THE UNIVERSITY OF WARWICK

Minutes of the meeting of the Information Policy and Strategy Committee
held on 7 April 2008

Present: Professor M Smith (Chair)
                    Director of IT Services
                    Librarian
                    Registrar
                    Dr T Arber
                    Professor T Docherty
                    Dr K Leppard
                    Professor D Singer
                    Professor M Waterson

Apologies   Dr S Allan
                    Professor A Caesar
                    Professor Y Carter
                    Professor K Lamberts
                    Professor R Lindley
                    Professor A Neal
                    Mr P Ptashko

In Attendance: Mr G Bennett, Mr J Dale

26/07-08   Minutes

             RESOLVED:

             That the minutes of the Committee meeting held on 19 February 2008 be approved.

27/07-08   Electronic Distribution of IPSC Papers (minute 24/07-08 refers)

             REPORTED: (by the Chair)

             That the move to a fully electronic distribution of IPSC papers was not possible for
             this meeting due to governance issues, but that the proposal was being investigated
             further with a view to implementing for a future meeting.

28/07-08   Matters Arising

             RESOLVED:

             That consideration of the following matters arising from the minutes of the IPSC
             meeting held on 19 February 2008 be deferred to the next meeting of the
             Committee:

                    (a)   Minutes of the Faculty IT Committees (Minute 18/07-08 refers)

                          RESOLVED:

                             b) That IT Services establish a policy for the use of external
                                 media for storing data currently held on the University system.

c) That IT Services examine the issue of provision of support for foreign language sets and determine if a substantial policy was needed, noting that the facility was currently provided on an ad hoc basis on request.

(b) <u>Composite Report on IT Matters</u> (Minute 20/07-08 refers)

RESOLVED:

a) That the Director of IT Services investigate further the possibility that users could circumvent the mailbox quota by sending mail using an alternative SMTP, with a view to preventing this if it was possible and appropriate to do so.

b) That the Director of IT Services investigate whether the application of the quota to the accounts of individuals would result in emails not being forwarded to Blackberry mobile devices.

c) That an broader investigation into the use of Blackberry mobile devices in the institution be undertaken by ITS, encompassing:

i) A mapping exercise of current and desired functionality.
ii) Proposed parameters of what and who should be supported.
iii) Investigation into the actual cost of providing the service to ensure an appropriate charging model is used.

(c) <u>IT Password Case-Sensitivity</u> (Minute 25/07-08 refers)

REPORTED: (by Dr T. Arber)

That IT Services passwords were not case-sensitive.

RESOLVED:

That the Director of IT Services would investigate the issue and report back to the Committee.

29/07-08   <u>IT Services Five Year Plan</u>

CONSIDERED:

A document from the Director of IT Services entitled "Supporting a World Class University – A Strategic Roadmap for IT Services", incorporating the proposed Five Year Plan (IPSC.15/07-08).

RESOLVED:

That the Committee was supportive of the proposals contained in the proposed Five Year Plan, noting:

(a) That the proposed strategic move towards Systemic IT provision was welcomed.

(b)   That in light of the significant financial resource request that was contained within the proposals, consideration be given to:

(i)   prioritisation within projects defined as urgent.
(ii)   acceleration of the cancellation of any IT projects that were planned to be halted.
(iii) the phasing of the timing of the plans.

(c)   That it would be beneficial to include in the document a statement of the commitment of IT Services to AV resources and support.

30/07-08   Library Five Year Plan

CONSIDERED:

A paper from the Librarian outlining the Five Year Plan for Library Services (IPSC.16/07-08).

RESOLVED:

(a)   That the Committee endorsed the proposals contained in the Five Year Plan paper, noting that the proposals around improving taught course information resource provision were particularly welcomed as availability of duplicate texts was a high priority for the student body.

(b)   That the Library report to the next meeting of IPSC on any perceived gaps between current and potential online environments for course support, particularly where these gaps impact on the ability of the Library to meet student needs.

(c)   That the wider issue of the University's academic publishing strategy, particularly in light of the Warwick Research Archive Project (WRAP), be considered at a future meeting of the Committee.

31/07-08   Minutes of the WMS Information Group

RECEIVED:

The minutes of the meeting of the WMS Information Group held on 19 March 2008 (IPSC.17/07-08).

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