

## UNIVERSITY HEALTH AND SAFETY COMMITTEE

A meeting of the University Health and Safety Committee will be held on Thursday 12 May 2016 from 12.30 to 14.30 in CMR1.0.

Ken Sloan  
Registrar and Chief Operating Officer

---

### A G E N D A

*Notes: The following items and reports are for consideration at the meeting. A summary sheet is provided with each paper setting out in broad terms the content of the paper and the action which the Committee is invited to take on each specific item.*

*Restricted business (denoted by an asterisk {\*}) is confidential to members and attendees of the University Health and Safety Committee.*

1. Apologies and Conflicts of Interest

TO CONSIDER:

That, should any members or attendees of the University Health and Safety Committee have any conflicts of interest relating to agenda items for the meeting, they should be declared in accordance with the CUC Guide for Members of Higher Education Governing Bodies in the UK.

2. Minutes

TO CONSIDER:

The minutes of the meeting held on 11 February (attached).

3. Matters Arising on the Minutes

(a) UHSC Chair's Business (minute 17/15-16 (b) refers)

TO RECEIVE:

Verbal update on the appointment of a Lay member of the Council to future meetings of the University Health and Safety Committee.

(b) Health and Safety Policies (minute 19/15-16 (a) refers)

TO RECEIVE:

Update on the status of the Health and Safety Policy Statement and its associated training.

(c) Road and Pedestrian Safety (minute 22/15-16 (a) and (b) refer)

TO RECEIVE:

Student Union to reflect on the road safety podcast produced by the University of Birmingham.

4. Chair's Business

5. Health and Safety Policies

TO RECEIVE:

A report on the revision to the electrical safety policy and the revised Health and Safety Policy Statement and associated guidance on health and safety responsibilities (UHSC.11/15-16, attached).

6. Activities around the University

TO RECEIVE:

Verbal updates from members of the Committee on key health and safety initiatives that have taken place over the period January to April 2016 and those planned for the remainder of the academic year.

7. Changes to Footpaths and Cycle-ways

TO RECEIVE:

A presentation on forthcoming changes to footpaths and cycle ways associated with the NAIC project on main campus.

8. Chemical Safety Update

TO RECEIVE:

A report on the status of the chemical segregation project.

9. Incident Report

TO RECEIVE:

An incident report detailing accidents, incidents, near misses and fire incidents for the period January to April 2016 (UHSC.12/15-16, attached).

10. Any Other Business

11. Dates of Future Meetings

TO REPORT:

That the new timetable for the forthcoming academic year 2016/17 will be posted on the [Governance](#) webpage as soon as dates are confirmed.

## MATTERS TO RECEIVE AND APPROVE WITHOUT FURTHER DISCUSSION

*Note: The following papers are non-controversial or can be accepted with a minimum of explanation. Members of the Committee may, however, ask for any of the following items to be transferred to the 'Matters for Consideration' element of the Agenda by contacting the Secretary (ext: 50022) prior to the meeting, by telephoning 024761 50022, or via e-mail to [c.a.farren@warwick.ac.uk](mailto:c.a.farren@warwick.ac.uk) or by raising the item at the commencement of the meeting. Restricted items are denoted by an asterisk (\*).*

### 12. Key points to the University Health and Safety Executive Committee

TO RECEIVE:

Notes of the meeting of the University Health and Safety Executive Committee held on 2 March 2016 (UHSC.13/15-16, attached).