

UNIVERSITY OF WARWICK

Quality Enhancement Working Group

There will be a meeting of the Quality Enhancement Working Group at 2.00pm on Thursday 21 October 2004 in Committee Meeting Room 1.3, University House.

C E Charlton
University Secretary

AGENDA

1. Terms of Reference

TO CONSIDER:

The Terms of Reference of the Quality Enhancement Working Group, paper QEWG 1/04-05 (copy attached).

2. Constitution & Membership

TO CONSIDER:

- (a) The Constitution and Membership of the Group, paper QEWG 2/04-05 (copy attached);
- (b) The election/nomination of academic staff members to the Group annually.

3. Minutes

TO CONSIDER:

The Minutes of the meeting held on 16 June 2004 (previously circulated).

4. Matters Arising

- (a) FDTL 5 (Minute 17/03-04 refers)

TO REPORT:

That the Stage 2 bid from the Department of Politics and International Studies, led by Dr Philippa Sherrington, submitted for funding from Phase 5 of the Fund for the Development of Teaching and Learning had been successful and that the bid lead by the Centre for Academic Practice had been unsuccessful.

- (b) Accredited Provision, Centre for Academic Practice (Minute 16/03-04 refers)

TO RECEIVE:

An oral report from Dr P Blackmore on the MA and Postgraduate Award in Post-Compulsory Education.

5. Centres for Excellence in Teaching and Learning (Minute 5/03-04 (b) refers)

TO CONSIDER:

Draft Stage 2 bids for the Reinvention Centre, paper QEWG 3/04-05 (copy attached) and the CAPITAL Centre, paper QEWG 4/04-05 (copy attached); it being noted that the submission deadline for bids is 29 October and that feedback from the Group will be particularly welcomed by bidders.

6. Teaching Quality Enhancement & Professional Standards Funding

TO REPORT:

That a bid has been submitted by the University to the HEFCE for an extension to existing Teaching Quality Enhancement Funding for 2005-06 and for funding for Professional Standards work for 2004-05 and 2005-06.

TO CONSIDER:

- (a) The bid to the HEFCE, paper EL 4/04-05 (copy attached);
- (b) Means of administering the challenge funds intended to be awarded to departments for e-Learning projects on a competitive basis; monitoring the progress of projects and carrying out appropriate evaluation, informed by papers prepared by Mr J Dale, e-Lab, paper EL 5/04-05, (copy attached) and Dr J Dempster, paper EL 11/04-05, (copy attached).
- (c) Feedback from the HEFCE, paper EL 12/04-05, (copy attached), and the requested re-framing of the activity targets for an updated plan required by HEFCE by 1 December 2004.

7. Institutional Audit (Minute 13/03-04 refers)

TO REPORT:

That at its meeting held on 16 June, the Group considered the draft report from the QAA on the University's Institutional Audit with particular reference to paragraphs 197 & 198 concerning the University's approach to quality enhancement (paper QEWG 14/03-04) and the University's response to the draft report (paper AQSC 102/03-04) and resolved that the Committee consider further the statements relating to the University's approach to quality enhancement after release of the final report.

TO CONSIDER:

The University's final Institutional Audit report, available online at <http://www2.warwick.ac.uk/insite/info/quality/>

8. Warwick e-Learning Award

TO RECEIVE:

An oral report from Dr J Dempster on the Warwick e-Learning Award.

9. Next Meeting

TO CONSIDER:

Appropriate dates for the meetings of the Group to be held in the Spring and Summer Terms.

HRWS 13.10.04
Quality Enhancement\Agenda 21.10.04