

UNIVERSITY OF WARWICK
University Health & Safety Committee (UHSC)

There will be a meeting of the University Health and Safety Committee at 10.00am on **Thursday 19 May 2011** in the **Council Chamber**, University House.

Mr J Baldwin
Registrar

Any apologies or queries regarding the meeting should be directed to Emma Brown, Assistant Secretary (extension 24512). **Please bring your agenda and papers with you to the meeting. For environmental and financial reasons we will not be providing spare copies.**

AGENDA

1. Apologies

2. Minutes

TO CONSIDER:

The minutes of the meeting held on 15 February 2011 (attached).

3. Matters arising from the minutes

a) University Genetic Modification and Biosafety Committee (minute UHSC 21/10-11 refers)

TO REPORT:

That the University Health and Safety Executive Committee, UHSEC, had approved the establishment of a University Genetic Modification and Biosafety Committee as a sub-committee of the UHSEC.

b) Proposed Amendment to the Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 1995 (RIDDOR) (minute UHSC 23/10-11 refers)

TO REPORT:

That the University had submitted a response to Consultation Document 233 by the HSE regarding their proposed amendment to RIDDOR 1995 (paper UHSC 13/10-11, attached).

4. Declarations of Conflict of Interest

TO REPORT:

That, at its meeting on 23 March 2011, it was reported to the Council (*inter alia*):

(a) That the CUC Guide for Members of Higher Education Governing Bodies in the UK states that Council members should declare any interests relating to agenda

items as soon as is practicable and should withdraw from the relevant part of the meeting.

- (b) That this item would be included on the agenda of the Council and its Committees as a standing item in future.

5. Chair's Business

6. Incidents

TO RECEIVE:

A paper from Claire Beament, Health & Safety Adviser, summarising incidents since January 2011 (paper UHSC 14/10-11, attached).

7. Food Safety Inspections

TO RECEIVE:

A paper from Graham Day, Health & Safety Officer summarising the results of 17 food safety inspections carried out within the Commercial Group between January and April 2011 (paper UHSC 15/10-11, attached).

8. Driver Health Policy

TO RECEIVE:

A paper from Jane Poole, Senior Occupational Health Advisor, proposing University Policy on Driver Health (paper UHSC 16/10-11, to follow).

9. Refurbishment Projects

TO RECEIVE:

A paper from Mike Stacey, Head of Estates Services, listing current refurbishment and development projects (paper UHSC 17/10-11, attached)

10. Fire Safety

TO RECEIVE:

A paper from Chris Mayfield, Fire Safety Advisor on the Action Plan for Fire Safety (paper UHSC 18/10-11, attached)

10. Smoking outside buildings

TO RECEIVE:

A paper from the Director of Health and Safety on issues that have been raised about smoking outside buildings (paper UHSC 19/10-11, to follow)

11. Amendments to SITU

TO RECEIVE:

A paper from the Director of Health and Safety on amendments to SITU (paper UHSC 20/10-11, to follow)

12. Any other business

Issues to be notified at least 24 hours in advance to Iain MacKirdy, extension 50824

12. Dates of future meetings