

UNIVERSITY OF WARWICK

University Health & Safety Executive Committee (UHSEC)

There will be a meeting of the University Health and Safety Executive Committee at 10.30 am on **Tuesday 13 December 2011** in the **CMR0.2**, University House.

Mr J Baldwin
Registrar

Any apologies or queries regarding the meeting should be directed to Emma Brown, Assistant Secretary (extension 24512). **Please bring your agenda and papers with you to the meeting. For environmental and financial reasons we will not be providing spare copies.**

AGENDA

1. Welcome and Apologies

2. Terms of Reference and Membership

TO CONSIDER:

Terms of Reference and Membership for 2011/12 (paper UHSEC 01/11-12, attached).

3. Minutes

TO CONSIDER:

The minutes of the meeting held on 15 June 2011.

4. Matters Arising from the Minutes

5. Declarations of Conflict of Interest

6. Chair's Business

7. University Genetic Modification and Biosafety Committee

TO CONSIDER:

A report from the Director of Health and Safety on the meetings of the University Genetic Modification and Biosafety Committee held on 14 July and 19 October 2011 (paper UHSEC 02/11-12, attached) together with a paper from the Director of Health and Safety proposing revision of the Terms of Reference of the University Genetic Modification and Biosafety Committee to align it with the proposed University Biological Safety Policy (paper UHSEC 03/11-12, attached).

8. University Health & Safety Committee

TO CONSIDER:

A report from the Director of Health and Safety on the meeting of the University Health & Safety Committee held on 24 October 2011 (paper UHSEC 04/11-12, attached) together with a paper from the Director of Health and Safety proposing amendments to the wording of the arrangements section of the Smoking Policy (paper UHSEC 05/11-12, attached).

9. National Perspective: the Government Response to the Lofstedt Report

TO RECEIVE:

A report from the Director of Health and Safety on the Government Response to the Lofstedt Report (paper UHSEC 06/11-12, attached).

10. Any other business

Issues to be notified at least 24 hours in advance to Iain MacKirdy, extension 50824.

11. Dates of future meetings

5 March 2012, at 14:00 in CMR 1.2

14 June 2012, at 11:30 in CMR 1.1