

UNIVERSITY HEALTH AND SAFETY EXECUTIVE COMMITTEE OF THE COUNCIL

A meeting of the University Health and Safety Executive Committee will be held on Tuesday 3 November 2015, at 10:00, in CMR1.2, University House.

Ken Sloan
Registrar and Chief Operating Officer

A G E N D A

Notes: The following items and reports are for consideration at the meeting. A summary sheet is provided with each paper setting out in broad terms the content of the paper and the action which the committee is invited to take on each specific item.

Restricted business (denoted by an asterisk {}) is confidential to members and attendees of the University Health and Safety Executive Committee.*

1. Apologies and Conflicts of Interest

TO CONSIDER:

That, should any members or attendees of the University Health and Safety Executive Committee have any conflicts of interest relating to agenda items for the meeting, they should be declared in accordance with the Committee of University Chairs (CUC) Higher Education Code of Governance (2014).

2. Minutes

TO CONSIDER:

The minutes of the meeting held on 11 June 2015 (attached).

3. Matters Arising from the Minutes

- (a) Management of internships (minute 33/14-15 refers).
- (b) Actions following Avon Incident (minute 36/14-15 refers).
- (c) University Health and Safety Committee discussion relating to cyclist and pedestrian safety (minute 41/14-15).
- (d) University Genetic Modification and Biosafety Committee (minute 42/14-15 refers).

4. Terms of Reference and Membership 2014/15

TO RECEIVE:

The Terms of Reference and membership for academic year 2015/16 (UHSEC.01/15-16, attached).

5. Chair's Business

TO CONSIDER:

A report from the Interim Director of Health and Safety following recent incidents in Chemistry and WMG (UHSEC.02/15-16, attached*).

6. Health and Safety Policy Statement

TO CONSIDER:

A paper from the Interim Director of Health and Safety on the proposed Draft University Health and Safety Policy Statement (UHSEC.03/15-16, attached).

7. Health and Safety Policies

TO CONSIDER:

(a) Revised Asbestos Management Policy (UHSEC.04/15-16, attached).

(b) Electrical Safety Policy (UHSEC.05/15-16, attached).

8. Proposed Health and Safety Plan 2016

TO CONSIDER:

A paper from the Interim Director of Health and Safety on the proposed content of the Health and Safety Plan for the period January 2016 to December 2016 (UHSEC.06/15-16, attached).

9. Health and Safety Report

TO CONSIDER:

A summary of reported incidents and inspections carried out for the period May 2015 to September 2015 (UHSEC.07/15-16, attached*).

10. Reports from Health and Safety Committees

TO CONSIDER:

(a) University Health and Safety Committee (UHSEC.08/15-16, attached).

(b) University Genetic Modification and Biosafety Committee (UHSEC.09/15-16, attached*).

11. Major Projects Update

TO CONSIDER:

The PPG RAG status report as at 19 October 2015 (UHSEC.10/15-16, attached).

12. Any Other Business

13. Date of Future Meetings

Wednesday 2 March 2016	10:00-12:00	CMR 1.2
Thursday 9 June 2016	10.30-12.30	CMR 1.1