

UNIVERSITY OF WARWICK

University Health & Safety Committee (UHSC)

There will be a meeting of the University Health and Safety Committee at 2:30pm on the 12 February 2015 in H3.02 **Humanities**

Mr K Sloan
Registrar and Chief Operating Officer

Any apologies or queries regarding the meeting should be directed to Caroline Farren, Assistant Secretary (c.a.farren@warwick.ac.uk). **Please bring your agenda and papers with you to the meeting. For environmental and financial reasons we will not be providing spare copies.**

AGENDA

1. Apologies and welcome

2. Minutes

TO CONSIDER:

The minutes of the meeting held on 15 May 2014 (attached)

3. Matters arising from the minutes

4. Declarations of Conflict of Interest

5. Chair's Business

6. Terms of Reference & Membership

TO RECEIVE:

The terms of reference and membership of the University Health and Safety Committee (paper UHSC.06/14-15, attached)

7. Key Points reported to the University Health and Safety Executive Committee

TO RECEIVE:

Notes of the meeting of the University Health and Safety Executive Committee held on 4 November 2014 (paper UHSC.07/14-15, attached)

8. Incident Report

TO CONSIDER:

A paper from the Senior Health and Safety Advisor on the incidents reported to the Health and Safety Department for the period November 2014 – January 2015 (paper UHSC.08/14-15, attached)

9. Communication

TO CONSIDER:

A paper from the Interim Director of Health and Safety on good practice relating to the communication of health and safety matters and the key role of the Health and Safety Department and committee members in the collection and dissemination of information (paper UHSC.09/14-15, attached)

10. Health and Safety Forward Plan

TO CONSIDER:

A paper from the Senior Health and Safety Advisor outlining the priorities for health and safety inspections in the coming months and policies and legislation recently or soon to be introduced (paper UHSC.10/14-15, attached)

11. Activities around the University

TO CONSIDER:

A paper from the Senior Health and Safety Advisor summarising the feedback from members on the key health and safety initiatives that took place across campus during the period November 2014 – January 2015 and those that are planned for 2015 (paper UHSC.11/14-15, attached)

12. Any other business

13. Dates of future meetings

14 May 2015	11:30 to 13:30 in CMR.1.0
12 October 2015	14:00 to 16:00 in CMR.1.0