

UNIVERSITY OF WARWICK

UNIVERSITY HEALTH AND SAFETY EXECUTIVE COMMITTEE

A meeting of the University Health and Safety Executive Committee will be held on Monday 8 April from 12.45 to 14.45, in CMR1.0, University House.

Rachel Sandby-Thomas
Registrar

A G E N D A

Note: Restricted business (denoted by an asterisk {}) is confidential to members and attendees of the University Health and Safety Executive Committee.*

1. Apologies and Conflicts of Interest
2. Minutes
3. Chair's Business
4. Matters Arising on the Minutes
 - (a) Chemistry solvent store update (minute 32/18-19 refers)
 - (b) Labelling of drinking water outlet update (minute 32/18-19 refers)
 - (c) CL3 Laboratory Facility refurbishment update (minute 32/18-19 refers)
 - (d) Chemical Inventory (HazMat) Tool update (minute 37/18-19 refers)
 - (e) Governance structure for student welfare (minute 37/18-19 refers)
5. OHSAS 18001 Audit Update Director of Health and Safety

A paper outlining progress against the BSi OHSAS 18001 Audit (UHSEC.29/18-19).
6. Statutory Inspection and Compliance Programme Director of Health and Safety

A paper on the programme brief for the Statutory Inspection and Compliance Programme Board (UHSEC.30/18-19).
7. Asbestos Management Group Director of Estates

A paper on the most recent meeting of the Asbestos Management Working Group (UHSEC.31/18-19).
8. Permit Office Update Director of Estates

A paper on the progress being made in relation to the management of University Permits to Work (UHSEC.32/18-19).

9. Fire Safety Working Group Senior Health and Safety Adviser
A paper on the most recent meeting of the Fire Safety Working Group (UHSEC.33/18-19).
10. Employee Assistance Programme Pilot Director of Health and Safety
A paper outlining the progress made so far with the implementation of a pilot Employee Assistance Programme (EAP) for the University (UHSEC.34/18-19).
11. Health and Safety Performance Report Senior Health and Safety Adviser
A paper outlining performance for the period September 2018 to February 2019 (UHSEC.35/18-19).

MATTERS TO RECEIVE AND APPROVE WITHOUT FURTHER DISCUSSION

Note: The following papers are non-controversial or can be accepted with a minimum of explanation. Members of the Committee may, however, ask for any of the following items to be transferred to the 'Matters for Consideration' element of the Agenda by contacting the Secretary (ext: 23208) prior to the meeting, by telephoning 024 76523208, or via e-mail to J.Phillips.3@warwick.ac.uk or by raising the item at the commencement of the meeting. Restricted items are denoted by an asterisk ().*

12. Report to Steering Committee*
A paper (Steering Committee H&S Quarterly Report) presented to the University Steering Committee on 11 February 2019 (UHSEC.36/18-19*).
13. Any Other Business
14. Date of Future Meetings
20 May 2019, at 12.45, in CMR1.0
15 July 2019, at 12.45, in CMR1.0