

UNIVERSITY OF WARWICK

Information Technology Policy Committee

There will be a meeting of the Information Technology Policy Committee at 10.00am on Friday 15 November 2002 in the Council Chamber, Senate House.

Dr J W Nicholls
Registrar

A G E N D A

1. Terms of Reference and Membership

TO RECEIVE:

The terms of reference and membership of the Committee for the academic year 2002/03 (Paper ITPC.1/02-03 attached)

Minutes

TO CONSIDER:

- a) The minutes of the meeting of the Committee held on 5th June 2002 (copy attached).
- b) The minutes of an extraordinary meeting of the Committee held on 26th June 2002 (copy attached).

2. Matters Arising on the Minutes

- (a) E-Learning Steering Group (minute 34/01-02 refers)

TO REPORT:

That at its meeting on 3 July 2002 the Senate resolved to approve the membership and reporting structure of the e-Learning Steering Group as set out in paper S.60/01-02.

- (b) Statement on the RIP Act 2000: E-Mail and Telephone Monitoring (minute 29/01-02 refers)

TO REPORT:

That at its meeting on 5 July Finance and General Purposes Committee resolved to approve the Statement on the RIP Act 2000.

- (c) Anti-Virus Policy (minute 30/01-02 refers)

TO REPORT:

That at its meeting on 3 July 2002 the Senate resolved to approve the Anti-Virus Policy as set out in revised paper ITPC.41/01-02.

- (d) Upgrading of IT Equipment (minute 27/02-03 refers)

TO REPORT:

That the Academic Equipment Sub-Committee of the Estimates and Grants Committee has allocated the remaining £65,000 of the Human Resources funding to departments with the greatest ongoing need to replace poor workstations.

- (e) Departmental Contributions to IT (minute 33/01-02 refers)

TO REPORT:

That the Academic Equipment Sub-Committee of the Estimates and Grants Committee has taken into the consideration the proposed new charges in its allocation of equipment grant to departments for 2002-03. Departments have been notified of allocations and informed that changes in the IT charging methodology were considered when determining the allocations.

3. Terms of Reference and Membership of the Steering Groups

TO CONSIDER:

The terms of reference and membership for 2002/03 of the ITPC Steering Groups (Paper ITPC.2/02-03 attached)

4. Business Systems Steering Group

TO CONSIDER:

The minutes of the Business Systems Steering Group (Paper ITPC.3/02-03 attached).

5. Infrastructure Steering Group

TO CONSIDER:

- (a) The minutes of an extraordinary meeting of the Infrastructure Steering Group with representatives of the Information Technology Policy Committee (Paper ITPC.4/02-03)
- (b) The minutes of the Infrastructure Steering Group (Paper ITPC.5/02-03 attached).
- (c) An oral report from the Director of IT Services on the establishment of the Network Advisory Group.

6. E- Learning Steering Group

TO CONSIDER:

The minutes of the e-Learning Steering Group (Paper ITPC.6/02-03 attached).

7. Campus Network Project

TO CONSIDER:

An oral report by the Assistant Director of IT Services from the Project Board on the evaluation of tenders received for the passive network and a recommendation from the Board for the selection of a supplier.

8. MIDMAN Reprourement

TO CONSIDER:

A paper from the Director of IT Services on the reprourement of MIDMAN (Paper ITPC.7/02-03 attached)

9. Information Security Policy

TO CONSIDER:

An oral report by the Deputy Director of IT Services on the Information Security Policy for the University.

10. Service Statements and Performance Review

TO CONSIDER:

An oral report from the Director of IT Services on the development of Service Statements and Performance Reviews by the Department.

11. Minutes of Faculty IT Committees

TO CONSIDER:

- a) The minutes of the Science Faculty IT Committee (Paper ITPC.8/02-03 attached).
- b) The minutes of the Arts Faculty IT Committee (Paper ITPC.9/02-03 attached).
- c) The minutes of the meeting of the Social Studies IT Committee (Paper ITPC.10/02-03 to follow).
- d) The role of the Faculty IT Committees.

12. Any Other Business

13. Date of Next Meeting

TO REPORT:

That the date of the next meeting of the Information Technology Policy Committee will be Wednesday 19 February 2003.