

UNIVERSITY OF WARWICK

UNIVERSITY HEALTH AND SAFETY EXECUTIVE COMMITTEE

A meeting of the University Health and Safety Executive Committee will be held on Tuesday, 16 May 2017 from 09.00 to 11.00 in CMR1.2, University House.

Rachel Sandby-Thomas
Registrar

A G E N D A

Note: Restricted business (denoted by an asterisk {}) is confidential to members and attendees of the University Health and Safety Executive Committee.*

1. Apologies and Conflicts of Interest
2. Minutes
3. Chair's Business
4. Matters Arising on the Minutes
 - (a) Building Manager (minute 29/16-17 refers)
 - (b) Chemical Safety Task and Finish Group (minute 30/16-17 refers)
 - (c) Chemical storage Westwood Campus (minute 31/16-17 refers)
 - (d) Internal awards and External (RoSPA) awards (minute 36/16-17 refers)
 - (e) Incidents involving 'failure to follow rule/procedure' and three tiers of investigation (minute 37/16-17 refers)
5. Health and Safety Plan

Director of Health and Safety

TO CONSIDER:

A summary of progress with the development of the University's Health and Safety Plan, taking into account findings from internal and external audits carried out in November 2016 and March 2017 respectively (UHSEC.24/16-17, attached).
6. Steering Committee

Director of Health and Safety

TO CONSIDER:

The draft Quarterly Steering Report, which includes a review of the health and safety element of the Institutional Risk Register (UHSEC.25/16-17, attached).

7. Annual Report for 2016

Senior Health and Safety
Adviser, Fire Safety Adviser
and Senior Occupational
Health Adviser

TO CONSIDER:

A summary of the University's health and safety, fire safety and occupational health performance during the period January 2016 to December 2016 (UHSEC.26/15-16, attached*).

8. Health and Safety Policies

Director of Health and
Safety

TO CONSIDER:

The annual review of the University's Health and Safety Policy Document and a review progress with the development of topic specific policy documents (UHSEC.27/16-17, attached).

MATTERS TO RECEIVE AND APPROVE WITHOUT FURTHER DISCUSSION

Note: The following papers are non-controversial or can be accepted with a minimum of explanation. Members of the Committee may, however, ask for any of the following items to be transferred to the 'Matters for Consideration' element of the Agenda by contacting the Secretary (ext: 23208) prior to the meeting, by telephoning 024 76523208, or via e-mail to J.Phillips.3@warwick.ac.uk or by raising the item at the commencement of the meeting. Restricted items are denoted by an asterisk ().*

9. Reports from Health and Safety Committees

(a) University Health and Safety Committee (UHSEC.28/16-17, attached).

(b) University Genetic Modification and Biosafety Committee (UHSEC.29/16-17, attached*).

10. Performance Update

(UHSEC.30/16-17, attached*).

11. Major Projects Update

(UHSEC.31/16-17, attached).

12. Any Other Business

13. Date of Future Meetings

Monday 3 July 2017 (internal only) 10.00-12.00 CMR1.1