

# UNIVERSITY OF WARWICK

## Information Policy and Strategy Committee

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There will be a meeting of the Information Policy and Strategy Committee at 10.00 am on Wednesday 16<sup>th</sup> February 2005 in the Council Chamber, University House.

CE Charlton  
University Secretary

Items marked ✓ are for discussion. Other items will not be discussed unless requested by a member of the Committee. Members wishing to mark an item for discussion are asked to notify the Secretary prior to the meeting.

### AGENDA

1. Minutes

TO CONSIDER:

The minutes of the last meeting of the Committee held on 12<sup>th</sup> November 2004 (copy attached).

2. Matters Arising

a. Library Space (minute 3a/04-05 refers)

TO REPORT:

That the University Librarian will outline progress on this matter in the Composite Report on Library Matters, item 7 on this agenda.

b. ✓ E-mail System Review (minute 3b/04-05 refers)

TO REPORT:

That at its last meeting, the Committee resolved:

“That the recommendations on the need to replace the Novell Groupwise e-mail system with alternative software and the outline plan, be approved.”

TO CONSIDER:

A report on the review of the University's e-mail system (paper IPSC.13/04-05, copy attached).

- c. ✓ KPMG Network Controls Review Audit (minute 5/04-05 refers)

TO REPORT:

That at its last meeting, the Committee resolved:

“That the responses to the key recommendations made by KPMG and the subsequent points of action be approved, it being noted that in relation to Recommendation 3, IT Services should seek to establish whether other universities monitor access to web sites.”

TO CONSIDER:

An oral report from the Director of IT Services.

- d. Institutional Repository (minute 8/04-05 refers)

TO REPORT:

That the University Librarian will outline progress on this matter in the Composite Report on Library Matters, item 7 on this agenda.

3. ✓ Information Management

TO CONSIDER:

A joint presentation from the University Librarian and the Director of IT Services.

4. ✓ Composite Report on Library Matters and Key Items for the 5-Year Plan

TO CONSIDER:

A report from the University Librarian (paper IPSC.14/04-05, copy attached).

5. ✓ Composite Report on IT Matters and Key Items for the 5-Year Plan

TO CONSIDER:

A report from the Director of IT Services (paper IPSC.15/04-05, copy attached).

6. ✓ Review of the University Teaching and Learning Strategy

TO CONSIDER:

The University's current Teaching and Learning Strategy (paper IPSC.16/04-05, copy attached) which is due to expire in 2005.

7. ✓ The Modern Records Centre Annual Report

TO CONSIDER:

The Annual Report for the Modern Records Centre (paper IPSC.17/04-05, to follow).

8. Minutes of the Faculty IT Committees

TO CONSIDER:

The minutes of the meetings of the Faculty IT Committees (paper IPSC.18/04-05, copy attached).

9. Minutes of the E-Learning Steering Group

TO CONSIDER:

The minutes of the E-Learning Steering Group (paper IPSC.19-04/05, copy attached).

10. Any Other Business