

UNIVERSITY OF WARWICK

UNIVERSITY HEALTH AND SAFETY EXECUTIVE COMMITTEE

A meeting of the University Health and Safety Executive Committee will be held on Monday, Monday 17 December 2018 from 12.45 to 14.45, in CMR1.0, University House.

Rachel Sandby-Thomas
Registrar

A G E N D A

Note: Restricted business (denoted by an asterisk {}) is confidential to members and attendees of the University Health and Safety Executive Committee.*

1. Apologies and Conflicts of Interest
2. Minutes
3. Chair's Business
4. Matters Arising on the Minutes
 - (a) Objectives and closing out actions (minute 56/17-18 refers)
 - (b) Chemical storage Westwood Campus (minute 29/17-18 refers)
 - (c) Labelling of drinking water outlets (minute 29/17-18 refers)
 - (d) Speed-humps on Leighfield Road (minute 55/17-18 refers)
 - (e) Chemical Inventory Tool (minute 04/18-19 refers)
5. OHSAS 18001 Audit Update Director of Health and Safety

A paper on 18001 Stage 2 Audit follow-up carried out by the BSi during the November 2018 (UHSEC.13/18-19, attached).
6. Statutory Inspection Project Director of Health and Safety/Director of Estates

A paper on the progress with the Statutory Inspection Project (UHSEC.14/18-19, attached).
7. Statutory Dashboard Director of Estates

A paper on the dashboard metrics relating to statutory testing (UHSEC.15/18-19, attached).
8. Asbestos Management Director of Estates

A paper on the most recent meeting of the Asbestos Working Group (UHSEC.16/18-19, attached).

- | | | |
|-----|---|----------------------------------|
| 9. | <u>Permit Management</u>

A paper on work of the Permit Office (UHSEC.17/18-19, <u>attached</u>). | Director of Estates |
| 10. | <u>Fire</u>

A paper on the most recent meeting of the Fire Safety Working Group (UHSEC.18/18-19, <u>attached</u>). | Senior Health and Safety Adviser |
| 11. | <u>Health and Safety Updates to Other Committees</u>

TO CONSIDER:

A paper on recent updates provided to Steering Committee and the Audit and Risk Committee (UHSEC.19/18-19, <u>attached</u>). | Director of Health and Safety |
| 12. | <u>Report from Genetic Modification and Biosafety Committee</u>

<u>University Genetic Modification and Biosafety Committee (GMBSC) (UHSEC.20/18-19, <u>attached*</u>)</u> . | Senior Health and Safety Adviser |
| 13. | <u>Report from University Health and Safety Committee</u>

<u>University Health and Safety Committee (UHSEC.21/18-19, <u>attached</u>)</u> . | Senior Health and Safety Adviser |

MATTERS TO RECEIVE AND APPROVE WITHOUT FURTHER DISCUSSION

Note: The following papers are non-controversial or can be accepted with a minimum of explanation. Members of the Committee may, however, ask for any of the following items to be transferred to the 'Matters for Consideration' element of the Agenda by contacting the Secretary (ext: 23208) prior to the meeting, by telephoning 024 76523208, or via e-mail to J.Phillips.3@warwick.ac.uk or by raising the item at the commencement of the meeting. Restricted items are denoted by an asterisk ().*

- | | |
|-----|---|
| 14. | <u>Major Projects Update</u>

(UHSEC.22/18-19, <u>attached</u>). |
| 15. | <u>Any Other Business</u> |
| 16. | <u>Date of Future Meetings</u>

11 February 2019, at 12.45, in CMR1.0
8 April 2019, at 12.45, in CMR1.0
20 May 2019, at 12.45, in CMR1.0
15 July 2019, at 12.45, in CMR1.0 |