

UNIVERSITY HEALTH AND SAFETY COMMITTEE

A meeting of the University Health and Safety Committee will be held on Thursday 11 February 2016 from 14.30 to 16.30 in CMR1.0.

Ken Sloan
Registrar and Chief Operating Officer

A G E N D A

Notes: The following items and reports are for consideration at the meeting. A summary sheet is provided with each paper setting out in broad terms the content of the paper and the action which the Committee is invited to take on each specific item.

Restricted business (denoted by an asterisk {}) is confidential to members and attendees of the University Health and Safety Committee.*

1. Apologies and Conflicts of Interest

TO CONSIDER:

That, should any members or attendees of the University Health and Safety Committee have any conflicts of interest relating to agenda items for the meeting, they should be declared in accordance with the CUC Guide for Members of Higher Education Governing Bodies in the UK.

2. Minutes

TO CONSIDER:

The minutes of the meeting held on 12 October (attached).

3. Matters Arising on the Minutes

(a) Chemical safety (minute 09/15-16 (i) refers)

TO RECEIVE:

Guidance relating to chemical compatibility and selection of cabinets for the storage of chemicals (UHSC 06/15-16, attached)

(b) Activities around the University (minute 11/15-16 (ii) refers)

TO REPORT:

Update on future emergency response to grey water flooding.

4. Chair's Business

5. Terms of Reference & Membership

TO RECEIVE:

The terms of reference and membership of the University Health and Safety Committee (UHSC.07/15-16, attached).

6. Health and Safety Policies

TO RECEIVE:

A verbal update on the asbestos and electrical safety policies that were considered at the University Health and Safety Executive Committee and the revised Health and Safety Policy Statement (UHSC.08/15-16, attached)

7. Incident Report

TO RECEIVE:

An annual incident report detailing fire incidents, accidents, incidents and near misses over the year 2015 (UHSC.09/15-16, attached)

8. Activities around the University

Verbal reports from members on the key health and safety initiatives that took place across campus during the period October-January 2015/16 and those that are planned for February-May 2016.

9. Any Other Business

10. Dates of Future Meetings

TO REPORT:

That the future meetings of the Committee for the 2015/16 academic year are as follows:

Thursday 12 May 12.30 to 14.30 and CMR1.0

MATTERS TO RECEIVE AND APPROVE WITHOUT FURTHER DISCUSSION

Note: The following papers are non-controversial or can be accepted with a minimum of explanation. Members of the Committee may, however, ask for any of the following items to be transferred to the 'Matters for Consideration' element of the Agenda by contacting the Secretary (ext: 50022) prior to the meeting, by telephoning 024761 50022, or via e-mail to c.a.farren@warwick.ac.uk or by raising the item at the commencement of the meeting. Restricted items are denoted by an asterisk ().*

11. Key points to the University Health and Safety Executive Committee

TO RECEIVE:

Notes of the meeting of the University Health and Safety Executive Committee held on 12 October (UHSC.10/15-16, attached).