

THE UNIVERSITY OF WARWICK

Minutes of the Meeting of the Steering Committee held on 27 September 2004

Present: Vice-Chancellor (Chair)
Professor Bridges
Professor Caesar
Professor Carter
Professor Dyson
Professor Easton
Professor Jones
Mr S Lucas
Professor M Luntley
Professor Palmer
Professor Whitby

Apologies: Professor H Thomas

In Attendance: Academic Registrar, Director of Student and Academic Affairs, Finance Director, Registrar, University Secretary, Professor Bright and Professor Freedman for item 3/04-05, the Senior Assistant Registrar (Teaching Quality) 4/04-05, the Interim Director of Estates and the Senior Assistant Registrar (Timetabling and Accommodation) for item 5/04-05 and the Director of Student and Ancillary Services for item 6/04-05.

1/04-05 Minutes

RESOLVED:

That the minutes of the meeting held on 20 September 2004 be approved.

2/04-05 Science and Technology Committee Report on the RAE

RECEIVED:

A report on the publication of the Science and Technology Select Committee report on the RAE and its conclusion that the next RAE should proceed in 2008 (SC.06/04-05).

3/04-05 Warwick HRI

CONSIDERED:

A report from the Director of HRI on the HRI budget position for the four month period from April to July 2004 and a proposed initial research strategy for HRI (SC.9/04-05).

RESOLVED:

That the Director of HRI and the Finance Director discuss the proposed initial HRI research strategy and bring forward, for consideration by the Committee, a revised and fully costed research strategy incorporating a detailed business plan and identifying significant risks and exposures.

4/04-05 Teaching Quality Issues

CONSIDERED:

A report from the Senior Assistant Registrar (Teaching Quality) on developments in Teaching Quality together with an oral report from the Pro Vice-Chancellor (Teaching Quality) (SC.1/04-05).

RESOLVED:

- (a) That further discussions be undertaken by the Pro Vice-Chancellor (Teaching Quality) and the Pro Vice-Chancellor ((Accommodation and Research) on the location of the capital development associated with the Creativity and Performance in Teaching and Learning CETL bid to ensure that the benefits and drawbacks of all potential options had been explored in full.
- (b) That the University decline the approach made by Sunway College, Kuala Lumpur to provide a moderation service for its courses.
- (c) That the Working Group established to take forward discussions on University assessment conventions model the effect of translating the achievement of 2004 final year students in the Faculties of Arts and Social Studies by using the final year assessment conventions currently applied by the Faculty of Science.

5/04-05

Accommodation and Capital Issues

CONSIDERED:

A paper prepared by the Interim Director of Estates on strategic issues relating to capital developments and accommodation together with an oral report from the Interim Director of Estates and the Pro Vice-Chancellor (Accommodation and Research) (SC.2/04-05).

RESOLVED:

- (a) That the report on strategic issues relating to capital developments and accommodation be noted.
- (b) That the Vice-Chancellor confirm with the Dean of the Warwick Business School that agreement had already been reached on their not being a link bridge included in the second phase of WBS Phase Three and that this would be excluded from future planning.

6/04-05

Residential Accommodation 2004/05

CONSIDERED:

A report on the forecast number of on and off campus vacant bed spaces in University managed residential accommodation, the forecast impact on the financial plan of the projected vacant places and the steps taken during the summer to minimise the number of vacant places and the negative impact on the University Financial Plan (SC.7/04-05).

RESOLVED:

That a comprehensive review be conducted of the University's policy in regard to off campus accommodation and a report brought forward to the Steering Committee, through the Director of Student and Ancillary Services, which sets out the reasons for the shortfall in take up of projected bed spaces in 2004/05 and proposes a policy for the management and operation of the University's off campus accommodation in future years.

7/04-05

Senate Business

RESOLVED:

That the comments and recommendations of the Steering Committee on items of business for the meeting of the Senate to be held on 29 September 2004 be as set out in the papers circulated for the meeting of the Senate.