

UNIVERSITY OF WARWICK

University Health & Safety Committee (UHSC)

There will be a meeting of the University Health and Safety Committee at 13:00 on Tuesday 21 February 2012 in the Council Chamber, University House.

Mr K Sloan
Registrar

Any apologies or queries regarding the meeting should be directed to Mrs Emma Brown, Assistant Secretary (extension 24512). **Please bring your agenda and papers with you to the meeting. For environmental and financial reasons we will not be providing spare copies.**

AGENDA

1. Apologies

2. Minutes

TO CONSIDER:

The minutes of the meeting held on 24 October 2011 (attached).

3. Declarations of Conflict of Interest

Committee members must declare any interests relating to agenda items.

4. Matters arising from the minutes

Driving on Business (minute UHSC 05/10-11 refers)

TO RECEIVE:

Information on the monitoring of driving hours from the Director of Health and Safety.

5. Chair's Business

6. Annual Review of Incidents

TO CONSIDER:

A report from Claire Beament, Health and Safety Adviser, on incidents during 2011 (paper UHSC 08/11-12, attached).

7. Annual Review of Fire Incidents

TO CONSIDER:

A report from Chris Mayfield, Fire Safety Adviser, on fire incidents during 2011 (paper UHSC 09/11-12, attached).

8. Annual Health and Safety Report, 2011

TO CONSIDER:

A report from Iain MacKirdy, Director of Health and Safety, on health and safety performance during 2011 (paper UHSC 10/11-12, to follow).

9. UCEA Annual H&S Report and Action Plan

TO RECEIVE:

The Annual H&S Report (paper UHSC 11/11-12, attached) and Action Plan (paper UHSC 12/11-12, attached) for the Higher Education sector

10. National Perspective

TO RECEIVE:

A paper from Iain MacKirdy, Director of Health and Safety, summarising the the Government's response to the Lofstedt Report on Health and Safety Legislation (paper UHSEC 06/11-12, attached).

11. Electronic Cigarettes

TO CONSIDER:

A paper from Claire Beament, Health and Safety Advisor, on the implications of electronic cigarettes (paper UHSC 13/11-12, attached).

12. Any other business

Issues to be notified at least 24 hours in advance to Iain MacKirdy, extension 50824.

13. Dates of future meetings

17 May 2012, 11:00 Council Chamber, University House