UNIVERSITY OF WARWICK

Information Policy and Strategy Committee

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There will be a meeting of the Information Policy and Strategy Committee at 10.00 am on Friday 11th November 2005 in the Council Chamber, University House.

CE Charlton
<u>University Secretary</u>

Note: Questions on agendum items or apologies for this meeting should be directed to the Secretary of the Committee, Nick Hull (nick.hull@warwick.ac.uk).

Items marked ✓ are for discussion. Other items will not be discussed unless requested by a member of the Committee. Members wishing to mark an item for discussion are asked to notify the Secretary prior to the meeting.

AGENDA

1.   <u>Membership and Terms of Reference</u>

TO REPORT:

The membership and terms of reference for the Committee for 2005/06 (paper IPSC.1/05-06, <u>copy attached</u>).

2.   <u>Minutes</u>

TO CONSIDER:

The minutes of the last meeting of the Committee held on 31st May 2005 (<u>copy attached</u>).

3.   ✓<u>Chair's Business</u>

TO REPORT:

(a)   <u>Programme of Business for the Committee in 2005/06</u>

That the Chair, following discussions with the University Librarian and Director of IT Services on the 2005/06 programme of the Committee's meetings, <u>resolved</u> that the following substantive items would be discussed at each meeting:

Autumn Term: e-Learning
                        Academic Satisfaction Survey

Spring Term: Institutional Repository
                        Draft Five-year Plans for the Library and IT Services
                        Teaching & Learning Strategy

Extraordinary Meeting: Five-year Plans for the Library and IT Services

Summer Term: Skills

In addition to these items the following standard items will be considered at each meeting:

> Composite Report on IT matters
> Composite Report on Library matters
> Minutes of the e-Learning Steering Group
> Minutes of the Faculty IT Committees

(b)   Education Innovation Fund

An oral report from the Chair regarding the Education Innovation Fund.

(c)   Teaching and Learning Strategy

An oral report from the Chair regarding the proposed revisions to the University's Teaching and Learning Strategy.

4.   ✓Composite Report on Library Matters

TO CONSIDER:

A report from the University Librarian (paper IPSC.2/05-06, copy attached).

5.   ✓Composite Report on IT Matters

TO CONSIDER:

A report from the Director of IT Services (paper IPSC.3/05-06, copy attached).

6.   ✓E-Learning

TO CONSIDER:

Future developments in the area of e-Learning, noting the review of the University e-Learning Strategy instigated by the e-Learning Steering Group at its meeting of 13th October, 2005 (paper EL.8/05-06, copy attached).

7.   ✓Information Security

TO CONSIDER:

A paper from the Director of IT Services (paper IPSC.4/05-06, copy attached).

8.   ✓Duplicate Texts

       TO CONSIDER:

       A paper from the University Librarian regarding discussions held with departments during the summer vacation (paper IPSC.5/05-06, copy attached).

9.   ✓Academic Satisfaction Survey

       TO CONSIDER:

       The 2004/05 Academic Satisfaction Survey (paper IPSC.6/05-06, copy attached).

10.   Minutes of the Faculty IT Committees

       TO CONSIDER:

       The minutes of the meetings of the Faculty IT Committees (paper IPSC.7/05-06, copy attached).

11.   Minutes of the E-Learning Steering Group

       TO CONSIDER:

       The minutes of the E-Learning Steering Group (paper IPSC.8/05-06, copy attached).

12.   Any Other Business