

UNIVERSITY OF WARWICK

Quality Enhancement Working Group

There will be a meeting of the Quality Enhancement Working Group at 11am on Thursday 1 May 2008 in the Teaching Grid, Library.

Note: Questions on agendum items or apologies for this meeting should be directed to the Secretary of the Working Group, Julian Moss, ext 22707, email julian.moss@warwick.ac.uk, or the Assistant Secretary, Jenny Bradfield, ext 74464, email j.bradfield@warwick.ac.uk

J F Baldwin
Registrar

AGENDA

1. Minutes of the previous meeting

TO CONSIDER:

The minutes of the meeting of the Group held on Thursday 21 February 2008 (copy attached and available on the Governance website at <http://www2.warwick.ac.uk/services/gov/atoz/qualityenhancement/minutes/>).

2. Matters arising

(a) Times Higher Education awards (minute 24(b)/07-08 refers)

TO REPORT:

That criteria have been published for the eighteen categories in the Times Higher Education Awards 2008 listed in paper QEWG 13/07-08 (copy attached), noting that the deadline for submissions is 12 June 2008, and also noting that the process in the following categories is based on national surveys rather than nominations:

- Best Student Experience
- Outstanding Support for Overseas Students

TO CONSIDER:

Ideas for possible nominees for the following categories in the THE Awards 2008, criteria for which are included in paper QEWG 13/07-08:

- Excellence and Innovation in the Arts
- Widening Participation Initiative of the Year
- Outstanding ICT Initiative of the Year
- Outstanding Employer Engagement Initiative
- Outstanding Support for Disabled Students
- Entrepreneurial University of the Year
- University of the Year

- (b) Employability Strategy (minute 24(c)/07-08 and AQSC minute 75(g)/07-08 refer)

TO REPORT:

That at its meeting on 27 February 2008 the Academic Quality and Standards Committee recommended to the Senate that the proposed Employability Strategy for the University be approved as set out in paper QEWG 2/07-08 (revised 2).

3. Chair's business
4. QAA Institutional Audit preparations

TO CONSIDER:

An oral report from the Chair concerning the ongoing preparations for Institutional Audit, including the drafting of the briefing paper.

5. Joint degrees

TO CONSIDER:

Proposed guidance for academic departments on the management of joint degrees and methods of enhancing the experience of joint degree students, paper QEWG 40/07-08 (copy attached).

6. Funding for teaching and learning projects (minute 24(a)/07-08 and AQSC minute 76(a)/07-08 refer)

TO REPORT:

- (a) That the Group received at its meeting on 27 February 2008 an oral report from the Secretary, noting that discussions were continuing regarding the re-establishment of a University fund to support departmental and Faculty teaching and learning enhancement projects;
- (b) That it was reported at the meeting of the Academic Quality and Standards Committee on 27 February 2008 that the Chair [of AQSC] had been involved in positive discussions concerning the establishment of a teaching and learning enhancement fund along the lines set out in paper AQSC 36/07-08 (revised), noting that it was currently planned to issue a call for bids during the summer term.

TO CONSIDER:

A paper drafted by the Chair and the Secretary in conjunction with the Pro-Vice-Chancellor (Teaching & Learning and International Affairs) concerning possible criteria for a new teaching and learning enhancement fund, paper QEWG 41/07-08 (to follow).

7. Completion reports on funded projects

TO CONSIDER:

Completion reports on the funded projects listed in paper QEWG 42/07-08 (copy attached), together with a summary of comments received from Dr K Astbury (French Studies, Chair of the Faculty of Arts IT Committee, and funding recipient), paper QEWG 48/07-08 (copy attached) and oral reports from a number of funding recipients;

8. Any other business

9. Next meeting

TO REPORT:

That the next meeting of the Group will be held at 2.15pm on Tuesday 27 May in the Teaching Grid, Library.

JDM/JB, 23.02.08

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