

THE UNIVERSITY OF WARWICK

Minutes of the Meeting of the Steering Committee held on 25 June 2007

- Present: Vice-Chancellor (Chair)
Professor L Bridges
Professor A Caesar
Professor Y Carter
Professor J Jones
Professor R Lindley (from item 565/06-07)
Professor M Luntley
Professor M Smith
Professor H Thomas
Professor M Whitby
- Apologies: Professor S Bassnett, Mr B Duggan, Professor S B Palmer, Registrar.
- In Attendance: Academic Registrar, Director of Communication, Director of Finance, Director of Estates, University Secretary, Vice-Chancellor's Executive Officer, Ms H Sinclair, for items 564/0607 to 565/06-07 Director: Warwick International, for item 569/06-07 Senior Assistant Registrar (Teaching Quality Assurance), for item 573/06-07 Director of Warwick HRI.
- 564/06-07 Minutes
- RESOLVED:
- That the minutes of the meeting held on 18 June 2007 be approved.
- 565/06-07 Purchase of Cryfield Grange Farm
- REPORTED: (by the Vice-Chancellor)
- That the University's offer to purchase Cryfield Grange Farm House together with a small parcel of land adjacent to the property had been accepted subject to contract.
- 566/06-07 University Strategy
- CONSIDERED:
- A revised draft of the University Strategy incorporating amendments from the workshop session attended by members of the Steering Committee on 18 June 2007 (SC.390/06-07).
- RESOLVED:
- That the University Strategy be approved for consideration by the Senate at its meeting on 4 July 2007 subject to revisions along the lines discussed at the meeting.
- 567/06-07 Senate Business
- RESOLVED:
- (a) That the comments and recommendations of the Steering Committee on the items of business to be considered at the meeting of the Senate to be held on 4 July 2007 be as set out in the papers circulated for the meeting of the Senate.

- (b) That the University Guidelines on the Use of Postgraduate Students for Teaching recently approved by the Academic Quality & Standards Committee be included in Part 2 of the Report from the Committee to the Senate at its meeting on 4 July.

568/06-07 University Degree Congregation

RECEIVED:

A paper setting out developments and proposed changes to the University's Degree Congregations including increasing the number of days allocated for the Winter Congregations, the increasing graduand numbers attending the summer congregations and the proposed introduction of University student prizes (SC.391/06-07).

569/06-07 QAA Access to HE Diploma

CONSIDERED:

The draft University response to the consultation on grading the access to HE Diplomas from the Quality and Assurance Agency (QAA) (SC.392/06-07).

RESOLVED:

That the University response to the consultation on grading the access to HE Diplomas be approved for submission to the QAA before the deadline of 2 July 2007 subject to minor amendments along the lines discussed at the meeting.

570/06-07 Structure of the Warwick Medical School

CONSIDERED:

A paper setting out a proposal to establish a new post of Associate Dean (External Affairs) in the Warwick Medical School (SC.393/06-07).

REPORTED:

(by the Vice Chancellor)

- (a) That it was intended that, following the appointment of Professor Carter as a Pro-Vice-Chancellor a new position of Deputy Dean of the Medical School would be established.

(by the Chair of the Board of the Faculty of Medicine):

- (b) That new NHS Community Research Networks were in the process of being established and that the University would be a member of the West Midlands South Local Board and the West Midlands Regional Board.

RESOLVED:

That the proposal to establish a new post of Associate Dean (External Affairs) in the Warwick Medical School be approved.

- 571/06-07 University Risk Status Summary
- CONSIDERED:
- A paper providing an update on the status of the most significant University risks as at May 2007 (SC.403/06-07).
- RESOLVED:
- That risk F3 “inability to achieve ambitious development income targets within a competitive environment of giving” be revised to a likelihood score of 4 and an impact score of 4 and be included in the list of key University risks reported to the Council.
- 572/06-07 Response to UUK Consultation: Stewardship of Digital Data (minute 483/06-07 refers)
- RESOLVED:
- (a) That the University response to the consultation to the Stewardship of Digital Data be approved by the Pro-Vice-Chancellor (Research) on behalf of the Steering Committee and submitted to the Research Information Network by the deadline of 29 June 2007.
- (b) That the final University response be circulated to the Steering Committee for information at its meeting on 2 July 2007.
- 573/06-07 HRI QE Financial Report and Update
- RECEIVED:
- A paper providing an update on current developments and issues of concern at Warwick HRI including an update on staffing, research awards, teaching, buildings and infrastructure and incorporating the Quarter 3 financial forecast (SC.395/06-07) together with an oral report from the Director of Warwick HRI.
- 574/06-07 Warwick Medical School QE Financial Report
- RECEIVED:
- A paper providing an update on the devolved budget of the Warwick Medical School for the third quarter of the academic year (SC.394/06-07).
- 575/06-07 Warwick Business School QE Financial Report
- RECEIVED:
- A paper providing an update on the devolved budget of the Warwick Business School for the third quarter of the academic year (SC.389/06-07).
- 576/06-07 Academic Resourcing Committee QE Financial Reports
- RECEIVED:
- A paper providing an update on the departmental budgets within the remit of the Academic Resourcing Committee for the third quarter of the academic year (SC.388/06-07).

577/06-07 Bologna Process Ministerial Summit

RECEIVED:

Universities UK Europe Note E/07/04 reporting on the main outcomes of the Bologna Process Ministerial Summit held in London on 17 and 18 May 2007 (SC.396/06-07).

578/06-07 Higher Education Outreach: Targeting Disadvantaged Learners

RECEIVED:

HEFCE document 2007/2 providing Guidance on targeting outreach activities at young people from communities under represented in higher education (SC.397/06-07).

579/06-07 UUK Note on Evidence to FE and Training Bill Committee

RECEIVED:

Universities UK Information Note I/07/69 on evidence submitted by UUK to the Further Education and Training Bill Committee (SC.398/06-07).

580/06-07 Future Government Plans for Science and Education

RECEIVED:

A copy of a BBC Online News item on the reported plans of the incoming Prime Minister to move the Office of Science and Innovation from the Department for Trade and Industry to the Department for Education and Skills (SC.396/06-07)

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