

UNIVERSITY OF WARWICK

**Information Technology Policy Committee**

There will be a meeting of the Information Technology Policy Committee at 10.00am on Friday 14<sup>th</sup> November 2003 in the Council Chamber, Senate House.

Dr J W Nicholls  
Registrar

**A G E N D A**

1. Membership and Terms of Reference

TO RECIEVE:

The terms of reference and membership of the Committee for the academic year 2003/04 (paper ITPC.1/03-04, copy attached).

2. Minutes

TO CONSIDER:

The minutes of the meeting of the Committee held on 6<sup>th</sup> June 2003 (copy attached).

3. Matters Arising on the Minutes

(a) Computer Purchase Scheme (minute 23/02-03 refers)

TO CONSIDER:

An report from the Assistant Director of IT Services on the lessons learned in implementing the Computer Purchase Scheme (paper ITPC.2/03-04, copy attached).

(b) Campus Network Project (minute 23/02-03 refers)

TO CONSIDER:

A highlight report from The Director and Assistant Director of IT Services on the Campus Network Project (paper ITPC.3/03-04, copy attached).

(c) MIDMAN Re-procurement (minute 23/02-03 refers)

TO RECIEVE:

An oral report from the Director of IT Services on MIDMAN re-procurement.

- (d) Information Security Policy (minute 23/02-03 refers)

TO CONSIDER:

- (i) A report from KPMG entitled: 'Information Security Follow-up Review' (paper ITPC.4/03-04, copy attached).
- (ii) Information security policies for the University (paper ITPC.5/03-04, copy attached).

- (e) Controlling Unsolicited Email (minute 24/02-03 refers)

TO RECIEVE:

An oral report from the Director of IT Services on the full pilot of the SPAM Assassin software.

3. Proposal for an Information Committee

TO RECIEVE:

- a) An oral report from the Librarian and Director of IT Services on the Council and Senate review of the University's decision-making processes and the proposal to replace Information Technology Policy Committee with an Information Committee.
- b) The terms of reference and membership and an oral report from the Secretary to the Committee on the Registrar's proposal to create a new sub-committee of the Information Technology Policy Committee, the Corporate Systems Steering Group (paper ITPC.6/03-04, copy attached).

4. E-Learning Steering Group

TO CONSIDER:

The minutes of the meeting of the e-Learning Steering Group (paper ITPC.7/03-04, copy attached).

5. IT Services: Service Definitions

TO CONSIDER:

A report from the Deputy Director of IT Services on service definitions (paper ITPC.8/03-04, copy attached).

6. Review of Novell Groupwise

TO RECIEVE:

An oral report from the Director of IT Services on the review of Novell Groupwise the University's email system.

7. Faculty IT Committees

TO CONSIDER:

- (a) The minutes of the meetings of the Faculty IT Committees (paper ITPC.9/03-04, copy attached).
- (b) A report from the Board of the Faculty of Medicine proposing the Faculty should establish an IT Committee (paper BFM4/03-03, copy attached).

8. Freedom of Information Act

TO RECIEVE:

An oral report form the Secretary to the Committee on progress to develop a publication scheme for the University.

9. Any Other Business