

UNIVERSITY OF WARWICK

University Health & Safety Committee (UHSC)

There will be a meeting of the University Health and Safety Committee at 13:30 on Monday 24 October 2011 in the Council Chamber, University House.

Mr J Baldwin
Registrar

Any apologies or queries regarding the meeting should be directed to Mrs Emma Brown, Assistant Secretary (extension 24521). **Please bring your agenda and papers with you to the meeting. For environmental and financial reasons we will not be providing spare copies.**

AGENDA

1. Apologies

2. Minutes

TO CONSIDER:

The minutes of the meeting held on 19 May 2011 (attached).

3. Declarations of Conflict of Interest

Committee members must declare any interests relating to agenda items.

4. Terms of Reference and Membership of the Committee

TO CONSIDER:

A paper from the Secretary on the terms of reference and membership of the University Health and Safety Committee (paper UHSC 01/11-12, attached).

5. Matters arising from the minutes

a) Policy on Driver Health (minute UHSC 32/10-11 refers)

TO REPORT:

That the University Health and Safety Executive Committee approved the policy on driver health.

b) Smoking outside buildings (minute UHSC 35/10-11 refers)

TO REPORT:

That the University Health and Safety Executive Committee approved the amendments to the smoking policy.

c) Pulse Stressor Report for 2011(minute 29/10-11 refers)

TO RECEIVE:

A paper from Iain MacKirdy, Director of Health and Safety, summarising the outcome from the Staff Survey 2011 in relation to workplace stressors (paper UHSC 02/11-12, attached).

6. Chair's Business

7. Trade Union Representative for University Health and Safety Executive Committee

TO CONSIDER:

The Committee's nomination to the Council for appointment of a Trade Union representative to the position on the University Health and Safety Executive Committee (UHSEC) of "a Trade Union representative nominated by the University Health and Safety Committee and appointed by the Council".

8. Promoting recognition of good health and safety performance

TO CONSIDER:

A paper from the Director of Health and Safety proposing a scheme for encouraging recognition of good health and safety performance (paper UHSC 03/11-12, attached).

9. Incidents

TO CONSIDER:

A paper from Claire Beament, Health and Safety Adviser, and Chris Mayfield, Fire Safety Adviser, providing an update on serious incidents and fires (paper UHSC 04/11-12, attached).

10. Website/SITU Update

TO RECEIVE:

A paper from the Director of Health and Safety outlining progress on updating the website and replacement of SITU (paper UHSC 05/11-12, attached).

11. Machinery Inspection Reports

TO RECEIVE:

A paper from Julie Brannon, Health and Safety Adviser on the results of formal machinery inspections (paper UHSC 06/11-12, attached).

12. Any other business

Issues to be notified at least 24 hours in advance to Iain MacKirdy, extension 50824.

13. Dates of future meetings

7 February 2012, 13:30 Council Chamber, University House

17 May 2012, 11:00 Council Chamber, University House