

THE UNIVERSITY OF WARWICK

Minutes of the Meeting of the Steering Committee held on 11 July 2005

Present: Vice-Chancellor (Chair)
Professor R G Dyson
Professor A Easton
Professor J Jones
Professor I Lauder
Mr S Lucas
Professor S B Palmer
Professor H Thomas
Professor M Whitby

Apologies: Professor M Luntley.

In Attendance: Academic Registrar, Acting Director of Finance, Director of Estates, Director of Academic and Student Affairs, Director of Communication, Registrar, University Secretary, Mrs H E Blunt, Ms K Stark, Ms N Snodgrass, for item 564/04-05 the Director of Warwick Ventures, for item 566/04-05 and 567/04-05 the Director of Operations and Planning.

561/04-05 Minutes

RESOLVED:

That the minutes of the meeting held on 4 July 2005 be approved.

562/04-05 Warwick in Asia (minute 545/04-05 refers)

REPORTED: (by the Vice-Chancellor)

That Phase 2 of the marketing analysis strand of the Singapore feasibility study would be conducted on the basis of the full option set out in paper SC.345/04-05 comprising undergraduate and postgraduate interviews at a ratio of two to one.

563/04-05 International Children's Games (minute 546/04-05 refers)

RECEIVED:

An oral report from the Vice-Chancellor on the success of the International Children's Games held in Coventry from 6 to 11 July and the positive contribution of the Games to the development of links between the University and the City of Coventry.

564/04-05 3rd Leg Activities

CONSIDERED:

An update on current and projected future developments relating to the University's third leg activities together with draft annual monitoring reports on the collaborative Spinner Project and Enterprise Challenge Programme being undertaken under round 2 of the Higher Education Innovation Fund (HEIF2), a letter from the HEFCE requesting the submission of these monitoring reports and a report on the expected funding arrangements for HEIF3 (SC.356/04-05).

RESOLVED:

That the draft annual monitoring reports on the Spinner Project and the Enterprise Challenge Programme be approved as set out in paper SC.356/04-05 for submission to the HEFCE by the deadline of 29 July.

565/04-05 Undergraduate and Postgraduate Admissions

RECEIVED:

University data on home and overseas undergraduate and postgraduate applications by course for entry in October 2005 as at mid-June 2005 (SC.357/04-05) together with an oral report from the Academic Registrar.

REPORTED: (by Professor Easton)

That the decline in applications for courses within the Department of Biological Sciences over the past two academic years might be linked to the corresponding increase in the number of places available within the Warwick Medical School.

RESOLVED:

That the Academic Registrar review the ratio measures currently utilised by the University with a view to projecting more accurate and meaningful ratios for admissions data in future years, taking into account the high degree of volatility of the range of courses offered by the University, particularly postgraduate overseas taught courses, and noting that the University's ability to be responsive to changes in demand for courses needed to be considered in conjunction with ratio measures.

566/04-05 RAE 2008

RECEIVED:

The Guidance on Submissions document for the 2008 Research Assessment Exercise 2008 setting out administrative arrangements and data requirements for RAE 2008 submissions (SC.360/04-05) together with an oral report from the Deputy Vice-Chancellor noting in particular the following:

- (a) That the guidance on submissions for RAE 2008 would require all universities to include an equal opportunities statement and equality profile in their submissions.
- (b) That all research-active staff in post on the census date of 31 October 2007, regardless of source of funding, would be eligible for QR funding.
- (c) That the cut-off date for publication of cited assessable outputs had been extended from 31 July 2007 to 31 December 2007.

REPORTED: (by the Director of Academic and Student Affairs)

That the draft criteria and working methods for RAE 2008 main and sub-panels would be available for consultation and comment from 15 July and that the University would be seeking to submit a centrally co-ordinated response to this consultation.

567/04-05 Additional Student Numbers 2006-08 (minute 394/04-05 refers)

RECEIVED:

A report providing an update on the progress of the allocation of additional student numbers (ASNs) by the HEFCE for 2006-08 (SC.354/04-05) together with an oral report from the Director of Operations (Planning), noting that an indication of the likely outcome of the University's bid for ASNs was expected to be available by the end of July.

568/04-05 Review of Non-Medical Professional Regulation

CONSIDERED:

UUK Information Note I/05/86 on the Department of Health consultation on its review of regulation of the non-medical healthcare workforce (SC.359/04-05).

RESOLVED:

That the Dean and the Secretary of the Warwick Medical School prepare a draft institutional response to the Department of Health consultation for consideration and approval by the Deputy Vice-Chancellor and the Registrar for submission to UUK by the deadline of 15 August and to the Department of Health by the deadline of 20 August.

569/04-05 Steering Committee Schedule

CONSIDERED:

The proposed Steering Committee schedule of meetings and timetable of policy issues for discussion for the 2005 summer vacation and academic year 2005/06 (SC.358/04-05).

REPORTED: (by the University Secretary)

That the proposed Steering Committee schedule would shortly be circulated to all Committee Secretaries and Heads of administrative departments for consultation prior to confirmation of the schedule.

RESOLVED:

That comments from members of the Committee on the proposed Steering Committee schedule be forwarded to the University Secretary.