

UNIVERSITY HEALTH AND SAFETY EXECUTIVE COMMITTEE OF THE COUNCIL

A meeting of the University Health and Safety Executive Committee will be held on Thursday, 11 June, 2015 from 09.30am to 11.30am, in CMR1.2, University House.

Ken Sloan
Registrar and Chief Operating Officer

A G E N D A

Notes: The following items and reports are for consideration at the meeting. A summary sheet is provided with each paper setting out in broad terms the content of the paper and the action which the committee is invited to take on each specific item.

Restricted business (denoted by an asterisk {}) is confidential to members and attendees of the University Health and Safety Executive Committee.*

1. Conflicts of Interest

TO CONSIDER:

That, should any members or attendees of the University Health and Safety Executive Committee have any conflicts of interest relating to agenda items for the meeting, they should be declared in accordance with the CUC Guide for Members of Higher Education Governing Bodies in the UK.

2. Minutes

TO CONSIDER:

The minutes of the meeting held on 4 March 2015 (attached).

3. Matters Arising from the Minutes

- (a) Terms of Reference and Membership (minute 05/14-15 refers).
- (b) Function of the Exec Committee (minute 17/14-15 refers).
- (c) Inspection Feedback from Departments (minute 19/14-15 refers).
- (d) Management of Internships (minute 20/14-15 refers).
- (e) Progress against Plan (minute 22/14-15 refers).
- (f) Framework for Health and Safety (minute 24/14-15 refers).

4. Chair's Business

TO CONSIDER:

A report from the Interim Director of Health and Safety following a recent incident in Avon Building (UHSEC.14/14-15, attached).

5. Health and Safety Policies

TO CONSIDER:

(a) Revised Asbestos Management Policy (UHSEC.15/14-15, attached);

(b) Electrical Safety Policy (UHSEC.16/14-15, attached).

6. Annual Health and Safety Report

TO CONSIDER:

A report on the University's health and safety performance for the year to 31 December 2014, together with the plan of work for 2015 (UHSEC.17/14-15, attached).

7. Annual Fire Safety Report

TO CONSIDER:

A report on the University's fire safety performance for the year to 31 December 2014, together with the plan of work for 2015 (UHSEC.18/14-15, attached).

8. Health and Safety Report

TO CONSIDER:

A summary of reported incidents and inspections carried out for the period January 2015 to April 2015 and the 2015 Health and Safety Plan (UHSEC.19/14-15, attached).

9. Reports from Health and Safety Committees

TO CONSIDER:

(a) University Health and Safety Committee (UHSEC.20/14-15, attached).

(b) University Genetic Modification and Biosafety Committee (UHSEC.21/14-15, attached*).

10. Any Other Business

11. Date of Future Meetings

TBC November 2015