

UNIVERSITY OF WARWICK

Quality Enhancement Working Group

There will be a meeting of the Quality Enhancement Working Group at **2pm** on Monday 11 June 2007 in The Reinvention Centre at Westwood.

**Note: Questions on agenda items or apologies for this meeting should be directed to the Secretary of the Working Group, Julian Moss, ext 22707, email [julian.moss@warwick.ac.uk](mailto:julian.moss@warwick.ac.uk), or the Assistant Secretary, Jenny Bradfield, ext 74464, email [j.bradfield@warwick.ac.uk](mailto:j.bradfield@warwick.ac.uk)**

C E Charlton  
University Secretary

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AGENDA

1. Minutes of the Previous Meeting

TO CONSIDER:

The minutes of the meeting of the Group held on 26 February 2007 (previously circulated and available on the Governance website at [http://www2.warwick.ac.uk/services/gov/atoz/qualityenhancement/minutes/qe\\_wg\\_min\\_26\\_02\\_07.pdf](http://www2.warwick.ac.uk/services/gov/atoz/qualityenhancement/minutes/qe_wg_min_26_02_07.pdf)).

2. Matters arising

- (a) e-learning showcase day (minute 24/06-07 refers)

TO RECEIVE:

A report on final preparations for the e-learning showcase day.

- (b) Funding for teaching and learning projects (minute 22/06-07 refers)

TO REPORT:

That the e-Learning Steering Group at its meeting on 11 May 2007 recommended:

- (i) That it be made clear in the guidelines for the combined fund that both speculative or innovative projects and less innovative enhancement projects;
- (ii) That further consideration be given to the introduction of a rolling application/approval process for small-value bids alongside fixed deadlines for larger-value bids;
- (iii) That further consideration be given to possible opportunities to broker combined bids from a number of department with similar objectives.

3. Chair's Business

4. Warwick Awards for Teaching Excellence (minute 16/06-07 refers)

TO CONSIDER:

A covering paper outlining the Warwick Awards for Teaching Excellence scheme, QEWG 23/06-07 (copy attached), along with full submissions from eleven nominees for Warwick Awards for Teaching Excellence in 2007:

- (a) Dr K Astbury, paper QEWG 24/06-07 (copy attached);
- (b) Dr A Gerritsen, paper QEWG 25/06-07 (copy attached);
- (c) Dr A Hopkins, paper QEWG 26/06-07 (copy attached);
- (d) Dr J Kidd, paper QEWG 27/06-07 (copy attached);
- (e) Dr A-M Kramer, paper QEWG 28/06-07 (copy attached);
- (f) Dr M Micallef, paper QEWG 29/06-07 (copy attached);
- (g) Ms A Quinn, paper QEWG 30/06-07 (copy attached);
- (h) Prof C Chillington Rutter, paper QEWG 31/06-07 (copy attached);
- (i) Ms K Shivlock, paper QEWG 32/06-07 (copy attached);
- (j) Dr K Wade, paper QEWG 33/06-07 (copy attached);
- (k) Dr H Wheatley, paper QEWG 34/06-07 (copy attached).

5. Undergraduate Research Scholarship Scheme

TO RECEIVE:

A list of the projects being supported as part of the Undergraduate Research Scholarship Scheme (URSS) in 2007, paper QEWG 35/06-07 (copy attached).

6. Warwick's Future (minute 19/06-07 refers)

TO CONSIDER:

The latest draft of the report by the Chair, originally commissioned to investigate the distinctiveness of learning and teaching at Warwick, paper QEWG 36/06-07 (copy attached).

7. Centres for Excellence in Learning and Teaching: Evaluation (minute 15(a)/06-07 refers)

TO CONSIDER:

- (a) Draft Self-Evaluation of the Capital Centre, paper QEWG 37/06-07 (copy attached).
- (b) Covering memo, paper QEWG 20/06-07 (copy attached), and draft Self-Evaluation of the Reinvention Centre, paper QEWG 21/06-07 (copy attached).

8. Reading Lists (minute 3/06-07 refers)

TO CONSIDER:

An update from Ms Jenny Bradfield, Assistant Registrar (Teaching Quality) on the Library's Reading List project, paper QEWG 22/06-07 (copy attached).

9. 'Learning from America' conference

TO CONSIDER:

A report from Dr Jay Dempster on the Learning from America conference held on 17 May at the University of Leicester, paper QEWG 38/06-07 (copy attached).

10. Any other business

11. Next meeting

TO REPORT:

That the next meeting of the Group will be held in the Autumn Term 2007 on a date to be decided.

JDM/JB, 04.06.07

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