

UNIVERSITY OF WARWICK

Information Policy and Strategy Committee

Minutes of the meeting of the Information Policy and Strategy Committee held on 31st May 2005.

Present: Professor M Whitby (in the Chair), Professor C Clark, Professor T Docherty, Mr K Mohaddes, Director of IT Services, Librarian, Registrar

Apologies: Professor M Allen, Professor A Caesar, Professor Y Carter, Professor M Waterson

In Attendance: Mr B Duggan, Mr N Hull, Ms M Visser

29/04-05 Minutes

CONSIDERED:

The minutes of the last meeting of the Committee held on 31st March 2005.

RESOLVED:

That the minutes be approved.

30/04-05 Matters Arising

Five Year Plans for IT Services and the Library (minutes 26 & 27/04-05 refer)

RECEIVED:

An oral report from the Chair updating the Committee on the progress to date of the Five-Year Plans for IT Services and the Library, noting:

- (a) That the Director of IT Services had been requested, and had subsequently submitted, a revised five year plan identifying additional cost savings. This revised plan had been approved.
- (b) That the five year plan for the Library had been approved subject to cost savings in 2006/07 being identified, it being noted that the Chair and Librarian would be having discussions with selected departments about the question of multiple copies of texts in the light of alternative ways for students to gain access to the material.

31/04-05 Chair's Business

HEFCE Funding for e-learning (minute 25/04-05 refers)

RECEIVED:

An oral report from the Chair informing the Committee of those projects which will receive funding from that sum of money the University would be receiving from HEFCE following the collapse of the UKeU. The projects are:

- (a) Warwick Medical School (~£179,000) – to support students on placements,
- (b) IT Services (~£90,000) – to support the teaching of mathematics to non-mathematics students,
- (c) Library (~£45,000) – to digitise the Marandet collection of French plays and
- (d) History (~£30,000) – to support the development of online material for a distance learning MA degree in Local History.

32/04-05 Composite Report on Library Matters

CONSIDERED:

A report from the University Librarian (paper IPSC.23/04-05).

RESOLVED:

That the report be approved, it being noted that the Librarian would keep the Committee informed of the progress that the RCUK make regarding the dissemination of, and access to, research outputs.

33/04-05 Composite Report on IT Matters

CONSIDERED:

A report from the Director of IT Services (paper IPSC.24/04-05).

RESOLVED:

That the report be approved, it being noted that positive feedback has been received regarding the changes made to the IT Service Desk.

34/04-05 Email Replacement Project

CONSIDERED:

A paper from the Director of IT Services (paper IPSC.25/04-05).

RESOLVED:

That the report be approved, it being noted that during the summer vacation members of the Committee would be circulated with any additional papers and that Chair's Action would be taken on behalf of the Committee to approve such papers, as required.

35/04-05 University Email Policy

CONSIDERED:

A paper from the Director of IT Services (paper IPSC.26/04-05).

RESOLVED:

That the report be approved, it being noted that the actual size of email quotas had yet to be determined.

36/04-05 Residential Network Acceptable Usage Policy

CONSIDERED:

A paper from the Director of IT Services (paper IPSC.27/04-05).

RESOLVED:

That the report be approved, it being noted that the Policy would preclude users from undertaking any peer-to-peer file sharing activities on the residential network as these are causing severe degradation of service to all users.

37/04-05 Minutes of the Faculty IT Committees

CONSIDERED:

The minutes of the meetings of the Faculty IT Committees (paper IPSC.28/04-05).

RESOLVED:

That the minutes be approved, it being noted that the concerns raised by the Faculty of Arts IT Committee regarding audio-visual equipment in centrally timetabled rooms should be referred to the Assistant Registrar (Space Management and Timetabling).

38/04-05 Minutes of the E-Learning Steering Group

CONSIDERED:

The minutes of the E-Learning Steering Group (paper IPSC.29-04/05).

RESOLVED:

That the minutes be approved.

39/04-05 Any Other Business

RESOLVED:

That the Committee wished to record its thanks to Professor Clark for his contribution to this Committee and to the Faculty of Arts IT Committee and to wish him well in his new post.