UNIVERSITY OF WARWICK

Information Policy and Strategy Committee

Minutes of the meeting of the Information Policy and Strategy Committee held on 14th February 2006.

Present: Professor M Whitby (in the Chair), Professor T Docherty, Professor J Labbe, Professor M Luntley, Professor D Singer, Professor M Smith, Professor M Waterson, Dr K Leppard, Mr B Duggan, Director of IT Services, Librarian, Registrar

Apologies: Professor A Caesar, Professor Y Carter, Professor A Neal, Dr T Arber

In Attendance: Mr S Hunt, Ms M Visser

11/05-06 Minutes

RESOLVED:

That the minutes of the meeting of the Committee held on 11th November 2005 be approved.

12/05-06 Chair's Business

(a) Teaching and Learning Strategy

RECEIVED:

An oral report from the Chair regarding revisions to the University's Teaching and Learning Strategy, it being noted that the new strategy for 2006-2009 is to be introduced reflecting curricula needs within academic departments.

(b) e-Learning Strategy

RECEIVED:

An oral report from the Chair regarding the University's e-Learning Strategy, it being noted that the Strategy for 2002-2008 was to be reviewed within the context of the University's participation in an HEA-funded benchmarking survey on e-learning.

(c) Education Innovation Fund

RECEIVED:

An oral report from the Chair regarding the University's Education Innovation Fund, it being noted that, following an initial bidding round in December 2005, a further round would take place in March 2006.

13/05-06   Composite Report on Library Matters and Key Items for the 5-Year Plan

CONSIDERED:

A report from the University Librarian (paper IPSC.9/05-06).

RESOLVED:

That the report be approved, it being noted that:

(a)   the extended Library opening hours, raised in the User Survey, need to be positioned within the wider University context,

(b)   the relegation of stock to an external store be discussed with faculty chairs,

(c)   the University Librarian would be preparing the Library 5-Year Plan for consideration at the next meeting of the Committee.

14/05-06   Composite Report on IT Matters and Key Items for the 5-Year Plan

CONSIDERED:

A report from the Director of IT Services (paper IPSC.10/05-06).

RESOLVED:

That the report be approved, it being noted that:

(a)   the reduction of resources for students, in the form of workstations, across the University should be discussed with Estates,

(b)   the information security risk assessment project has commenced with initial funding and that the resourcing of any recommended outcomes of this assessment be considered,

(c)   the Director of IT Services would be preparing the IT Services 5-Year Plan for consideration at the next meeting of the Committee.

15/05-06   University E-mail Project

CONSIDERED:

A paper from the Director of IT Services (paper IPSC.11/05-06).

RESOLVED:

That the report be approved, it being noted that:

(a)   the migration of 2nd and 3rd year undergraduates to the new SquirrelMail was about to take place,

(b)   the migration of staff from GroupWise to MS Exchange is currently behind schedule, although it is anticipated that this time will be recovered.

16/05-06   <u>Information Security</u>

CONSIDERED:

A paper from the Chair of the Information Security Working Group (paper IPSC.12/05-06).

RECOMMENDED (to the Senate):

That the Network Connection Policy, as set out in paper IPSC.12/05-06, be approved.

17/05-06   <u>Wolfson Foundation Libraries Programme</u>

CONSIDERED:

A paper from the Librarian (paper IPSC.13/05-06).

RESOLVED:

That the report be approved, it being noted that no response to the proposal had been received.

18/05-06   <u>The Modern Records Centre Annual Report</u>

CONSIDERED:

The Annual Report of the Modern Records Centre (paper IPSC.14/05-06).

RESOLVED:

That the annual report be approved.

19/05-06   <u>Minutes of the Faculty IT Committees</u>

CONSIDERED:

The minutes of the meetings of the Faculty IT Committees (paper IPSC.15/05-06

RESOLVED:

That the minutes be approved.

20/05-06   <u>Minutes of the E-Learning Steering Group</u>

CONSIDERED:

The minutes of the E-Learning Steering Group (paper IPSC.16/05-06)

RESOLVED:

That the minutes be approved.