UNIVERSITY OF WARWICK

Information Policy and Strategy Committee

There will be a meeting of the Information Policy and Strategy Committee at 10.00 am on Wednesday 18th February 2004 in the Council Chamber, University House.

CE Charlton
University Secretary

Items marked ✓ are for discussion. Other items will not be discussed unless requested by a member of the Committee. Members wishing to mark an item for discussion are asked to notify the Secretary prior to the meeting.

AGENDA

1.　　✓ Membership and Terms of Reference

TO RECEIVE:

The terms of reference and membership of the Committee for the academic year 2003/04 (paper IPSC.1/03-04, copy attached).

2.　　✓ University Management and Decision-Making Structures

TO REPORT:

That at its meeting on 3rd December 2003 the Senate recommended: that, with effect from 1 January 2004, an Information Committee be established to develop strategic proposals for the University's information policy, replacing the Information Technology Policy Committee and the recently abolished Library Policy Committee.

TO RECEIVE:

An oral report from the Chair on the structure and *modus operandi* of the new Committee.

3.　　✓ Forward Look at Strategic Information Developments

TO RECEIVE:

An oral report from the Librarian and Acting Director of IT Services on a forward look at strategic information developments for the University.

4. <u>Matters Arising on the Last Meeting of the Information Technology Policy Committee</u>

    a)   ✓ <u>Campus Network Project</u>

          TO CONSIDER:

          A report from the Assistant Director IT Services on progress on the Campus Network project (paper IPSC.2/03-04, copy attached).

    b)   ✓ <u>Information Security Policy</u>

          TO CONSIDER:

          Revised copies of the University Information Security Policies (paper IPSC.3/03-04, copy attached).

    c)   ✓ <u>Controlling Unsolicited Email</u>

          TO CONSIDER:

          An oral report form the Acting Director of IT Services on progress being made to introduce software to control unsolicited email.

5.   ✓<u>Key Issues for the IT Five Year Plan</u>

    TO CONSIDER:

    A report from the Acting Director of IT Services on key issues for IT 5 Year Plan <u>(paper IPSC.4/03-04, copy attached).</u>

6.   ✓<u>Key Issues for the Library Five Year Plan</u>

    TO CONSIDER:

    A report from the Librarian on key issues for Library 5 Year Plan (<u>paper IPSC.5/03-04, copy attached</u>).

7.   ✓<u>Library Space Considerations</u>

     TO CONSIDER:

    A report form the Librarian on the urgent need for the Library to acquire extra space <u>(paper IPSC.6/03-04, copy attached).</u>

8.   ✓<u>Freedom of Information Act 2000 - Preparations for January 2005</u>

    TO CONSIDER:

    A report from the Secretary to the Committee on preparation required to ensure compliance with the January 2005 deadline for full implementation of the Freedom of Information Act 2000 (<u>paper IPSC.7/03-04, copy attached</u>).

9. ✓The Learning Grid and Support for Academic Activity

TO CONSIDER:

An oral report from the Librarian on the Learning Grid and support for academic activity.

10. E-learning Steering Group

TO CONSIDER:

The minutes of the E-Learning Steering Group (paper IPSC.8/03-04, copy attached).

11. Corporate Systems Steering Group

TO CONSIDER:

The minutes of the Corporate Systems Steering Group (paper IPSC. 9/03-04, copy attached).

12. Minutes of the MRC Advisory Board

TO CONSIDER:

The minutes of the MRC Advisory Board (paper IPSC. 10/03-04, copy attached).

13. Minutes of the Faculty IT Committees

TO CONSIDER:

Minutes of the meeting of the Faculty IT Committees (paper IPSC.11/03-04. Copy attached).

14. Any Other Business