

UNIVERSITY OF WARWICK

University Health & Safety Committee (UHSC)

There will be a meeting of the University Health and Safety Committee at 10:00 on the 04 October 2018 in CMR1.0

Rachel Sandby-Thomas
Registrar

Any apologies or queries regarding the meeting should be directed to Caroline Farren, Secretary (c.a.farren@warwick.ac.uk). **Please bring your agenda and papers with you to the meeting. For environmental and financial reasons we will not be providing spare copies.**

AGENDA

1. Apologies and welcome

2. Minutes

TO CONSIDER:

The minutes of the meeting held on 2 May 2018 (attached).

3. Matters arising from the minutes

- a) Annual self-assessments October 2018 (UHSC 20/17-18 refers).
- b) Communicating changes to Health and Safety policies (UHSC 34/17-18 refers).

4. Declarations of Conflict of Interest

5. Chair's Business

6. Terms of Reference and Membership

TO RECEIVE:

Revised Terms and Membership for the University Health and Safety Committee for the academic year 2018-19 (UHSC.01/18-19, attached).

7. Key Points relating to the University Health and Safety Executive Committee

TO RECEIVE:

Notes relating to the meetings of the University Health and Safety Executive Committee held in May and July 2018 (UHSC.02/18-19, attached).

8. University Health and Safety Committee Programme 2018-19

TO RECEIVE:

A paper from the Director of Health and Safety on the UHSEC programme of work for 2018-19 (UHSC.03/18-19, attached).

9. Incident and Performance Report

TO RECEIVE:

A paper from the Senior Health and Safety Advisor on the incidents reported to the Health and Safety Department for the period March to August 2018 and health and safety performance (UHSC.04/18-19, attached).

10. Health and Safety Audit

TO RECEIVE:

A paper from the Director of Health and Safety on the OHSAS 18001 audits carried out by the British Standards Institute (BSi) during the summer months of 2018 (UHSC.05/18-19, attached).

11. Smoking Policy

TO RECEIVE:

A verbal report from the Director of Health and Safety on discussions at other meetings on the development of a smoking policy.

12. Activities around the University

TO RECEIVE:

Verbal reports from members on the key health and safety initiatives that took place across campus during the period May to September 2018 and those that are planned for October to the end of December 2018.

13. Any other business

14. Dates of future meetings

10:00 on 7 February 2019 in CMR1.0

10:00 on 2 May 2019 in CMR1.0