

UNIVERSITY OF WARWICK

Quality Enhancement Working Group

There will be a meeting of the Quality Enhancement Working Group at 2.00pm on Friday 28 January 2005 in room CMR 1.2, University House.

C E Charlton
University Secretary

AGENDA

1. Minutes

TO CONSIDER:

The Minutes of the meeting held on 21 October 2004 (previously circulated).

2. Matters Arising

Centres for Excellence in Teaching and Learning (Minutes 5/03-04 (b) and 5/04-05 refer)

TO REPORT:

That the University learned shortly before Christmas that the bids to the HEFCE for establishment of the Reinvention Centre and the CAPITAL Centre had both been successful.

3. Progress of Working Group Recommendations

TO REPORT:

That at its meeting held on 17 November 2004 the Academic Quality and Standards Committee resolved that the revised Terms of Reference of the Working Group, paper QEWG 1/04-05 (revised), be approved.

4. Chair's Business

5. Teaching Quality Enhancement & Professional Standards Funding (Minute 6/04-05 refers)

TO REPORT:

- (a) That the re-framed SMART targets requested by the HEFCE as a condition of the award of an extension to existing Teaching Quality Enhancement Funding for 2005-06 and for funding for Professional Standards work for 2004-05 and 2005-06 were submitted as set out in paper EL 11/04-05 (see below);
- (b) That at its meeting held on 21 October 2004 the Group resolved that a group similar to that which had formerly administered the TDF funds be established to consider bids, with representation from academic departments, the Library, e-Lab and CAP and that a TQEF e-Project

Committee has been established to evaluate bids with the following membership:

Professor M Whitby	Pro-Vice-Chancellor, Chair
Dr L Polezzi	Faculty of Arts IT Committee member
Professor D Singer	Chair, Faculty of Medicine IT Committee
Professor M Allen	Chair, Faculty of Science IT Committee
Professor A Neal	Chair, Faculty of Social Studies IT Committee
Mr H Williams	Library
Mr J Dale	e-Lab
Dr J Dempster	Centre for Academic Practice
Mr K Mohaddes	Students' Union

Secretary: Dr J Moss

TO RECEIVE:

- (c) Guidelines for Applicants for funding, including Selection Criteria and the Application Form, circulated to Chairs of Departments in November, paper EL 11/04-05 (copy attached).

6. Learning and Teaching Strategy

TO REPORT:

That at its meeting held on 21 October 2005 the Group resolved to review the University's Learning and Teaching Strategy during the calendar year 2005 in order to analyse current progress and identify future priorities, as a guide for internal decision-making and in preparation for the potential announcement of any further tranche of TQEF funding from 2006-07.

TO CONSIDER:

The University's Learning and Teaching Strategy, paper QEWG 5/04-05 (copy attached), with a view to identifying issues, priorities and initiatives for possible inclusion in the revised Strategy.

7. Any Other Business

8. Date and Time of Next Meeting

TO REPORT:

That the next meeting of the Quality Enhancement Working Group will be held on Tuesday 17 May 2005 at 2.00pm in Committee Room 1.2, University House.