Bodies in the UK.

3. Minutes of the Previous Meeting

TO CONSIDER:

The minutes of the meeting of the Intellectual Property Committee held on 4 February 2013 (attached).

4. Matters Arising on the Minutes

(i) Update from the Research Data Management Group

TO RECEIVE:

A paper presenting an update on current developments (IPC.04/12-13, attached).

(ii) Use of Laboratory Notebooks

TO CONSIDER:

A paper presenting results of a survey of Academic Departments' use of lab notebooks when conducting research activity (IPC.05/12-13, attached).

(iii) E-learning materials

TO CONSIDER:

Proposed amendments to Regulation 28 incorporating further considerations on ownership of e-learning materials (IPC.06/12-13 Parts 1 and 2, attached).

TO RECEIVE:

A user guide for producing materials in a Virtual Learning Environment (IPC.07/12-13, attached)

5. Chair's Business

6. IP Operating Agreement with Monash

TO CONSIDER:

An oral report from Ms Ailsa Chambers (Strategy and Change Team) on the current position on IP and the Operating Agreement with Monash.

7. Warwick Analytical Management Services (WAMS)

TO CONSIDER:

A paper on proposed ownership of Foreground IP resulting from consultancy work (IPC.08/12-13, attached)

8. Awareness of IP Policies in Post-graduate Research

TO CONSIDER:

An oral report from the Chair on increasing awareness and communication of IP ownership amongst new University post-graduate research students.

9. Any Other Business

10. The next meeting of IPC will be on Thursday 20 June 2013 from 10am-12 noon in CMR 1.2.