

UNIVERSITY OF WARWICK

Quality Enhancement Working Group

There will be a meeting of the Quality Enhancement Working Group at 10.30am on Thursday 21 February 2008 in the Teaching Grid, Floor 2, Library [take the main central staircase or lift to Floor 2 and follow the sign to the Teaching Support Grid].

Note: Questions on agendum items or apologies for this meeting should be directed to the Secretary of the Working Group, Julian Moss, ext 22707, email julian.moss@warwick.ac.uk, or the Assistant Secretary, Jenny Bradfield, ext 74464, email j.bradfield@warwick.ac.uk

J F Baldwin
Registrar

AGENDA

1. Minutes of the previous meeting

TO CONSIDER:

The minutes of the meeting of the Group held on 14 January 2008 (attached), also available on the Governance website at <http://www2.warwick.ac.uk/services/gov/atoz/qualityenhancement/minutes/>).

2. Matters arising

(a) Funding for teaching and learning projects (minute 14(b)/07-08 refers)

TO RECEIVE:

An oral report from the Secretary.

(b) Times Higher Awards 2008 (minute 3(c)/07-08 refers)

TO REPORT:

That the call for entries to the Times Higher Awards 2008, along with the criteria for the awards, will be published in March.

(c) Employability Strategy (minute 17/07-08 and AQSC minute 59/07-08 refer)

TO REPORT:

(i) That the Working Group at its meeting on 14 January 2008 recommended to the Academic Quality and Standards Committee that the draft Employability Strategy be approved as set out in paper QEWG 2/0-08;

(ii) That the Academic Quality and Standards Committee at its meeting on 1 February resolved that the Director of the Careers Centre revise the draft Employability Strategy along

the lines discussed at the meeting and re-present the revised version at the next meeting of the Committee [AQSC].

3. Chair's Business

4. Strategic Overview of Enhancement Activities (minute 19/07-08 refers)

TO CONSIDER:

A report from the Chair on strategic overview of enhancement activities and mechanisms for disseminating good practice, paper QEWG 10/07-08 (copy attached).

5. QAA Institutional Audit (minute 20/07-08 refers)

TO CONSIDER:

A summary of the ongoing preparations for the QAA Institutional Audit taking place in the Autumn Term 2008-09, paper QEWG 11/07-08 (copy attached).

6. Warwick Awards for Teaching Excellence

TO RECEIVE:

(a) Overview paper from the Learning and Development Centre summarising the process for considering nominations for Warwick Awards for Teaching Excellence and including a grid setting out the nominations received for 2008, paper QEWG 12/07-08 (copy attached);

(b) Copies of the nominations received.

TO CONSIDER:

Stage one nominations for Warwick Awards for Teaching Excellence for 26 colleagues, as summarised in paper QEWG 12/07-08 (copy attached).

7. Teaching Grid

TO RECEIVE:

An oral report from the Teaching Grid Manager, Rachel Davis, on plans for the opening, ongoing work and evaluation of the new Teaching Grid.

8. Any other business

9. Next meeting

TO REPORT:

That the next meeting of the Group will be held in the Summer Term 2008 on a date to be decided.